

MINUTES OF MEETING of KILSBY PARISH COUNCIL

Held on TUESDAY 4th September 2018 at 7.30pm in Kilsby Village Hall.

PRESENT: Councillors C Smedley, J Fisher, B Gent, R Thompson, T Moore, R Page, S Stainton, M Margetts. District Councillor C Lomax.

Clerk: Clare E Valentine.

		Page 191	<u>ACTION</u>
1	APOLOGIES		
1.1	Apologies were received and accepted from Councillors L Rochford, D King and F Kirtley-Paine.		
2	PUBLIC PARTICIPATION		
2.1	It was reported via the Chairman that work on the cob wall in Church Walk has commenced.		
2.2	<p>Report from District Councillor Lomax.</p> <p>Ref the Unitary Resolution: Local Government Reform, Councils met the previous week and Seven out of eight passed a resolution to go forward to the Secretary of State. Daventry District Council, East Northamptonshire Council, Kettering Borough Council, Northampton Borough Council, Northamptonshire County Council, South Northamptonshire Council and the Borough Council of Wellingborough all decided to submit the proposal while Corby Borough Council decided against. West and North Northamptonshire growth was discussed building links with the Oxford -Milton Keynes -Cambridge Corridor. Daventry are the only Council not in deficit. It is unsure how councils that are in deficit will be treated since money will be needed to make them function.</p>		
3	DECLARATIONS of INTEREST on the Agenda		
3.1	Declarations of Disclosable Pecuniary or Other Interests – None received.		
3.2	No written requests for dispensation of DPI have been received.		
4	MINUTES		
4.1	The Full Council minutes of 3rd July, 2018 were approved and signed as a correct record.		
5	MATTERS ARISING not otherwise on the Agenda for information only		
5.1	It was resolved that 3 adverts will be repeated in next Kilsby Kronicle for a Speedwatch Co-ordinator, Flood Warden and Recreation Ground Secretary. Clerk to action.		
5.2	Northants CALC General Meeting Sat 6th October in Moulton. Deadline P.C. attendance Monday 24th September.		
5.3	Cars parking on the grass at Devon Ox Green. The matter will be monitored.		
5.4	WW1 Memorial Bench, various locations have been suggested still to be decided.		
5.5	BT Open Reach poor phone coverage. Cllr Stainton to note on Facebook that people affected should report direct to BT Open Reach.		
5.7	3 Replacement Bins - Smarts Estate/Manor Road, Independent Street and on Main Road outside the entrance to the Red Lion Car Park and now Kilsby Recreation Ground. DDC have been chased weekly for progress as the matter is very urgent. Cllr Lomax to assist.		
5.9	Daventry District Council - Community Governance. Response to proposal by Crick Parish Council to take land from Kilsby, Lilbourne and Yelvertoft Parishes. Kilsby has previously opted for no change, however we are to draft a response objecting to Crick's requests.		
5.11	It was resolved to approve and adopt the KPC Vexatious and Habitual Complaint Procedure.		
6	PLANNING		
6.1	<i>New Applications</i>		
6.1.1	DA/2018/0529 Cedar Barn, Watling Street, Kilsby, Northamptonshire, CV23 8UW. Change existing agricultural land to domestic use, proposed garage unit to be erected upon proposal site. The council agreed no comment.		

