

MINUTES OF MEETING of KILSBY PARISH COUNCIL

Held on TUESDAY 5th March, 2019 at 7.30pm in Kilsby Village Hall.

PRESENT: Councillors J Fisher, B Gent, R Thompson, R Page, M Margetts, S Stainton and R Nicholls.
District Councillor C Lomax.

Clerk: Clare E Valentine.

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1	APOLOGIES		
1.1	Councillor L Rochford was absent from the meeting. <i>Councillor Diana King gave notice of resignation for February meeting omitted from February 2019 minutes. The resignation has been approved and the Parish Council gave thanks to Diana for her time with Kilsby PC.</i>		
2	CO-OPTION to fill CASUAL VACANCIES		
	It was RESOLVED to Co-opt Clive Thompson as Parish Councillor.		
3	PUBLIC PARTICIPATION		
3.1	<p>The Women's Institute provided information about the Kilsby Get Creative Event to be held on Sunday 12th May, 2019 in the Village Hall. The WI have applied to the PC for a grant (contribution) towards the event, mainly to cover cost of the village hall hire at £75.50. Maybe additional hire charge if they set up the evening before. The event is being organised nationwide, non-profit. Community craft event and opportunity to exhibit work.</p> <p>The Treasurer of St. Faith's church in Kilsby updated the PC about the considerable amount of lead that was stolen recently from the south roof of the church. They are gathering quotations to repair/replace the missing lead which is estimated to be £30k, of which £23K lead and £7k is for a roof alarm for insurance purposes. With some donations and grants they hope to raise approximately £20k. They plan to apply for as many grants as possible to raise funds, but ask if the Parish Council will consider helping.</p>		
3.2	District Councillor Catherine Lomax report: Funding was approved to enable Reach for Health to build a larger premises on a shared site with Daventry Sports club. The Planning Committee approved plans for the cinema and restaurant complex in Daventry. The designs have received some criticism as not in keeping with the history of buildings and conservation area but Historic England did not object. DDC are again reviewing what to do with Overstone Hall a grade 2 listed building privately owned and there is a discussion for the fourth time this week and proposal to pursue a planning brief. The Secretary of State decision on the two Unitaries for Northamptonshire is very short for the legal process to be enacted by 2020. Therefore Northamptonshire Councils and DDC continue with a twin track approach of business as usual with intensive ongoing discussions. No meaningful engagement with Parish Councils however.		
4	DECLARATIONS of INTEREST on the Agenda		
4.1	Declarations of Disclosable Pecuniary or Other Interests. Cllr Thompson advised of interests in item 7a.2.2 and 7a.3		
4.2	No written requests for dispensation of DPI have been received.		
5	MINUTES		
5.1	The Full Council minutes of 5 th February, 2019 were approved and signed as a correct record.		
	<i>The Chairman proposed that March Agenda item 8.2 and 8.3 were moved prior to Matters Arising which was approved. Note apologies given for the March Agenda item numbering. Planning is now 7a. This was approved.</i>		
6	MATTERS ARISING not otherwise on the Agenda for information only		
6.1	<p>Kilsby Parish Council Interim Internal Audit will be on Friday the 8th March, 2019. Clerk has task of audit and year end preparations over the coming weeks. We have received a cheque to be banked for £45.00 from Steers printing for overcharge KPC for three editions Aug/Sept, Oct/Nov and Feb/March. Items will need to be considered this month for the next edition of the Kilsby Kronicle.</p>		
6.2	It was confirmed we have two vacant seats and we are permitted to co-opt two Councillors. The Chairman read feedback from a candidate who had decided to withdraw their application.		
7	GENERAL MATTERS		
7.1	An application has been made to Grantscape by the Recreation Ground Trustees for the Recreation Ground. This is for £1500.00 to pay towards wetpour repairs. Cllrs Fisher and Margetts met to decide quotes and the quote is approx. £1650.00 +VAT. Progressing s106 possible uses. It was RESOLVED to confirm this is being dealt with by the Recreation Ground Trustees not PC, so for information and updates.		

