

MINUTES OF MEETING of KILSBY PARISH COUNCIL

Held on TUESDAY 3rd September, 2019 at 7.30pm in Kilsby Village Hall.

PRESENT: Chairman J Fisher, Councillors: B Gent, R Thompson, M Margetts, R Nicholls, R Page, C Thompson, and I Massey.

Councillor Stainton joined the meeting at 19:35

District Councillor C Lomax.

Clerk: Clare E Valentine.

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1	APOLOGIES
1.1	No apologies
CHAIRMAN'S ANNOUNCEMENT	
<p>The Chairman informed the Council that meeting and debates will operate more in accordance with the Model Standing Orders. It was RESOLVED by all to suspend the following Model Standing Orders for this meeting at the Chairman's request: 3f and 1e to 1n (as per s/o 10xv and 26). Chairman requests that reports are kept concise but the public open forum session should not feel time constrained today. Whilst the agenda now reflects the motion to be voted upon, tweaks will be necessary but proposing amendments to motions will also add additional time to the meeting. At the Chairman's discretion Items 6.2 and 7.1 will be brought forward this evening.</p>	
2	PUBLIC OPEN FORUM SESSION
2.1.	<p>8 members of the Public.</p> <p>1. <u>The Speedwatch Team</u> 6 members recently spent a combined 17.5 hours (6 days) speed watching in Kilsby focusing mainly on A361. This road was identified for Speedwatch with its heavy traffic including HGV's. Some time was spent on the A5. 329 vehicles were caught exceeding 35mph. As a result of this, 243 letters have been issued by the Police to people speeding as a warning. During the sessions the team estimate only 25% of speeding vehicles were identified as the volume of moving traffic is high and things going on at the same time prove difficult to capture all results. The figures confirm the speeding problem in Kilsby.</p> <p>It was mentioned that it is dangerous on footpaths and for pedestrians to cross the road in this area and has been a problem for a long time.</p> <p>A volunteer is planning to survey the volume of HGV's moving through Kilsby within an hour and possibly extending this over 6 days. It was reported to Speedwatch members by a Clides Croft Resident that at around 8pm vehicles have been seen speeding at 80mph. The VAS on the A361 is not working properly and intermittently. It is also not necessarily in the best location.</p> <p>The Speedwatch Team would like to explore a replacement VAS sign, possibly with number plate recognition. Ideally they would like to see Police Speed cameras, however they are informed they are introduced by Police as a result of fatalities. The Police Prevention and Community Protection Department contact was asked if they could attend a PC meeting but they are not able to attend such meetings but can support in other ways. The Speedwatch team advised Barby have 15 volunteers and Kilsby just 6. They would like to appeal to people to volunteer and to note it does not take up a great deal of time, and to consider that resident's family and friends use Kilsby's roads too. Thanks made to Speedwatch volunteers (Co-ordinated by Debbie Marsh). Note team's requests in Agenda Item 7.1 for consideration.</p> <p>2. <u>Good Neighbours Update</u>. Back in January 2019, the two volunteers for Kilsby Good Neighbour's talked to KPC and since then have seen a number of other Good Neighbour projects in Northamptonshire along with DDC. Welton, Byfield, Crick and Moulton have already started projects. Moulton is a larger area in comparison to Kilsby and has a lottery funded large community centre and 6000 residents to run such a project, but Kilsby is full of lots of volunteers engaged in lots of things for the village which is a good sign. With the help of the Village Shop and Kilsby Kronickle delivery service, a survey was delivered in July to all houses, the survey was specifically aimed for older people but not to discount anyone.</p> <p>They received 50 responses back, a small number but of good quality. There are enough replies for the two Good Neighbour volunteers to work with. The Survey had 20 questions (See Sept 2019 Agenda item 6.2) indicating help, befriending, escorting, home monitoring, paperwork, online, gadgets, computers, transport. The results also show offers of volunteers in every area and almost as many volunteers as those needing help.</p> <p>The Good Neighbours plan to evaluate the survey and they are still in the feasibility stage and plan to have a meeting in October. They believe the Good Neighbour project will need a paid part-time co-ordinator to organise it all. Help offered will be non-emergency and things a good neighbour would do. It will mirror the other projects. They will need to setup as a Charity and criminal records checks will be undertaken. DDC have a grant available for £1K which could buy a phone and important publicity material, i.e. fridge magnets. They will need more money to pay a part-time person. One of the Good Neighbour volunteers has kindly offered to fund the first year.</p>

