

MINUTES OF MEETING of KILSBY PARISH COUNCIL

Held on TUESDAY 6th November 2018 at 7.30pm in Kilsby Village Hall.

PRESENT: Councillors D King, B Gent, R Thompson, T Moore, R Page, F Kirtley-Paine, L Rochford.
District Councillor C Lomax.

Clerk: Clare E Valentine. Meeting chaired by Councillor Di King

		Page 199	<u>ACTION</u>
1	APOLOGIES		
1.1	Apologies were received and accepted from Councillors J Fisher, Margetts and S Stainton.		
2	CO-OPTION to fill CASUAL VACANCY		
2.1	Two people had expressed interest in being co-opted as Councillors. It was RESOLVED to co-opt Mr Robin Nicholls. The Clerk to inform both applicants of the decision.		
3	PUBLIC PARTICIPATION		
3.1	No Parishioners present		
3.2	<p>Report from District Councillor Lomax.</p> <p>Residents and businesses are being asked by DDC for suggestions for a name for the new authority by 3 December. The government has missed its own deadline for a 'decision' on the setting up of two Unitaries in place of the County Council. DDC brings in its new Dog Control Orders on 1 December. Potholes numbers have reached epidemic proportions an extra £420 million towards the repair of 2,000,000 pothole on England's roads. The road repair industry estimates that 1.53 million potholes were repaired in 2017, at a cost of £96.9 million, but from 2015 each following year has seen a decline in the number repaired.</p>		
4	DECLARATIONS of INTEREST on the Agenda		
4.1	Declarations of Disclosable Pecuniary or Other Interests – None received.		
4.2	No written requests for dispensation of DPI have been received.		
5	MINUTES		
5.1	The Full Council minutes of 2 nd October, 2018 were approved and signed as a correct record subject to four grammatical corrections.		
6	MATTERS ARISING not otherwise on the Agenda for information only		
6.1	Clerk's Report – no decisions to be made under Agenda Item 5		
6.1.1	<p>A resident of Kilsby has reported having to clean the Kilsby A5 layby going North and requested that the bins are regularly emptied. The other A5 layby in similar state. Cllr Fisher has investigated and has taken photographs. Clerk reported to DDC and separately the issue of litter that has blown through to private land behind layby is being investigated.</p> <p>A stile near A5 railway is also broken and Cllr Fisher reported to Cllr B Gent.</p> <p>Kilsby Parish Council Remembrance Day Wreath for the Church was delivered to Cllr Rochford and shown to the Council. Cllr Rochford is to lay the wreath at the church on behalf of the council on Remembrance Sunday.</p> <p>An invoice is to be raised to DDC for Parish Litter picking for the sum of £507.50 for the period of 4th June to the 31st March 2019.</p>		
7	GENERAL MATTERS		
7.1	<p>It was RESOLVED to continue to advertise for the vacancies for Flood Warden, and Secretary/Treasurer to the Recreation Ground Trustee until filled. Cllr Rochford in addition will ask the shop to display a poster. Requested Cllr Stainton speak to the Youths who reported the goal post issue at the Recreation Ground in the Summer to see if they would be interested in helping the Recreation Ground Trustees complete the weekly check at the playground – currently Cllr Page. (Note for Trustees to check playground insurance first). Flood Warden role still important and Clerk requested to find out about Pathfinder flood £3k grant details and inform residents who are at risk of flooding. Information to be provided by Cllr Thompson.</p>		
7.2	<p>It was reported that the plan to recruit volunteers for the Community Speedwatch for the village needs to continue as the deadline is the 14th December, 2018 to qualify for next year. Our new Speedwatch Co-ordinator Debbie Marsh is part of a team of six. It was requested to all to encourage anyone they know to consider joining the team. Confirmation to the Police and to check if six will be allowed.</p>		
7.3	<p>It was RESOLVED to proceed with quote number 2. £45.00 plus materials as the lowest price and offer to complete before 11th November. Full concrete base. It was not estimated that the materials would be at a high cost but it was RESOLVED as a measure that the complete work will not exceed the cost of the highest quotation and treat as a tender. Cllrs Page and Gent to collect the bench from DDC storage Friday 9th November. The bench has previously up until now been unavailable to collect sooner and we were waiting for DDC to confirm availability.</p>		