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7.2	It was RESOLVED to approve the following to help restart the youth club. Cllr Stainton asked if S106 indoor youth facilities could be applied for £3242.00 this is for investigation (funds are also budgeted). Cllr Stainton and Clerk to arrange and meet to look in a storage cupboard where there maybe Youth Club contents for future use. Advertise in the Kilsby Kronickle and speak to people about forming a committee to drum up interest.	
7.3	The S106 is being looked at by the Recreation Ground Trustees as mentioned in item 7.1. The S106 Categories are strict. Enquiries with DDC suggest new park equipment will need to come from the Parks and Gardens category and not from the Outdoor Sports category. New football posts/nets for the recreation ground and/or tennis court floodlights for the tennis club might satisfy Outdoor Sports. Cllr Stainton is having a meeting about the floodlights. It was RESOLVED to approve plans.	
7.4	It was RESOLVED to request Cllr Lomax asks DDC to honour the replacement of the Recreation Ground Bin and Base that was removed by DDC previous contractors in error some time ago. Norse will not take responsibility for replacing the bin.	
7.5	The Parish Council received the report about the Roundabout advertising and feedback from the Customer the Parish Council have RESOLVED to approve the Customer decision to end the contract December 2019. Highways have been requested to tidy the roundabout. It is not scheduled as a priority but apologies received and on a future works order. We await the response from Highways however about the repairs to the damaged from the accident in January.	
7.6	The Heartbeat Community Trust Defibrillator event has been confirmed for Saturday, 8 th June in the Kilsby Room of the Village Hall 10.00-12.00. It was RESOLVED to advertise this in the village website, Facebook and the Kilsby Kronickle.	
7.7	It was RESOLVED to approve Vision IT to manage the Kilsby Website webpage requirements concerning Operation London Bridge for £35.00 + VAT, having carefully considered the work required to manage the web page update ourselves. It was RESOLVED contact St. Faith's church as a starting point to discuss the preparation requirements and possible working group. A position will need to be considered for floral tributes and Barby & Onley PC have shared an outlined guidance to help with planning requirements.	
7.8	To note our Speedwatch Co-ordinator has advised that they are now back to 8 volunteers and training is the 23 rd March with a team meeting to be scheduled following the training. Cllr Fisher confirmed a meeting has been scheduled for the group to meet beforehand.	
7.9	It was RESOLVED that there is no suitable village spot or interest in the travelling Circus.	
7.10	It was RESOLVED that individuals are able to respond to the Long Buckby Library NCC Consultation, and therefore no PC comment.	
7.11	It was RESOLVED to not enquire further about the Parish Map Illustrator's for websites offer.	
7a	PLANNING	
7.1	<i>Awaiting Decision</i>	
	DA/2019/0026 Construction of wooden outbuilding for use as shed (retrospective). Grestun House 16, Rugby Road, Kilsby, Northamptonshire, CV23 8XX. Commented 07.02.19.	
7.2	DA/2018/1118 6 No. single free standing internally illuminated monolith signs, DIRFT, Kilsby. No comment.	
7.2.2	DA/2018/1057 19, Manor Road, Kilsby, Northamptonshire, CV23 8XS. Single storey front, side and rear xtensions. Commented 09.01.19. * 7.3	
7.3	<i>Approved</i>	
	DA/2018/1057 19, Manor Road, Kilsby, Northamptonshire, CV23 8XS. Single storey front, side and rear Extensions. Commented 09.01.19. *Approved 28.01.19.	
8	ACCOUNTS	
8.1	Financial Position at 25 th February, 2019. £68,244.80 Monies received: £1569.15, Uncleared chq £560.00 Chqs received for £34.00 and £150.00 to be banked. Accounts to reviewed by Internal Control Cllr Page. This was approved. The Clerk awaits feedback from Unity Bank about the Uncleared cheque from a recent burial. £6.00 bank charge applied. Burials Clerk made aware.	
8.2	It was RESOLVED to approve a £75.00 grant to Kilsby W.I. for the Get Creative Event in May 2019.	
8.3	It was RESOLVED to move item concerning church roof repairs to the next meeting to allow for additional time to determine available funds and figure to contribute. Having received further information at public participation it has been approved by all in principle, but an unspecified amount so to be considered at next meeting.	
8.4	It was RESOLVED to approve the Internal Audit Report 2018.	
8.5	It was RESOLVED to approve and readopt the current KPC Risk Assessments.	
8.6	The Local Government Reorganisation is not for inclusion on the Standing Orders but will become an agenda standing item as suggested by NALC Update 1/19. It was RESOLVED to review for May 2019	
8.7	It was RESOLVED to approve the Annual Parish Meeting date on the 14 th or 21 st May (whichever is available) and at 1900hrs for one hour and invite Kilsby groups and associations with an agenda to be prepared for public circulation. A separate date rather than proposed was felt more suitable as historically the meetings have taken longer than 30 minutes	