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6.2	<i>Appeals</i>				
6.2.1	DA/2017/1268 Iverley Lodge 25, Main Road, Kilsby, Northamptonshire, CV23 8XR. Construction of detached dwelling and garage (resubmission) The Council responded to the Inspectorate.				
6.3	<i>Applications determined by DDC</i>				
6.3.1	DA/2018/0506 Danetre House 1, Main Road, Kilsby, Northamptonshire, CV23 8XW Listed Building Consent for alterations to garden wall including construction of new brick pier. Approved				
6.3.2	DA/2018/0479 Hathersage 20, Independent Street, Kilsby, Northamptonshire, CV23 8XL. Demolition of lean-to extension. Construction of two storey side extension and replacement roof to existing rear extension. Approved				
6.4	Kilsby Conservation Appraisal open until 5pm, Monday 15 th October. It was decided the Heritage Policy Officer is not required for next PC meeting. The draft appraisal document is being circulated around Councillors and responses for the appraisal will be discussed at the next PC meeting.				
6.5	Settlements and Countryside Local Plan Part 2 - Proposed Submission Consultation (Regulation 19) finishes on 5 th October. Any responses must be submitted by this time. Hard copies with the Clerk for viewing as well as at published venues.				
6.6	Section 106 applications – Clerk to contact DDC to understand the process for applications for 106 monies, Contact Allotment Clerk and others regarding their plans to see if this money can be used. Also consider land available for pocket park.				
6.7	Rugby Borough Council - Local Plan Consultation circulated with Council. No comments. To note, comments deadline 5 th October 2018.				
7	ACCOUNTS				
7.1	Financial Position at 29 th August 2018 £54,937.16 Bank reconciliation attached.				
7.2	Monies received from 1 st August to the 28 th August 2018, £68.00 Advertising. (Chq £460.00 Cemetery Fees to be banked)				
7.3	It was resolved to approve Unity Bank access for Clare Valentine – Parish Clerk for the purpose of viewing Parish Council accounts and loading transactions for payment authorisation.				
7.4	It was resolved to supply the Parish Council Clerk with a mobile phone and contract up to £30.00 per month. Clerk to organise.				
7.5	Reported increase printing volumes from Kilsby Kronickle Aug/Sept edition. Clerk reported income will be reviewed during September and reported on at next meeting.				
7.6	It was resolved to query NCC scoring decision for grit bin reference 2036 Manor Road outside the school. Also request the transfer of ownership information along with grit bin 324 Devon Ox Road junction with Barby Road.				
7.7	It was resolved to look at payments for grazing rents at Kilsby Cemetery. Clerk to action.				
7.8	It was resolved to approve Clerk training NCALC GDPR & FOI (combined): Tuesday 18 September 2018 £75.00				
7.9	It was resolved to make payments as itemised below:-				
	Payee	Chq No.	Details	£	Power to pay
	NEST Pension	D/D	Pension 25 th June to 31 st July 18	47.25	LGA(1972) s112
	NEST Pension	D/D	Pension 1 st August to 31 st August 18	39.50	LGA(1972) s112
	Clare Valentine	BP0358	Clerks Salary	826.95	LGA(1972) s112
	HMR & C	BP0359	Tax and NI	50.50	LGA(1972) s112
	Clare Valentine	BP0360	Clerks Expenses	147.61	LGA (1972)s111
	Northants CALC	BP0361	Cllr/Clerk Training	84.00	LGA (1792) S111

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Krishna Enterprises	BP0362	KK Printing Inv 00011830	335.00	LGA (1972) s142
S Hartwell Mowing	BP0363	Mowing Inv 719	210.00	Open spaces Act 1906
Groundscape	BP0364	Mowing Inv 125	870.00	Open spaces Act 1906

8 POLICING

8.1	<p>Report from Councillor Moore Daventry Rural policing area had 649 crimes reported in June 2018, of these four were reported in Kilsby within the village boundary.</p> <p>1 Criminal Damage and Arson - no suspects case closed</p> <p>2. Anti-Social Behaviour (includes personal, environmental and nuisance) – case timeline not recorded for ASB.</p> <p>3. Violence and Sexual offences – two offences recorded at the same location. One incident under investigation, the second incident has had an offender identified but not prosecuted.</p>														
	<table border="1"> <thead> <tr> <th>Village</th> <th>Recorded offences</th> </tr> </thead> <tbody> <tr> <td>Kilsby</td> <td>4</td> </tr> <tr> <td>Crick</td> <td>14</td> </tr> <tr> <td>Barby</td> <td>2</td> </tr> <tr> <td>Ashby</td> <td>1</td> </tr> <tr> <td>Yelvertoft</td> <td>2</td> </tr> <tr> <td>Lilbourne</td> <td>4</td> </tr> </tbody> </table> <p>No change in Kilsby since end of PCSO agreement, crime levels low and it continues to be safe.</p> <p><i>(Call 101 if you need to talk to your local police officer, get crime prevention advice, or report a crime that does not need an emergency response. Dial 999 in the event of an Emergency).</i></p>	Village	Recorded offences	Kilsby	4	Crick	14	Barby	2	Ashby	1	Yelvertoft	2	Lilbourne	4
Village	Recorded offences														
Kilsby	4														
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8.2	<p>Report from Councillor Thompson: Police and Crime Commissioner meeting 15th August, 2018. New Chief Constable was introduced at the meeting. Rural Affairs including Travellers were discussed, which will have two dedicated Officers. Policing costs £8 Million pa, which represents £102 per resident pa. Next meeting 10th September. Cllr R Thompson to attend.</p>
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9 HIGHWAYS / ENVIRONMENTAL ISSUES