	Page 200	ACTION
7.4	It was reported that DDC installed a temporary bin in Independent Street next to the existing base, and the existing base has been emptied and cleaned, all dog foul removed and it will have regular DDC checks. Bins still on order Norse advised a bulk order has delayed delivery but apologised and trying to urgently resolve along with the recreation ground. Cllr Lomax has assisted in progressing replacements. It was RESOLVED to request if we can keep the temporary bin as it has been identified that there is a considerable volume of dog waste and a dog bin would be useful in Independence Street.	
7.5	It was RESOLVED Cllr Di King and the Clerk would meet to prepare Kilsby Parish Council's response (to the boundary change request from Crick Parish Council as part of the Community Governance Review) and encompass Parishioners views in the Clerk's draft letter. Chairman to authorise KPC response. Cllrs were also reminded the deadline is the 16 th November 2018 for individual parishioners to respond. Clerk to send letter to local groups to encourage further responses.	
7.6	It was RESOLVED to request in the next edition of the Kilsby Kronickle that if Parishioners see HGV's/ Car transporters driving through the village at speed taking short cuts, please note the details of the vehicles, company etc. and notify the Parish Council.	
7.7	It was reported that Cllr Rochford visited the Village Hall during the Youth Club and the Youth Group have been warned about unacceptable behaviour and consequences. Police may be aware of the incident of Youths on the roof. Damage inside the hall to a wall was reported and further information is required from the Youth Leader. Clerk unable to contact Youth Worker and it was RESOLVED Cllrs Moore and Thompson to attend the village hall Friday evening to speak with the Youth Worker and will report back to Clerk. Clerk completing a detailed review.	
8	PLANNING	
8.1	<i>New Applications</i>	
8.1.1	DA/2018/0807 The Old Vicarage, Watling Street, Kilsby, Northamptonshire, CV23 8YA Single storey extension to form garden room and associated works and change of use of outbuildings to games room. It was RESOLVED there was no comment	
8.2	Awaiting Decision	
8.2.1	DA/2018/0529 Cedar Barn, Watling Street, Kilsby, Northamptonshire, CV23 8UW. Change existing agricultural land to domestic use, proposed garage unit to be erected upon proposal site. a re-consultation regarding proposed amendments to the above application. Kilsby Parish Council previously provided comments (05/09/2018)	
8.3	<i>Appeal decision</i>	
8.3.1	DA/2017/1268 Iverley Lodge 25, Main Road, Kilsby, Northamptonshire, CV23 8XR. Construction of detached dwelling and garage (resubmission) Dismissed 12 th October, 2018.	
8.4	It was reported (n Cllr Stainton's absence) that she has not received any claims from any organisations as yet for S106 monies. Cllr Stainton contacted all Kilsby organisations provided that were big enough to be constituted and hold a bank account, and some of the smaller organisations that just hold a bank account. Cllr Stainton advertised the funds availability on Facebook. Currently gathering information on who owns what land to consider any available procurement. Kilsby Pools Land Charity are considering an application and have requested information when we have sought new quotes for the heritage board project for a wildlife interpretation board. Considerations being made for the Tennis Club and it was RESOLVED request that Cllr Fisher raise with the Village Hall Committee at the next meeting any potential improvements to the benefit of the Village Hall e.g. Wi-Fi. The S106 working group to consider project ideas within the parish as a whole to take advantage of this opportunity.	
9	ACCOUNTS	
9.1	Financial Position at 29 th October, 2018 £74,525.05 Bank reconciliation attached. £18.00 Bank service charge paid 30.09.18.	
9.2	Monies received from 1 st October to the 29 th October 2018 as follows: £577.75	
9.3	Report for Kilsby Kronickle income: Income up-to-date except for June £8.50 which will need to be written off as change of ownership.	
9.4	It was RESOLVED for the Clerk to sign the NCC grit bins transfer of ownership agreement and report that there is a small hole in the top of the bin Cllr Thompson to send photos of the Grit Bin to the Clerk. It was RESOLVED to take up the maintenance offer of Grit Bin Replenishment Service from a new contractor Mowerman.	
9.5	The Clerk has requested further information regarding payments for grazing rents at Kilsby Cemetery it was RESOLVED to move to the next PC meeting.	
9.6	It was RESOLVED to approve the purchase of Parish Council Books: 11th Ed Local Council Administration £108.79 (SLCC Membership Discounted Inc. delivery: Order 506270: payment via BACS) Local Councils Explained NCALC: Member rate: £14.99 + p&p* (£5) To be ordered.	
9.7	It was RESOLVED to approve the Clerk for NCALC Course Preparing for Year End Audit 6 February 2019, £36.00.	