8.8	It was RESOLVED to approve the updated Unity Bank Signatory request to add Clare Valentine Banking Key Contact view and submit payments and Michael Margetts Authorise Payments.			
8.9	It was RESOLVED to approve the payments as itemised below:-			
<u>Payee</u>	<u>Chq No.</u>	<u>Details</u>	<u>£</u>	<u>Power to pay</u>
NEST Pension	D/D	Pension 1 st February to 28 th February, 2019.	46.38	LGA(1972) s112
Clare Valentine	BP0423	Clerks Salary	986.46	LGA(1972) s112
HMR & C	BP0424	Tax and NI	90.82	LGA(1972) s112
Clare Valentine Expenses	BP0425	Clerks Expenses	70.31	LGA (1972)s111
Compleat Office Initiatives	BP0426	Invoice No: 93/I11683	62.37	LGA (1972)s111
Northants CALC	BP0427	Preparing for Year End Audit	36.00	LGA (1972)s111
CPRE	BP0428	CPRE Annual Membership Renewal Fee	36.00	LGA (1972)s143
Kilsby Guides and Brownies	300141	Village Grant	200.00	LG(MP) Act 1976 s19
Stephen Hartwell	BP0429	Cemetery Maintenance	600.00	Open spaces Act 1906
9	HIGHWAYS / ENVIRONMENTAL ISSUES			
9.1	It was RESOLVED that Cllr Gent will liaise with Highways about the footpath requirements for walking from Kilsby towards the first layby bordering the A5 on the left hand side.			
9.2	To note the Street Doctor report has been chased with NCC Footpaths. Await response. Ref: Height of hedges in Butt's Lane and the overgrown vegetation. EW13 and the reference is 962589 for investigation. No further comment/update.			
9.3	Cllr Fisher confirmed that the Pathfinder Grant has been approved for £3k following the submission of the Emergency Plan last week. The grant outlined the provision for four of the identified flood risk properties to be fitted with airbricks. The quotes were obtained to install airbricks and also included the purchase of sandbags. The PC wish to thanks Tom Hindle and Julie Bunyan for this and in particular Cllr Fisher reported Julie did a tremendous amount of work to enable us to apply for the grant. Our Flood Wardens have also fed back that one of the issues with preventing flooding is keeping the drains clear of debris. For example grass cuttings from mowing can build up and block drains. It was RESOLVED that Cllr R Thompson will inform the Mowing Contractors. The PC will need to approve what the grant is to be spent on and will require a proposal for a future agenda.			
9.4	It was RESOLVED having heard the report from NCC Highways to wait and see if there will be any provision to carry out the works on the curb/pavement at the bus stop at Malt Mill (village green side). They are waiting for budget confirmation by end of the month for 2019/2020 Clerk to progress. Highways have been advised the matter is health and safety issue. NCC advised in Sept 18 it has been added to a "log" of sites should funding become available from any source in the future. Highways have suggested that as the Bus Shelter is owned by the PC they will quote to relocate it to a level ground at PC cost. However the PC believe that there is no suitable safe position in this area and the works to the curb/pavement is most likely required.			
9.5	It was RESOLVED to include in the next Kilsby Kronickle (KK) article irresponsible parking and mention of the Highway Code that applies to this matter as a guide to help all following on from the previous report in the KK. It was RESOLVED not to contact the residency regarding irresponsible parking. Area PSCO visited and found no parking issues in the identified road. Several checks around the village have been made at different times by a Councillor. We have noted that there are in general areas with increased cars parked round the village. Some areas that have previously not had cars parked but now do. It is important to note that if there is a problem it can be reported directly to local authorities and the Police.			
10	COMMUNITY ENGAGEMENT			
10.1	It was RESOLVED to proceed with the Heritage Project. The Clerk presented the 9 pieces of artwork and map of designated board locations around village. The Clerk presented three quotes and accompanying information the project costs approx. £9-12K plus installation. This is not to decide on the quotes but whether the project will go ahead even if no grant can be obtained towards the cost. The Clerk has reopened dialogue with Avant Homes to enquire about funding two boards approx. £2K. Individual quotes have not been discussed. Three companies have been selected and aluminium powder coated option is preferred material choice for the lecterns and we are waiting for more information and samples for next agenda. It was RESOLVED that Cllr Fisher will apply for National Lottery Heritage Fund Grant to fund the project. The project will not satisfy S106 criteria but applying for a DDC Community Grant with 50% match funding is another option, although oral feedback from DDC on this is that an application is unlikely to succeed. Monies are also available from PC reserves if grant requests are unsuccessful and we have asked Avant to contribute towards the project. Also considering 50% match funding and lottery grants.			