	<p>The Good Neighbours are approaching the village shop directly to consider possibility of using it for the project. They are setting up a steering group and wish to meet fortnightly. A shop representative has joined the steering group and they would like to request a member of KPC joins too. They will feedback more information at the KPC October meeting. Thanks were made to the Good Neighbour volunteers and the progress made.</p> <p>3. A resident has made a request to provide a memorial bench at the top of Butts Lane. The resident said they spoke to Cllr R Thompson and aware the KPC budget is to be discussed in October, but the resident has already offered to pay for all costs. This was confirmed over summer in writing to Chairman/Clerk (Agenda Item). The resident handed over at the meeting photos and information about the memorial bench they wish to purchase. They noted that the Supplier will also install. The residents' preference is that the contractor who carries out KPC mowing installs the bench, to be overseen by Cllr R Thompson and to ask for Cllr R Thompson to be the main point of contact.</p>
2.2	<p>District Councillor's Report for Parish Council</p> <p>The Issues and Options paper for the review/replacement West Northamptonshire Joint Core Strategy has a number of Neighbour Plans in place including our ward except Ashby St. Ledgers. The Inspector has finished his examination into the Settlements and Countryside element of DDC's future development strategy and will present his decision shortly. DDC has land supply for development of more than 6 years with the rural areas already having taken in excess of the housing calculated as needed. It would seem there will be no repeat in rural areas of the rash of speculative applications from developers, as plagued with a few years ago. There are other emerging negative elements Northampton Borough Council unlike Daventry and South Northants districts does not have a 5 year land supply, it is understood to be 3-4 years. We do not know with a unitary status if the land supplies of the 3 authorities will be combined and this area could fall below the 5 year rule. Also the Oxford/Cambridge Arc and its development in the South Midland anticipates the building of up to 100,000 houses. This could have a transformative affect upon our area. It is important for all those in local rural communities to consider responding to the Issues and Options paper, as appropriate to the local need.</p>
2.3	No County Councillor report
3	DECLARATIONS of INTEREST on the Agenda
3.1	Declarations of Disclosable Pecuniary or Other Interests.
3.2	No written requests for dispensation of DPI have been received.
4	MINUTES
4.1	The Full Council minutes of the Extraordinary meeting 22 nd July, 2019 were approved and signed with the following amendment: Page 237 Item 5.1 "to give them a deadline of..." replaced with "they endeavour to complete the work by...".
7	HIGHWAYS / ENVIRONMENT <i>Chairman brought forward agenda item.</i>
7.1	<p><u>Speedwatch</u></p> <p>a) It was RESOLVED to refer the results to Northamptonshire Highways with a request for traffic calming measures on the A361 being - a speed camera; a speed reduction to 40mph between the 50mph and 30mph when entering the village.</p> <p>b) It RESOLVED to withdraw the invite to the Safer Roads police team as it is not possible.</p> <p>c) It was RESOLVED to set up a working party to research types and cost of a new Vehicle Activated Sign (VAS) for the A361. To note this A361 VAS is owned by NCC Highways and issues can be reported via Fix My Street.</p> <p>d) It was RESOLVED for Cllr Ian Massey to join the VAS working party which will include Speedwatch members.</p>
6	GENERAL MATTERS <i>Chairman brought forward agenda item</i>
6.2	It was RESOLVED for Cllr Clive Thompson to join the Kilsby Good Neighbours Steering Group.
5	Clerk's Report
5.1	<p>To confirm that the Next Cluster meeting is being arranged and list of dates have been circulated to Councillors for response.</p> <p>The next meeting with Stephen Mold - PFCC for Northamptonshire is 9th September, 2019 and Cllr Clive Thompson is attending.</p> <p>We have received a defibrillator comment that the sticker instruction to access the machine was obscured by free books.</p> <p>The mowing contractor has advised that the roadworks have prevented mowing at the top end of A361 but they will try to get onto it before the next cut. Also quote 115 (as per 22.07.19 minute's p.236 item 5.1) the contractor advised they will get back to us with a date to complete the job as the grass has been growing at an incredible rate.</p>

