

# MINUTES OF EXTRAORDINARY MEETING of KILSBY PARISH COUNCIL

Held on WEDNESDAY 18th March 2020 at 7.30pm in Kilsby Village Hall.

PRESENT: Chairman J Fisher, Councillors: C Thompson, I Weston, and S Stainton

Minuted by Chairman J Fisher

THE CHAIRMAN INVOKED STANDING ORDERS 26A and 3G FOR THIS MEETING

26A to allow suspension of non statutory or legal requirements

3G to allow a member of the public to speak for more than 3 minutes and

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<b>1</b>	<b>APOLOGIES</b>		
1.1	Apologies received from Councillors R Thompson, R Page, B Gent, M Margetts, R Nicholls, H Gibbs, I Massey and Clerk Clare Valentine (illness) – reason restrict meeting numbers to reduce corona virus risk. These were approved.		
<b>2</b>	<b>PUBLIC OPEN FORUM SESSION</b>		
2.1	<p>1 parishioner attended as a representative from the village shop. They advised how the village shop is helping Kilsby through the coronavirus crisis. (The standing orders invoked by the Chairman were to allow the Village Shop representative to contribute to the meeting without time restriction to allow a coordinated approach).</p> <p>The shop is extending their delivery service. This facility will be advertised on posters and in Kilsby Kronickle (KK). There are various options for payment but never cash. The shop wants to work with the council and Kilsby Good Neighbours (KGN) to develop a coordinated approach.</p> <p>The shop sells all the basic essentials and currently has full shelves. With help from more volunteers would be able to support a request service e.g. If someone wanted to buy a specific item or purchase a birthday present this could be sourced and delivered but more volunteer help would be needed in order to achieve this.</p> <p>The shop's current volunteers are staffing the opening hours at the moment but continual updates and changes for the UK might mean some would have to stay at home. A list of potential helpers should this transpire is being prepared and is GDPR compliant.</p> <p>The shop is following a rigid hygiene regime regularly cleaning handles and surfaces. It was pointed out that if for instance KGN wanted to lend DVDs or Books to anyone elderly or isolated they would need cleaning.</p>		
<b>3</b>	<b>DECLARATIONS of INTEREST on the Agenda</b>		
3.1	Declarations of Disclosable Pecuniary or Other Interests. As residents of Kilsby all Councillors declared interest in item 5.1		
3.2	No written requests for dispensation of DPI have been received.		
<b>4</b>	<b>MINUTES</b>		
4.1	The Full Council minutes of the ordinary meeting 3 <sup>rd</sup> March 2020 were signed as a correct record.		
<b>5</b>	<b>GENERAL MATTERS</b>		
5.1	<p>It was <b>RESOLVED</b> to respond to the coronavirus crisis by supporting and helping our parishioners by taking measures to address the key issues of loneliness, uncertainty and impact on mental health. Do this by</p> <ul style="list-style-type: none"> <li>- Allowing Kilsby Good Neighbours (KGN) who already have a £200 Grant approved (but not yet paid to them) to oversee a coordinated village approach and incur expenditure on specific costs for which receipts should be kept, with a view to subsequent approval for reimbursement.</li> <li>- Working with KGN which will incur costs firstly to address the most urgent needs which are               <ol style="list-style-type: none"> <li>a) To obtain a dedicated telephone number for those in need to ring for help and volunteers to offer help</li> <li>b) To put the dedicated phone number on a stencil to be printed and circulated to all Kilsby households by volunteers. Stencil to consider parishioner safety by ensuring its design shows the KPC and KGN logos (but no addresses or contact information other than the dedicated phone number). Logos required to keep parishioners safe and give surety to them that the leaflet is legitimate.</li> </ol> </li> </ul>		

- c) To prepare a folder of questions to ask anyone who calls (whether person in need or volunteer) and have answers and options available. A few examples being:
  - i) Would a person in need want a daily contact call. If so from the same person (a Buddy)? If so should that person have shared interests or be from a specific age group?
  - ii) Is shopping required? If so refer to shop and identify payment options (no cash)
  - iii) Does the person have internet? Do they want to be sent links to current government information?
  - iv) Have a helplist for anyone requiring a trades person? What is the need?
- Supporting KGN in its work with the village shop which already has list of volunteers. Volunteers can man phones, become buddies, make deliveries and more as the scheme evolves.
- Considering appropriate communication tools such as WhatsApp, Facebook, Zoom and Google Hangout for volunteers or those wanting help or to get more volunteers. Perhaps a weekly printed or online newsletter with puzzles, updates on village life, general news (such as TV license removal being delayed). Maybe articles from specific individuals in the village about their interests and how they are keeping themselves safe.

5.2 It was **RESOLVED** to extend the delegation of Council decisions to the Clerk during any period of restricted activity declared by the Government in respect of the Covid-19 virus. Such delegation would be to enable the Council to fulfil its responsibilities to its residents.

**ITEMS FOR NEXT AGENDA as per Minutes from 3 March 2020 meeting**

- Inconsiderate car parking, consider best approach – KK article or a hand posted flyer – JF/IW
  - A5 layby litter - RT
  - Good Neighbour Scheme/Neighbourhood watch – CT
  - Update on litter pick and volunteer groups - SS
- The next full Parish Council meeting will take place TUESDAY 7<sup>th</sup> April 2020.**

Meeting closed at 20.30 hrs

PLEASE NOTE: Whilst every attempt has been made to ensure the accuracy of these Minutes they are still subject to confirmation at the next meeting of the Parish Council and as such cannot be construed as the official record of this meeting until signed by the Chairman.

Signed..... Date .....20