		Page 201	ACTION															
9.8	It was RESOLVED Cllr Page would check diaries and contact Cllr King, Thompson and the Clerk and agree a meeting date in November for the KPC Budget Computation for next year 2019-2020. It was RESOLVED to purchase replacement new IT equipment (Laptop) to the value of £450.00 for Clerk.																	
9.9	It was RESOLVED to approve an increase of Clerk's hours from 14 to 20 per week due to the current large workload and training, with a full review in 3 months. Cllr Thompson requested to record his objection.																	
9.10	It was RESOLVED to make payments as itemised below:-																	
Payee	Chq No.	Details	£	Power to pay														
NEST Pension	D/D	Pension 01.01.18 to 31.10.18	38.68	LGA(1972) s112														
Clare Valentine	BP0382	Clerks Salary	836.80	LGA(1972) s112														
HMR & C	BP0383	Tax and NI	45.71	LGA(1972) s112														
Clare Valentine	BP0384	Clerks Expenses	37.16	LGA (1972)s111														
Northants CALC	BP0385	Invoice Number 7237 (2 day New Clerk Course)	175.00	LGA (1792) S111														
Northants CALC	BP0386	Invoice Number 7219 (GDPR/FOI)	75.00	LGA (1792) S111														
S Hartwell Mowing	BP0387	Mowing Inv. No. 732	210.00	Open spaces Act 1906														
Groundscape	BP0388	Mowing Inv No. 0145	612.00	Open spaces Act 1906														
Krishna Enterprises	BP0389	KK Printing Inv 00011956	335.00	LGA (1972) s142														
E.ON Energy Solutions LTD	BP0390	Street Lighting Maintenance Inv. 085621	24.30	HA (1980) s301														
E.ON UK	BP0391	Quarterly Street Lighting	270.98	HA (1980) s301														
Compleat Office Initiatives	BP0392	Invoice No: 93/I10546	106.57	LGA (1792) S111														
Daventry District Council	BP0393	WW1 Bench 867305	360.00	LGA (MP) Act 1976 s19														
Krishna Enterprises	BP0394	Invoice 00012012	55.00	LGA (1972) s142														
M Margetts	BP0395	Travel Expenses training 13.08.18	12.60	LGA (1792) S111														
T Moore	BP0396	Travel Expenses Moulton 01.10.2018	24.30	LGA (1792) S111														
SLCC	BP0397	Council Book Order 506270	108.79	LGA (1792) S111														
NCALC	BP0398	Local Councils Explained	20.99	LGA (1792) S111														
R Thompson	300138	Travel Expenses Wooton 10.09.18	16.20	LGA (1792) S111														
10	POLICING																	
10.1	<p>Report from Councillor Moore Crime update. August 2018 Daventry Rural policing area had 601 crimes reported in August 2018, of these two were reported in Kilsby within the village boundary.</p> <ol style="list-style-type: none"> 1. Criminal Damage / Arson – Watling Street – closed no suspect 2. Violence and Sexual offences The Banks under investigation <table border="1"> <thead> <tr> <th>Village</th> <th>Recorded offences</th> </tr> </thead> <tbody> <tr> <td>Kilsby</td> <td>2</td> </tr> <tr> <td>Crick</td> <td>19</td> </tr> <tr> <td>Barby</td> <td>7</td> </tr> <tr> <td>Ashby</td> <td>1</td> </tr> <tr> <td>Yelvertoft</td> <td>4</td> </tr> <tr> <td>Lilbourne</td> <td>0</td> </tr> </tbody> </table> <p>Source: https://www.police.uk/northamptonshire/SCT142/crime/</p> <p>87% of all crime between Sept 2017 and August 2018 has been NFA (26) 3.33% Offender dealt with by police (1 offence) 1 Offender sent to court and dealt with at court.</p>				Village	Recorded offences	Kilsby	2	Crick	19	Barby	7	Ashby	1	Yelvertoft	4	Lilbourne	0
Village	Recorded offences																	
Kilsby	2																	
Crick	19																	
Barby	7																	
Ashby	1																	
Yelvertoft	4																	
Lilbourne	0																	
10.2	<p>Report from Councillor Thompson: Police and Crime Commissioner meeting. Nick Adderley is the new Chief Constable of Northamptonshire Police. Reported Northamptonshire has been badly let down and four clear divisions will be formed and clear lines of communication. This is being overseen by Chief Superintendent Mick Stamper.</p>																	
11	HIGHWAYS / ENVIRONMENTAL ISSUES																	
11.1	It was RESOLVED to continue to progress issue with the three stiles the Public Footpath to Crick (high or loose). Footpaths contacted and trying to identify nearby landowners and report at next meeting.																	
11.2	It was RESOLVED that mowing for the month of November is approved.																	
11.3	It was RESOLVED to move item to next meeting Clerk has some additional information to start to look into the EW11 Public Right Of Way.																	

