

MINUTES OF MEETING of KILSBY PARISH COUNCIL

Held on TUESDAY 3rd JULY 2018 at 7.30pm in Kilsby Village Hall.

PRESENT: Councillors C Smedley, J Fisher, B Gent, R Thompson, T Moore, R Page, S Stainton, F Kirtley-Paine, M Margetts. District Councillor C Lomax, 6 members of the public
Clerk: Clare E Valentine.

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1	APOLOGIES	
1.1	Apologies were received and accepted from Councillors L Rochford and D King.	
2	NEW COUNCILLOR TO SIGN DECLARATION OF OFFICE AND ASSOCIATED PAPERS	
2.1	Michael Margetts signed a Declaration of Acceptance of office and the associated papers. He was provided with a new Councillors file.	
3	PUBLIC PARTICIPATION	
3.1.1	Concerns were raised by a resident in Arnills Way regarding a contractors cutting of the verges per village plan. Parish council were requested to review procedures with Contractor to ensure they are compliant and satisfying the tender. A copy of Residents report to Clerk.	
3.1.2	Resident provided information in support of planning application DA/2018/0506. Resident in total agreement for planning application to proceed and reported current risk to cottage collapsing if not separated from wall.	
3.1.3	Resident asked what the rationale removing PSCO service is. They proposed £10-11 increase in annual tax per household, which they calculated over 580 dwellings to retain the service. Also asked what the alternative initiatives are as referred to in the last Kilsby Kronicle. Requested Parish Council contact Phil Martin of Kilsby Neighbourhood Watch and update.	
3.2	Report from District Councillor Lomax.	
a)	Two important consultations from DDC, Community Governance review and Consultation on Unitaries Closing Date respectively 18 th 22 nd July, 2018.	
b)	Large number of projects in planning stage to remember WW1. Inform DDC of any local plans.	
c)	Department of transport published a Road Safety report, District Councillor Lomax has received reports of increased volumes of traffic, HGV's on the Ridgeway and Longdown Lane. Reporting to Ian Boyce and the Community Safety Group. Requested Residents note HGV's number plates and report to the Safety Group.	
d)	Increasing local authorities are selling public assets to meet funding gaps, suggest we look to protect the District's Public assets.	
4	DECLARATIONS of INTEREST on the Agenda	
4.1	Declarations of Disclosable Pecuniary or Other Interests – None received.	
4.2	No written requests for dispensation of DPI have been received.	
5	MINUTES	
5.1	The Full Council minutes of 5th June, 2018 were approved and signed as a correct record after the following addition. 3.1.1 "Resident previously advised Parish Council unable to assist".	
6	MATTERS ARISING not otherwise on the Agenda for information only	
6.1	It was resolved that 3 adverts are required in Kilsby Kronicle by 16 th July, 2018 for a Speedwatch Co-ordinator, Flood Warden and Recreation Ground Secretary. Clerk to action.	
6.2.1	It was resolved to purchase two Litter Bins for Smarts Estate/Manor Road, Independent Street and on Main Road outside the entrance to the Red Lion Car Park. Clerk to action.	
6.2.2	Councillor Kirtley-Paine responsibilities confirmed as Community Engagement and Social Wellbeing.	
6.2.3	A damaged goal post in the large field was reportedly deemed unsafe and removed by local youths in concern for the safety of younger children.	
6.2.4	Clerk to contact Street Doctor and report weeds growing in Hall Close/Church Walk.	

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6.2.5	Councillor Fisher to post update to the Kilsby Neighbourhood Plan in the Kilsby Kronickle in the light of the National Plan Policy Framework.	
6.2.6	Complaint about the size of the white arrow in Essen Lane and damage to tree in Essen lane reported to County Council Highways.	
6.3	Councillors Fisher and Thompson reported on the Parish and Town Councils meeting held on the 14th June as good, informative meeting. Topics included items in DC Lomax report (see 3.2) Noted to discuss Section 106 applications at the September Parish Council Meeting as application process maybe open sooner.	
6.4	Clerk to progress awaited response from BT Open Reach regarding poor phone coverage.	
7	PLANNING	
7.1	<i>New Applications</i>	
7.1.1	DA/2018/0479 Hathersage 20, Independent Street, Kilsby, Northamptonshire, CV23 8XL. Demolition of lean-to extension. Construction of two storey side extension and replacement roof to existing rear extension Kilsby Parish Council wish there to be a condition for onsite car parking within the development	
7.1.2	DA/2018/0506 Danetre House 1, Main Road, Kilsby, Northamptonshire, CV23 8XW Listed Building Consent for alterations to garden wall including construction of new brick pier Kilsby Parish Council fully agreed to support the application with no issues	
7.2	<i>Decisions awaited</i>	
7.3	<i>Applications determined by DDC</i>	
7.3.1	DA/2017/1115 Watford Gap Farm, Watling Street, Daventry. Conversion of barn to four Dwellings (revised scheme) Refused	
7.3.2	DA/2018/0360 9 Smarts Estate. First floor side extension. Approved	
7.3.3	DA/2018/0309 Grafton House, 4 Rugby Road. Construction of garden room. Approved	
7.3.4	DA/2018/0191 Land adj 2, Mount Pleasant Cottages, Watling St. Approved	
7.3.5	DA/2018/0307 Willow house 24A Rugby Road. Single storey side extension. Approved	
7.3.6	DA/2018/0332 Storage of recyclables and food waste Kilsby Landfill site. No Objection from DDC	
7.4	Conservation Area for Kilsby. Further information awaited from Daventry District Council	
8	ACCOUNTS	
8.1	Financial Position at 25 th June 2018 - £ 61,509.12; Bank reconciliation attached.	
8.2	Monies received from 1 st June to the 25 th June 2018; £200.00 DDC Wellbeing Grant, £55.25 Advertising, £675.00 Cemetery fees.	
8.3	It was resolved to setup DD £35.00 per year for the Cemetery brown bin to be emptied	
8.4	It was resolved to purchase a centenary bench at £300 (50% subsidised by DDC)	
8.5	It was resolved to approve the payments of training courses for new Clerk including reimburse Clerk for the course she purchased as part of new clerk training and qualification, and training course for Councillor Margetts to attend.	
8.6	It was resolved to approve regular payments out of meeting in consultation with Councillor Smedley and Page over summer recess. Councillor Fisher and Stainton also authorised.	
8.7	It was resolved to approve quotations from Groundscape for the following work: a) Hedge cutting along either side of A5 to allow for mower to travel the verge and around signs using tractor and flail £240.00, Cut fallen trees back at locations - Arnills Way, by the care home on A5 and A5 remove waste material, and Trim tree by Devon Ox Road £140.00, Trim tree by speed sign into village from Rugby £ 75.00. b) Increase in monthly mowing cost of £35.00 as advised by Councillor Thompson for additional work along the A5 previously omitted from the village mowing plan within Contractor's zone.	
8.8	Quotation for spraying and rotavating to enable planting poppy seeds to be revisited next meeting.	

