

MINUTES OF MEETING of KILSBY PARISH COUNCIL

Held on TUESDAY 4th February, 2020 at 7.30pm in Kilsby Village Hall.

PRESENT: Chairman J Fisher, Councillors: B Gent, R Thompson, M Margetts, R Nicholls, C Thompson, and I Massey, I Weston, R Page and S Stainton.

District Councillor C Lomax.

Clerk: Clare E Valentine.

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		The Chairman suspended standing orders 26 (a) and 1(b) second motions due to the large number of agenda items at start of meeting.	
1	APOLOGIES		
1.1	Apologies received from Councillor Gibbs (Personal) this was approved.		
2	PUBLIC OPEN FORUM SESSION		
2.1	<p>No parishioners present, however a number of written requests were received:</p> <ul style="list-style-type: none"> • Community shop request grant of £250.00 towards new sink • Community Shop have written to KPC regarding the KPC £25K Loan • A former Councillor who for many years maintained a section of KPC verge on Daventry Road has passed away. This area has been requested to be included in the mowing contract. • A Parishioner letter regarding concern for increased crime levels in the area • Kilsby Poor Lands Charity letter regarding plans concerning Jubilee Wood for KPC to consider 		
2.2	<p>District Councillor Lomax advised this month's Kilsby Kronickle has her latest contribution.</p> <p>On the Local government reorganisation, the Legislation is moving slowly through Parliament.</p> <p>On 26 February the Police, Trading Standards and Neighbourhood Watch are relaunching the Doorstep Crime Network to help residents guard against distraction burglary and rogue trading offences and is being held at the Hilton Hotel in Collingtree, Northampton.</p> <p>DDC's Task Panel on Climate Emergency has now reported, and its recommendations will be considered by the Strategy Group who Cllr Lomax is a member of on Thursday. Yesterday Braunston Parish Council voted to urge the Strategy Group to recommend that DDC adopts the recommendations at full Council on 20 February.</p> <p>The Strategy Group will also be asked on Thursday to recommend to full Council the adoption of the Settlements and Countryside Local Plan Part 2. The DDC Steering Group, which has been monitoring the progress of the plan, having finished its work, now moves on to monitoring the review of the West Northamptonshire Strategic Plan.</p> <p>Three consultation documents are being considered by DDC: Strengthening Police Powers to Tackle Unauthorised Encampments and Future Homes Standards, both Government consultations, the latter closely linked to the climate change issue, and DDC's own consultation on a new Public Spaces Protection Order.</p> <p>Welton has now joined the growing number of parishes to set up a Good Neighbour Scheme.</p>		
2.3	No County Councillor report		
3	DECLARATIONS of INTEREST on the Agenda		
3.1	Declarations of Disclosable Pecuniary or Other Interests. Cllr Stainton advised items 6.3 and 6.5 family interest and 8.1.1 as family property.		
3.2	No written requests for dispensation of DPI have been received.		
4	MINUTES		
4.1	<p>The Full Council minutes of the ordinary meeting 7th January, 2020 were signed as correct record after the following amendments reported at the February meeting by Cllr R Thompson were made and approved.</p> <p>P260 6.3 "half-way house" replaced with "from the A5 roundabout to the A428". P.262 11.2 Memorial "headstone" to read memorial "stone". 13.1 The word "unanimously" removed as Cllr R Thompson said he abstained from voting on this matter.</p>		
5	Clerk's Report		
5.1	<p>Kilsby Youth Club has been nominated for "New Group Of The Year" at the NAYC Annual Awards Dinner.</p> <p>NACRE are holding a parish council networking event on 25/02/2020</p> <p>Cluster meeting for 18/02/2020 in West Haddon – BG/RP unable to attend, Councillors to advise replacement</p> <p>Citizens Advice Daventry have made a request for £350.00 to go towards core work training and telephone bill.</p> <p>The Green on the corner of Manor Road verge has a 5" furrow reported to FixMyStreet.</p> <p>Community Governance Review is complete and can be found on DDC website.</p> <p>Clerk has circulated the DDC Election Office guidance on forthcoming elections to the full council.</p> <p>DDC have reported back about the issue with rubbish along A5 layby and are taking action.</p> <p>KPC budgeted £2K for 2019/2020 village grants. KPC have awarded £748.98 to date. Balance £1251.02.</p>		