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10.2	It was RESOLVED to approve the purchase of a new Parish Council notice board pending review of quotations at the next meeting. The Clerk presented an outline of prices and quotes from suppliers approx. £1K for 2 door aluminium powder coated design based around the Hillmorton Community Notice Board but larger which was liked by some of the Councillors for similar design for Kilsby. Possibly consider new location for the notice board.	
10.3	It was RESOLVED discuss at the Annual Parish Meeting litter picking and the available litter picking agreement funds for those interested in helping. Amount/no of picks to be agreed. (Kilsby litter picking is on Saturday 16th March at 9.30am) The school will also be undertaking picks in the village on the 14th and 15th March, 2019.	
10.4	It was RESOLVED to not enter the Best Village Competition this year as there has been no noted change following best newcomer award and the feedback was that there is not enough for younger people in the village yet. Therefore with no Youth Club at present it will be a more positive entry next year as we have work to do first and heritage project to complete.	
10.5	It was RESOLVED to circulate a poster Cllr Fisher has created to say YES to agree to the Community Governance Review results. Initial Consultation - Villagers from Crick, Kilsby, Lilbourne and Yelvertoft were consulted on this in November 2018 and voted overwhelmingly for NO boundary change. In the Initial Consultation there were 542 responses. 1.92% - in favour (10 responses) 98.08% - not in favour (532 responses) All the proposals can be viewed and commented on at www.daventrydc.gov.uk/parishreview .The four-week public consultation runs from Monday 25 February to Monday 25 March 2019.	
10.6	It was RESOLVED for the Clerk to email Star Pubs to advise that the PC would be keen to see the Pub reopen with the plans they have indicated to residents for the pubs future refurbishment and new tenants.	
12	CEMETERY (no item no 11)	
12.1	It was RESOLVED to approve Hartwell quotation for the Cemetery maintenance on a three month trial. Work to be completed once a month maximum, of £80.00. This to be reviewed again in three months and the PC would like feedback from the Contractor.	
12.2	It was RESOLVED to readopt the Kilsby Parish Council Cemetery Rules And Regulations for 2019.	
13	ITEMS FOR NEXT AGENDA PC contributing towards to church roof repairs School Fair – 19 th May, consider a stall. The next full Parish Council meeting will take place TUESDAY 2nd April, 2019.	

It was agreed by all to continue the meeting at 22.00 at item 10.6

Meeting closed at 22.25

PLEASE NOTE: Whilst every attempt has been made to ensure the accuracy of these Minutes they are still subject to confirmation at the next meeting of the Parish Council and as such cannot be construed as the official record of this meeting until signed by the Chairman.

Signed..... Date19