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6	GENERAL MATTERS		
6.1	KPC have two vacant seats. We have received interest from a possible applicant who has been sent the relevant information. It was RESOLVED to advertise vacancies on KPC Facebook. Action: Cllr Stainton.		
6.3	It was RESOLVED for KPC to revisit the Houlton proposed secondary school allocation matter at the October meeting. It was decided further time is needed to investigate information received. Cllr Stainton to draft a response. It was RESOLVED to accept Cllr Lomax offer in the meantime to consult with DDC regarding Kilsby's position.		
6.4	<p>It was RESOLVED to approve the residents request for a memorial bench providing the following:</p> <p>a) The location identified is top of Butts Lane, opposite Spring Close. Clerk to contact DDC/NCC Footpaths to check planning permission position first.</p> <p>b) Resident will purchase the bench, arrange installation and cover the cost of installation and any other costs for the placement of the bench. The resident has provided the design and information as a 120cm Warwick teak bench.</p> <p>c) The request is that the ownership of the memorial bench passes straight to Kilsby Parish Council following its installation as a donation. Council requests the bench is then added to the asset register and included on KPC Insurance.</p> <p>d) The Resident requests Cllr R Thompson to act as contact to resident and oversee project.</p>		
7	HIGHWAYS / ENVIRONMENT		
7.2	It was RESOLVED not to approve the quotation from NCC Highways for the bus stop handrail at Malt Mill Green. It was felt as quite a lot of money for what is considered a temporary measure. Some mobility issues may not be addressed with the addition of a handrail. The KPC preferred option long term is still for the principle authority to alter the kerb if they have the funds in the future. The risk for accepting a temporary measure is that it may then be the solution and then the raising of the kerb will never be funded. Clerk to inform NCC Highways.		
7.3	It was RESOLVED to approve purchase of 2 cover patches "Village Only and Community Shop" for the KPC sign Junction of A5 and Rugby Road. £48.00 including VAT. Cllr Gent to fit the cover patches to the sign.		
7.4	It was noted KPC await the quote for the street light repair in Main Street from E.ON.		
8	PLANNING <i>Chairman brought forward planning items 8 in meeting</i>		
8.1	<i>New Applications</i>		
	DA/2019/0692 Construction of games/garden room building in rear garden. 9, Fishers Close, Kilsby, Northamptonshire, CV23 8XH Deadline to respond 9 th September, 2019. It was RESOLVED to request it remains as a garden room and is not changed into a dwelling.		
	DA/2019/0566 Conversion of outbuilding from workshop and storage to two one bedroom dwellings The Hollies 11, Main Road, Kilsby, Northamptonshire, CV23 8XR. Deadline for comments 23 rd September, 2019. It was RESOLVED with no objection and the application meets the KR4 Neighbourhood Development Plan		
	DA/2019/0567 Listed Building Consent for conversion of outbuilding from workshop and storage to two one bedroom dwellings The Hollies 11, Main Road, Kilsby, Northamptonshire, CV23 8XR. Deadline for comments 23 rd September, 2019. It was RESOLVED with no objection and the application meets the KR4 Neighbourhood Development Plan		
8.2	<i>Awaiting Decision</i>		
8.2.1	DA/2019/0329 Construction of Heavy Goods Vehicle (HGV) service & MOT Centre including associated vehicle parking, facilities and landscaping with alterations to existing internal access road Land Adj Biomethane Refueling Station, Saxon Drive, Kilsby, Northamptonshire, NN6 7BZ		
8.3	<i>Approved</i>		
8.3.1	DA/2019/0443 Installation of biofuel generator and associated infrastructure. Tesco Grocery, Daventry International Rail Freight Terminal, Stephenson Way, Kilsby, Northamptonshire, CV23 8YH.		
8.3.2	DA/2019/0270 Land Adj 2, Mount Pleasant Cottages, Watling Street, Kilsby, Northamptonshire, CV23 8YD. Approved with conditions.		
7	HIGHWAYS / ENVIRONMENT Continued		
7.5	<p>It was RESOLVED to proceed with the Urban Meadow Trial in conjunction with the Garden Association. The Garden Association is understood to be in contact with the family concerning the project. Malt Mill green has been identified as the most suitable position and to trial the urban meadow around the trees on its green. Clerk to confirm if permissions allow use of registered village green as an urban meadow and update KPC. Cllr Clive Thompson to then create a working group with parties involved and draft a proposal.</p> <p>It was noted that mowing contracts will need to be updated in future for the addition of an urban meadow. Cllr Stainton also suggested possible use for the £250.00 Best Village Competition winnings.</p>		
7.6	<p><u>Heritage Project</u></p> <p>a) Cllr Nicholls advised he is awaiting feedback on the artwork support.</p> <p>b) It was noted that quotes have been received from supplier.</p> <p>c) It was noted we are awaiting confirmation of relevant permissions from Highways England</p>		