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5.1	Three new grant requests received and two are included in the February Agenda and one for March agenda. These total £546.00 and a fourth quest received for grant up to £2100.00 March Agenda.		
6	GENERAL MATTERS		
6.1	It was RESOLVED approve Kilsby Annual Parish Meeting Tuesday 21 st April, 2020		
6.2	It was RESOLVED to approve new KPC meeting dates as follows: Tuesday 26 th May, 2020 – KPC Annual Meeting Tuesday 16 th June, 2020 – KPC Ordinary Meeting It was RESOLVED the Clerk to rearrange the July KPC meeting to 21 st July 2020. The Clerk gave notice that regular payments may need pre-approval for future agenda.		
6.3	It was RESOLVED to approve Kilsby Brownies a grant of £96.00 towards subscription to Girlguiding UK to cover three adult volunteers.		
6.4	It was RESOLVED to approve Kilsby Guides of grant of £300.00 towards running costs, activities and resources.		
6.5	It was RESOLVED to award Kilsby CE Primary School £250.00 as a grant towards recreational activities		
6.6	It was noted neighbouring Parish Councils have been contacted and MPs Daventry & Rugby regarding Houlton Secondary Schools allocations. MP Rugby advised as Kilsby not within their constituency, so unable to assist.		
6.7	It was RESOLVED for Cllr Massey to complete the Website Accessibility Statement update and advise if we need our website hosts to assist.		
6.8	To note the clerk has received 14 parishioner's responses in just a few days since the Feb/March Kilsby Kronickle was published. It was RESOLVED to allow further time for responses and revisit March meeting.		
6.9	It was RESOLVED the Clerk is to draft a letter requiring signature by the Resident to donate the bench at the entrance to Butts Lane to Kilsby Parish Council.		
6.10	It was RESOLVED Chairman is to pass on the local defibrillator case offer to the village hall for their consideration. KPC have not budgeted for additional defibrillator but could consider Grantscape application possibly near A361/new development.		
7	HIGHWAYS / ENVIRONMENT		
7.1	It was RESOLVED to appoint Daventry Norse for the following items of work : a) Work to trees in survey for the 6-12 month category (without work to Douglas Fir and Hornbeam) b) Butts Lane tidy – Cllr R Thompson requested Clerk to give a written notice to neighbouring properties of Butts Lane. c) Cemetery maintenance – hedge/tree work and levelling of 6 graves, and bedding planting. d) Urban meadow preparation work on Malt Mill Green for seeding.		
7.2	It was RESOLVED to monitor status of the mole hills on Daventry Road A361 verges and new housing estate.		
7.3	It was RESOLVED to investigate possibility of installing a grasscrete (Void Structured Concrete) type product along Smarts Estate verges. Check with NCC Highways and research quotes. Cllr R Thompson reported a verge is being used as part of a resident's driveway will have to be investigated as noted when walking around with our new mowing contractors and Clerk on 20.01.2020.		
7.4	It was RESOLVED that KPC does not get involved with erecting "keep dogs under control" signs.		
7.5	<u>Speedwatch</u> a) To note: A361 by The Banks faulty VAS Camera repaired b) To note Cllrs Massey & Weston have been researching additional VAS signs but not in a position to make a decision so they will get more information for another meeting.		
7.6	<u>NCC Highways</u> a) It was noted "Bus Stop" road marking works for the Malt Mill Green stop planned for New Year. b) It was RESOLVED not to proceed with the road markings for bus stop opposite Malt Mill Green at the moment.		
7.7	<u>Street Light</u> It was noted: Damaged street light - Main Street awaiting cost of repair from E.ON. Western Power have visited site – EON chased.		
7.8	<u>Heritage Project</u> a) The HLF Permission to Start Form returned, need to clarify when funds will be received. b) Cllr C Thompson's family member has kindly reproduced some samples of required artwork changes in A4 which four were circulated at the meeting. It was RESOLVED that KPC are happy to continue with this. It was RESOLVED to approve up to £15.00 as the Chairman reported we may need to print a sample of project artwork in A3. c) It was RESOLVED for the Clerk to write to properties the working group identified with 14 day option to comment as per Cllr C Thompson's draft letter. Envelopes are to be personally addressed by Clerk who is to complete. Deliver to Cllr R Thompson in time for delivery to residents on 17 th February 2020. It was noted a resident has written to comment on the position of the information board in Church Walk. d) It was noted any application for consent under the advert regulations for the sponsorship advertisements to be sought after KPC have met Highways Licence requirements.		