	Page 202	ACTION
11.4	It was RESOLVED to ask DDC about any village Dog Fouling campaigns and see if the Paint Means Poo Campaign volunteers are available. Clerk reported dog fouling to DDC at a residents address along the Ashby Road.	
11.5	It was RESOLVED to move item to the next meeting for further discussion: To review any requirement for property and tree inspections and work required including planting.	
12	COMMUNITY ENGAGEMENT	
12.1	It was RESOLVED for Clerk to assist Cllr Thompson in obtaining a range of quotations for the interpretation boards for the Heritage Project to compliment the artwork. Installation quotations also required.	
12.2	Cllr Moore reported that the Good Neighbour Scheme is in progress and awaiting survey so no further action required at moment.	
12.3	It was RESOLVED to move item to next agenda as item needs longer consideration. Also the KPC agree communication strategy plan for correspondence with the Parish.	
12.4	It was RESOLVED to review Cllr Rochford's quotation for the WW1 poppy bin at the next meeting. All to consider possible uses for the Best Village Competition money.	
13	CEMETERY	
13.1	It was RESOLVED to follow up the Funeral Directors for a response regarding the outstanding payment from interment and Clerk report back.	
14	ITEMS FOR NEXT AGENDA To consider donation request from Citizens Advice Daventry. Additional Councillor to join the Planning Committee Car parking around the village Review Councillors roles and responsibilities Quotations to repair notice board Pathfinder Grant The next full Parish Council meeting will take place TUESDAY 4th December, 2018	

21.38 Cllr Kirtley-Paine left meeting Agenda item 9.10.

Meeting closed at 21.50

Next full meeting of the Parish Council will take place on Tuesday 4th December, 2018 at 7.30pm.

PLEASE NOTE: Whilst every attempt has been made to ensure the accuracy of these Minutes they are still subject to confirmation at the next meeting of the Parish Council and as such cannot be construed as the official record of this meeting until signed by the Chairman.

Signed..... Date18