	d) It was noted the Heritage Lottery Grant has been submitted and they have confirmed receipt. e) It was noted Clerk has spoken with Housing Developer who confirmed again all previous contacts have all left and that funds for project are spent. Unlikely to assist now but will enquire and get back to us. They were reminded that KPC has been contacting them for some time about the project and offer of support.																																													
7.7	It was RESOLVED to approve the Flood wardens Pathfinder flood prevention plans for use of grant and the quotation received for the works. Total cost for four properties is £2880.00.																																													
7.8	It was noted we await Highways England to confirm if the roundabout Sponsorship A5 Kilsby has been renewed.																																													
9	ACCOUNTS																																													
9.1	Financial Position at 2019 £77,011.11. Monies received £155.00 for Kilsby Kronickle advertising. Accounts reviewed by Internal Control Cllr Page.																																													
9.2	It was RESOLVED to approve signatories for unity bank request to remove previous Clerk's contact number from Unity records. Previous requests not actioned by bank. Signed by Cllrs Richard Page, Jenny Fisher and Mike Margetts.																																													
9.3	It was RESOLVED to approve Grantscape contract / Community Benefit Fund for Kilsby Table Tennis replacement tables for £345.00 was received and issued to Kilsby Table Tennis Club. Received by Clerk/Chairman 2nd August 2019.																																													
9.4	It was RESOLVED to approve Invoice paid via BACS ref BP0495: to Mediashak IT Equipment Ref: Financial Regulations 4.5 Clerks Authority to Spend. Reported to Chairman £454.17 +VAT. 27.08.2019 (also see Nov 2018 Minutes, Page 201, 9.8)																																													
9.5	It was RESOLVED to approve the mowing contractors VAT Invoice received for £1214.18.																																													
9.6	It was RESOLVED to approve payments as itemised below:-																																													
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9.7	It was RESOLVED for the Clerk to arrange with Cllrs Page, R Thompson and C Thompson a date during October 2019 (meeting before 23 rd October) for the KPC Budget/Finance meeting.																																													
9.8	It was RESOLVED to approve August 2019 payments.																																													
10	RECREATION GROUND																																													
	<p>a) It was RESOLVED for KPC as owner of the land to make the S106 application for equipment for the Recreation Ground.</p> <p>b) It was RESOLVED to review the application and the Outdoor sports category is our preferred category. The Chairman wishes to add the Recreation Ground Charities wetpour repair costs to the application.</p> <p>c) Cllr Fisher advised planning permission for Zip-wire is not required as it is under 4 metres in height.</p> <p>d) It was RESOLVED for Cllrs Fisher, Nicholls and Margetts to review the application and revert it to the Clerk.</p>																																													
11	COUNCILLOR UPDATES / AREAS OF INTEREST																																													
11.1	To update, Cllr C Thompson advised that he had been in contact with the owners of the pub and a legal agreement is in process to be signed by a new interested party who has been offered the pub. Their plan is to open early 2020 and the pub will be refurbished.																																													
11.2	To update, Cllr Station advised that the Youth Club has a committee and they will be meeting next week to discuss possibilities of taking on a paid youth worker. They have identified that Lilbourne have a contacts for a youth worker that maybe of interest. They are also arranging a meeting directly with the village hall to discuss the plans and hope to take on the Friday evening slot.																																													

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11.3	<p>a) It was RESOLVED for Cllrs to attend the following training courses for RN; CT; IM: Planning Nuts and Bolts 10th September, 2019. Off to a Flying Start 23rd September, 2019 for IM. Clerk to attend the Cemetery Management/Burials subject to availability – possibly fully booked.</p> <p>b) It was RESOLVED proceed with NCALC's Seminar 1-2-1 event. Clerk to obtain dates in November preferably on a Tuesday evening. Cost of £370.00 based on 11 Councillors.</p>
11.4	It was RESOLVED to approve Cllr Ian Massey as a member of the planning committee and as maintainer/support for the Kilsby Parish Council website.
11.5	It was RESOLVED to move litter picking to October's meeting.
11.6	<p>It was RESOLVED the new Cemetery Risk Assessment. Chairman commented it is an improvement on the previous cemetery risk assessment.</p> <p>The Chairman's report regarding the Grave Digger's requests was received.</p> <p>It was RESOLVED for the Clerk to enquire what the implications are for changing the Cemetery Rules from digging double depth graves to single depth as standard.</p> <p>It was RESOLVED to revisit the discussion about the access to the top soil and the changes for the cemetery fence/gate.</p> <p>The Clerk has progressed several times for the invoice of £70.00 from the Grave Digger for additional charges but we have not received it to present to the Council for consideration/payment.</p>
12	CONTRACTORS
12.1	It was RESOLVED to approve installation option 1. £85.00 from S Hartwell. However the Council requested that if they are unable to complete the works by the end of October 2019 to proceed with the second quote.
13	<p>ITEMS FOR NEXT AGENDA</p> <p>Tree survey</p> <p>Litter picking</p> <p>A5 Roundabout repair</p> <p>S106 application</p> <p>Budget ideas</p> <p>Cemetery</p> <p>The next full Parish Council meeting will take place TUESDAY 1st October, 2019 at 19.30 hrs.</p> <p>Kilsby Room, Kilsby Village Hall.</p>

Meeting closed at 22.20

PLEASE NOTE: Whilst every attempt has been made to ensure the accuracy of these Minutes they are still subject to confirmation at the next meeting of the Parish Council and as such cannot be construed as the official record of this meeting until signed by the Chairman.

Signed..... Date19