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Payee	Chq No.	Details	£	Power to pay
NEST Pension	D/D	Pension 31 MAY to 30 JUNE 18	39.16	LGA(1972) s112
Catherine Camp	BP0344	Clerks Salary	679.36	LGA(1972) s112
HMR & C	BP0345	Tax and NI	215.06	LGA(1972) s112
Catherine Camp	BP0346	Clerks Expenses	55.84	LGA (1972)s111
S Hartwell	BP0347	Mowing Inv 704	210.00	Open spaces Act 1906
Anglian Water Business	BP0348	Standpipe at cemetery	13.45	Cemetery Act 1906
Kilsby Village Hall	BP0349	Youth Club Hall Hire	132.00	LG(MP)A 1976 s19/1
Kilsby Village Hall	BP0350	Parish Council Hall Hire	77.50	LG(MP)A 1976 s19/1
NALC	BP0351	Subscription to Local Council Review Magazine	17.00	LGA (1972) s143
Groundscape	BP0352	Mowing Inv 0091	570.00	HA (1980) s96
Groundscape	BP0353	Mowing Inv 0082	570.00	HA (1980) s96
Barby Parish Council	BP0354	Stationery	57.25	LGA (1972) s111
Barby Parish Council	BP0355	Purchase of printer	45.00	LGA (1972) s111
Image IT Ltd	BP0356	Open Gardens Banners	176.40	LG(MP)A 1976
E.on Energy Solutions	BP0357	Quarterly lighting maintenance	24.30	Highways Act 1980 s301
Bob Gent	300134	Setup new mailbox	35.00	LGA (1972) s111
The PCC of Kilsby Parish	300135	Kilsby War Memorial Grant	400.00	LG(MP)A 1976

9 POLICING

- 9.1 Report from Councillor Moore
Out of 629 crimes (Ref: Northamptonshire Police, Crime Map, April 2018) over Daventry region covering a large area, there were 2 crimes in Kilsby that of anti-social behaviour and 1 at DIRFT, a violence and sexual offence. There were zero stop and search so limited proactive approach, however crime still remains at a steady low. We have Kevin Thompson (Local Police) still covering the area and when on duty is available via contact number 101. Councillor Moore to continue to monitor for any crime spikes.
(Call 101 if you need to talk to your local police officer, get crime prevention advice, or report a crime that does not need an emergency response. Dial 999 in the event of an Emergency).
- 9.1.2 It was reported to Councillor Thompson that individuals had been seen Church Walk/Manor Road/Essen Lane area recently picking flowers and throwing them across the road and PCSO Conopo was asked at the time to investigate.
- 9.2 Resident's feedback regarding PSCO withdrawal will be contacted personally with a response and an open letter will be sent to the Kilsby Kronickle.
- 9.3 Police and Crime Commissioner meeting 15th August, 2018 to be attend by Councillor Thompson. Previous date was cancelled.

10 HIGHWAYS / ENVIRONMENTAL ISSUES

- 10.1 Report on of Kilsby flood survey 16th June to be given at next meeting by Councillor King.

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11	COMMUNITY ENGAGEMENT		
11.1	Good Neighbour Scheme. Councillor Moore met with Northants ACRE, aim to produce a survey asking residents what services they need. Councillor Kirtley-Paine to join project, questionnaire will be copied to Clerk for circulation late Autumn. Possible £1K funding to be sought from DDC.		
12	CORRESPONDENCE		
12.1	Report from NCALC on likely devolved services information provided to Councillors		
12.2	Leaflet on M1 smart motorway upgrade available.		
12.3	To find a new Secretary for the Recreation Ground an advert will be placed in the Kilsby Kronickle.		
13	ITEMS FOR NEXT AGENDA		
13.1	To agree a communication strategy plan for correspondence with members of the Parish.		
13.2	Junction 18 forum report		
13.3	Halloween & Bonfire Night – Keeping Safe		
13.4	Public right of way EW11		
13.5	Report from Councillor Stainton on the Women’s Cycle Tour 14 th June in Daventry		
13.6	Discuss Section 106 monies, projects and applications.		

Meeting closed at 22.10

Next full meeting of the Parish Council will take place on Tuesday 4th September, 2018 at 7.30pm.

PLEASE NOTE: Whilst every attempt has been made to ensure the accuracy of these Minutes they are still subject to confirmation at the next meeting of the Parish Council and as such cannot be construed as the official record of this meeting until signed by the Chairman.

Signed..... Date18