9.1	Junction 18 Forum Review. Next meeting 12 th December. Councillor R Thompson has offered to attend.
9.2	Pathfinder flood investigation/ Community Catchment Presentation with DSA Civil Engineer (Pathfinder Update) It was resolved to notify Pathfinder the date of 1 st November as a suitable date for walk. Clerk to follow up.
9.3	Removal of hawthorn and pruning of whitebeam in Devon Ox. Clerk to contact contractor for quote.
9.4	The raising of the curb/pavement at the bus stop at Malt Mill (village green side). Difficult to get on/off bus Clerk to contact DDC, Highways and Age Concern.
9.5	Reported issue regarding three stiles along the Public Footpath to Crick (high or loose). Councillor B Gent has reported to Street Doctor. Clerk to investigate repair.
9.6	Overgrown Silver Birch Fishers Close. Pushing up pavement/nearly reaches Telephone lines. Tree is on private land not PC responsibility. Lifting pavements can be reported to Street Doctor.
9.7	Items reported to Street Doctor during PC summer recess. Weeds were removed however over summer has regrown and general observation maybe cutbacks are affecting maintenance.
9.8	Mowing Contracts – The Council is satisfied with the mowing of the village. However weeds are a problem but these are not contractor related. Councillor Thompson to check mowing before invoices passed for payment.
9.9	Kilsby Damaged Road signs. Highways have been notified awaiting response.

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10	COMMUNITY ENGAGEMENT	
10.1	DDC media release - Voluntary and Community Sector services set for funding boost - New Heritage Boards designed by Gren Hatton - funding bids. Clerk to contact Avant for update on Through the Ages Board for Malt Mill Green. 9 Boards in total. Clerk to contact DDC to seek funding for the remainder boards and obtain fresh quote for the Heritage boards.	
10.2	Good Neighbour Scheme report from Cllr Moore. Thanks were expressed for responses to the survey. Cllr T Moore to attend the Annual Good Neighbour Scheme Event 2018 (1 Oct 2018) and meeting to review to follow.	
10.3	Keeping Safe Halloween and Bonfire night. It was resolved for the Clerk to notify Councillor F Kirtley-Paine to write an article for the Kilsby Kronicle.	
11	CORRESPONDENCE	
11.1	Report on Longdown Lane. Matter reported to Highways response as follows: Our design team have looked into improving the signing at the junction so prior notice is given to drivers on the A361 that the weight restriction is in place on the side road. Due to the current financial constraints on the County Council we were unable to fund this works however, Prologis have kindly agreed to fund this work from the DIRFT 3 Additional Highway Works fund. An order will be placed shortly for these works which should then be completed within a three month timescale. This matter has also been brought to the attention of the Police, who enforce weight limits, however they do not currently have resources at the moment to carry out any enforcement.	
11.2	EW11 Public Right Of Way. Feedback residents will use, Clerk to investigate cost of stile and to liaise with all parties concerned.	
11.3	To agree communication strategy plan for correspondence with the Parish. Clerk to review policies and circulate for agenda next meeting.	
12	CEMETERY	
12.1	It was resolved that no change be made to the Burial Fees	
12.2	Cemetery - outstanding payment from recent interment. It was resolved to issue invoice for outstanding payment.	
13	ITEMS FOR NEXT AGENDA	
13.1	Councillor Stainton to follow up Best Village Completion feedback and cheque. Report by next meeting.	
13.2	Chairman Councillor Charles Smedley tendered his resignation from the Chairmanship and the Parish Council. Clerk to advise DDC.	

Meeting closed at 21.55.

Next full meeting of the Parish Council will take place on Tuesday 2th October, 2018 at 7.30pm.

PLEASE NOTE: Whilst every attempt has been made to ensure the accuracy of these Minutes they are still subject to confirmation at the next meeting of the Parish Council and as such cannot be construed as the official record of this meeting until signed by the Chairman.

Signed..... Date18