7.9	<p><u>Climate Emergency</u></p> <p>a) Cllr Massey provided an informative report on climate emergency and requested KPC engage with DDC and other parish councils and start sharing information. He plans to attend a further meeting on 20th February, 2020. It was RESOLVED for Cllr Massey to draft a letter for the next Kilsby Kronickle about the subject on behalf of KPC for residents.</p> <p>b) It was RESOLVED to approve the role of Climate Emergency Lead for Cllr Ian Massey</p>				
7.10	It was reported by Cllr R Thompson at the recent Parish and Town Council meeting, if a grit bin needs filling contact Northampton County Council. Cllr R Thompson to check Kilsby grit bins. Clarification required on how many now in village and grit bin in Manor road is damaged and the "property of KPC" sign should be removed.				
7.11	The Clerk has not received a further response regarding the A5 Roundabout repairs despite chasing Highways England. District Cllr Lomax to enquire at the A5 Partnership Meeting and raise with Highways England.				
8	PLANNING				
8.1	<i>New Applications</i>				
8.1.1	DA/2020/0032 Tudor Cottage 11, Manor Road, Kilsby, Northamptonshire, CV23 8XS Work to trees within a conservation area. Deadline 10 th February, 2020 It was RESOLVED as no objection.				
8.1.2	DA/2020/0005 Danetre House 1, Main Road, Kilsby, Northamptonshire, CV23 8XW Work to trees within conservation area. Deadline 5 th February, 2020. It was RESOLVED as no comment. Cllrs reported at the meeting that documentation was not published by DDC online.				
8.1.3	DA/2019/1083 Land At The Limes 3, Main Road, Kilsby, Northamptonshire, CV23 8XR Construction of dwelling and detached garage Deadline 5 th February 2020. It was RESOLVED for the application there is no objection. It is requested that for reasons of amenity and privacy from start of construction boundary fencing should be erected for neighbouring property, identified as 6 Barby Road, Kilsby.				
8.2	<i>Awaiting Decision</i>				
8.2.1	DA/2019/1079 Tesco Grocery, Daventry International Rail Freight Terminal, Stephenson Way, Kilsby, Northamptonshire, CV23 8YH Installation of a biofuel generator and associated infrastructure. <i>No objection</i>				
8.3	<i>Withdrawn</i>				
8.3.1	DA/2019/0567 Listed Building Consent for conversion of outbuilding from workshop and storage to two, one bedroom dwellings The Hollies 11, Main Road, Kilsby, Northamptonshire, CV23 8XR.				
8.4	<i>Approved</i>				
8.4.1	DA/2019/1004 DC3, Daventry International Rail Freight Terminal, Brassey Way, Kilsby, Northamptonshire, CV23 8BQ Five no. fascia signs (retrospective) Approved 9 th January, 2020.				
9	ACCOUNTS				
9.1	Financial Position at 28 th January, 2020 £ 82,405.59 Monies received £55.25 for KK Advertising. Accounts reviewed by Internal Control Cllr Page.				
9.2	It was RESOLVED to approve payments as itemised below:-				
	To Whom Paid	Chq No	To Whom Paid	Chq No	To Whom Paid
	Payroll Costs	BACS	Payroll costs: 01.01.20 to 31.01.20	1139.88	LGA(1972) s112
	Vision ICT	BP0555	Invoice 10609 Hosted email account Jan 2020 - December 2020	21.60	LGA (1972)s111
	E.ON UK PLC	BP0556	Street Lighting 01/10/2019 to 31/12/2019	334.57	HA (1980) s301
	Kilsby Preschool	BP0557	Village grant for two tablets	199.98	LGA (1972) s137
	Kilsby Village Hall	BP0558	Hire of Kilsby Room 05/11,03/12/2019 and 07/01/2020	64.50	LG (MP) A 1976 s19/1
	Krishna Enterprises Ltd T/A Steers Printing	BP0559	Printing Kilsby Kronickle Feb/March 2020	394.00	LGA (1972) s142
9.3	It was noted Kilsby Recreation Ground for the sum of £702.58 Inc. VAT as approved 7 th January, 2020 KPC meeting (page262 minutes item 10.2) is no longer required.				
9.4	It was RESOLVED for the Clerk to attend SLCC Training 6 th FEBRUARY cost £5.00 Election Process for Parish & Town Councils				

