

MINUTES OF EXTRAORDINARY MEETING of KILSBY PARISH COUNCIL

Held on MONDAY 22nd July, 2019 at 7.00pm in Kilsby Village Hall.

PRESENT: Chairman J Fisher, Councillors: R Thompson, M Margetts, R Page, I Massey.

Clerk: Clare E Valentine.

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1	APOLOGIES
1.1	Apologies (Personal) were received and accepted from Councillors, B Gent, S Stainton, R Nicholls, and C Thompson.
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins.</i>
2.1	Public Open Forum Session- No Parishioners present
3	DECLARATIONS of INTEREST on the Agenda
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests
3.2	Dispensations – To consider written requests for dispensation of DPI
4	MINUTES
4.1	To approve and sign minutes of Full Council Meeting 2 nd July, 2019. Minutes were signed with amendment to 4.1 which should read “Items 9.6 have been noted for Cllrs C Thompson, R Thompson and M Margetts”.
5	GENERAL MATTERS
5.1	<p>To consider a number of reported overgrown vegetation issues around the village needing attention for decision.</p> <p>Cllr Thompson offered to obtain quotations at the last PC Meeting from the present mowing contractor and A N Others: Bush in Manor Road alongside Smarts Est, Over hanging trees in Rugby Road alongside the Recreation ground, over hanging tree in Devon Ox, over hanging trees on Watling St adjacent to rear gardens of Hall Close, Encroaching under growth in Butts Lane (centre third).</p> <p>Cllr Thompson explained he spoke to the mowing contractor to check if there were any issues and walked around the village with them to identify any problem areas of overgrown vegetation some of which are causing problems mowing.</p> <p>To Note: Cllr I Massey at this point advised that there is an issue with a fir tree that has a TPO in Essen Lane the Clerk may have been copied in historically to previous communication with DDC. As this is Cllr I Masseys first meeting the Clerk advised as the matter is not on the agenda it should not be discussed and it will need to be looked at outside meeting and this was acknowledged.</p> <p>Cllr R Thompson advised that the mowing contractor marked 18 areas on a copy of a PC mowing map and have provided a quotation/estimate for £340.00. The Chairman asked the Clerk if she had obtained a further two quotations but the Clerk advised that due to short notice, extraordinary meeting and previous discussions with Chairman it was not possible in time scale allowed and advised the Chairman that they had discussed to ask the Council to consider agreeing a fixed figure i.e. no greater than £340.00 for Clerk and Chair to seek further quotes, review and organise the work to allow more time. Clerk advised the Council that as that it could be seen as an extension of the contract, as it is greater than £5000.00, further quotations should be sought, or the work is noted as a one off.</p> <p>Cllr Thompson stated that the Council is not bound to get three quotations, it is good practice but not necessary and they do not need to go with the lowest quote and it was not an extension to the contract.</p> <p>Cllr Fisher advised that she thought the quote was expensive but Cllr Thompson explained that it is a full day’s work and they will also dispose of the waste produced. He added the contractor knows the village, identified the problems and praised the contractor for their work. He also advised the Council that he would like work done to improve the outlook of the village and safety and that the contractor can do a good job and better than the (village) have had for the last couple of years.</p>

To note: In addition to this work Cllr Thompson said he has spoken to the Contractor and identified a further blackberry bramble issue around a holly in Manor Road Adjacent to Smarts Estate and has asked them to take the bramble down and leave the holly.

The Clerk informed the Council that the work on the A5 has been reported to Highways England as urgent to attend, awaiting response. Cllr Fisher noted that it was unlikely that the work would be done as we are still waiting for other work to be carried out.

The fly-tipping was discussed as the Contractor has quoted to remove this also (Item 5.2). The Clerk advised that this was reported to FixMyStreet and DDC attended the next day, drove all around area and called the Clerk and could not find the fly-tipping, but they will respond quickly. Cllr R Thompson advised it is still there and the contractor will do it on his round as part of the work.

The Clerk advised that both DDC and Highways should be allowed the opportunity to assist to save the PC and village money on services that are already provided.

Cllr R Thompson proposed that all the work should be done by the contractor as in the main affects the contractors ability to do the mowing and the safety of the village and to do it quickly.

Cllr R Thompson did not know when the work could be done, but said it depended on how quick the Clerk could do her job, the Council agreed the Contractor would likely be quicker than DDC/Highways England and it is simpler than getting other quotes when the contractor has identified the work. They requested that the Clerk give them a deadline of 30th July, 2019. It was **RESOLVED** for the mowing contractor to proceed with their quotation in full.

Cllr R Thompson also then reported an issue with a resident's overgrown hedge and asked the Council permission to contact the resident or the Clerk. The Council agreed for Cllr R Thompson to speak to the resident. Cllr Thompson also raised the issue of the weed removal and asked what was happening The Clerk referred to carrying out instructions (per July 19 meeting minutes) and awaits a call mid-week regarding the allotment. Cllr R Thompson said that the mowing contractor should be used for all the work as they can take away rubbish, know the village and do a good job. The Council should be using them not others for work, it's not about who can do the job the cheapest, why use someone who can't dispose of weeds.

5.2 To discuss the report of fly tipping near Smarts Estate (Note: reported to Fix My Street) To note DDC attended but were unable to find the fly-tipping. Cllr R Thompson advised it is still there and it was **RESOLVED** as per 5.1 to proceed as part of the mowing contractors quote and to not ask DDC to re-attend.

6 ACCOUNTS

6.1 It was **RESOLVED** to approve payment as itemised below:-
 To note the Recreation Ground Charity have requested funds from the PC for the use as follows:
 £713.00 for insurance
 £ 82.00 for ROSPA (£68.50 plus VAT)
 £300.00 for repairs (£200 plus paint)
 £750.00 for swing repairs not funded by Grantscape
 £155.00 contingency
 Total £2000.00

To Whom Paid	Chq No	Details of Payment	£	Power to Pay
Kilsby Recreation Ground Charity	BP0478	Recreation Ground Grant	2000.00	Local Government (Miscellaneous Provisions) Act 1976,s.19

The next full Parish Council meeting will take place TUESDAY 3rd September, 2019.

Meeting closed at 19.27

PLEASE NOTE: Whilst every attempt has been made to ensure the accuracy of these Minutes they are still subject to confirmation at the next meeting of the Parish Council and as such cannot be construed as the official record of this meeting until signed by the Chairman.

Signed..... Date19