10	CEMETERY
10.1	The Clerk met with a local stonemason at the Cemetery to discuss types and sizes of memorial headstones within cemetery rules and regulations. An existing headstone was identified at the cemetery at the maximum single headstone sizing as example for visual representation to the resident. The plot could be to be moved closer to the existing grave in future as the headstone would be shared as a breached headstone across the two plots.) It was RESOLVED to approve this suggestion for the Resident. (KPC minutes 07.01.20 p.262 11.2)
11	COUNCILLOR UPDATES / AREAS OF INTEREST
11.1	Cllr C Thompson advised of an awareness of a spike in crime in a section of the village not yet in the statistics. However Kilsby figures have been grouped in with Barby, Onley and Onley Prison. More people are now reading Neighbourhood raising awareness. Cllr Clive Thompson attended the first Steering Group Neighbourhood Watch scheme.
11.2	Cllr C Thompson advised the Good Neighbour recruit declined the role. Therefore the group are looking at a less formal approach and plan to invite people less connected in the community to a get together in the Red Lion Pub 16 th March, 2020.
11.3	There are to be four litter pick in total for the year. Cllr Stainton advised the main village litter pick is scheduled for Saturday 21 st March 2020. It was RESOLVED for the Clerk to write offer to Kilsby's Women's Institute, Kilsby School Association and the Kilsby Guides who have expressed interest to Cllr Stainton to carry out the other three litter picks.
11.4	The Chairman suggested ideas for Grantscape Community Benefit Fund as defibrillators and grasscrete. It was RESOLVED Councillors to advise ideas for March Agenda.
11.5	It was noted the KSA May Fayre is over the same weekend so a possible KPC tie-in or stall for the VE Day 75th Anniversary Celebration 8-10 th May, 2020 for Councillors to consider.
12	Motion: Confidential Items. For the following items 12.1 the meeting will be asked to resolve that the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted, i.e. contracts
12	STAFFING MATTERS
12.1	Chairman updated on staffing
13	ITEMS FOR NEXT AGENDA Community shop – request grant of £250.00 Community Shop request - loan to grant Area to be added to the KPC mowing contract Kilsby Poor Lands Charity - request regarding Jubilee Wood KPC Grantscape applications Grade II Listed Telephone box signage responses Citizens Advice Daventry request for £350.00 The next full Parish Council meeting will take place TUESDAY 3rd March, 2020.

22.00 at Item 10 It was **RESOLVED** to continue the meeting.

Meeting closed at 22.20 hrs

PLEASE NOTE: Whilst every attempt has been made to ensure the accuracy of these Minutes they are still subject to confirmation at the next meeting of the Parish Council and as such cannot be construed as the official record of this meeting until signed by the Chairman.

Signed..... Date20