

MINUTES OF MEETING of KILSBY PARISH COUNCIL

Held on TUESDAY 6th MARCH 2018 at 7.30pm in Kilsby Village Hall.

PRESENT: Councillor J Fisher, B Gent, D King, F Kirtley-Paine, T Moore, R Page, C Smedley, S Stainton, R Thompson. District Councillor Catherine Lomax.
Clerk. 3 members of the public.

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1	APOLOGIES		
1.1	Councillor Liz Rochford sent apologies as she was attending a Village Shop Ltd Meeting. Apologies were received from PCSO Les Conopo who is on annual leave.		
2.	CO-OPTION to fill CASUAL VACANCIES		
2.1	Francesca Kirtley-Paine has been supplied with paperwork and attended “New Councillor Training”.		
2.2	There is still one vacant seat on the Parish Council. Councillors were asked to encourage any interested member of the parish to put their name forward for co-option. A notice to be included in Kilsby Kronickle.		
3	PUBLIC PARTICIPATION		
3.1.1	Tom Moore registered an interest and left the meeting. Residents spoke in support of the planning application to the rear of 25 Main Road, Kilsby. They asked whether the Neighbourhood Development Plan could be revised. An annual review will take place in July and the Parish Council will seek advice from the Planning Consultants and Daventry District Council, but since NDP is a legal document, it can be updated to reflect changes in legislation, but it is unlikely that an alteration of a boundary could take place without a new NDP being drawn up. Cllr Fisher to investigate.		
3.1.2	The Parish Council were asked if the verges on Smarts Estate could be converted to lay-bys as there is insufficient parking, and cars are parking on the grass verge and reducing it to mud. Residents were asked whether anyone is prepared to pay towards construction of laybys? A list of residents prepared to pay to be collated and provided to the Parish Council who will try to arrange the necessary permissions should sufficient residents be prepared to fund the laybys.		
3.2	Police Report – PCSO Cumming sent a Crime report by email. To be circulated. The Police have reported that during February and March there has been one shed broken into in Kilsby. DIRFT has 3 thefts from Curtain-sided lorries, 3 had their tools stolen, and 1 had scrap metal taken. There was one report of criminal damage to a fence.		
3.3	<p>District Councillor C Lomax</p> <p>Local Lotto. The launch of this new DDC initiative was very successful, with over 100 representatives of local community groups in attendance.</p> <p>Daventry Norse. The first meeting of the Liaison Group was held on 16 Feb. Many details of the new service are being worked out, and I keep you informed as these become available. Residents can book into the paid-for Green waste service as from 1 April, but collections will not start until the new contract begins on 4 June.</p> <p>Police priorities for rural areas will be police presence, speeding, and anti-social behaviour.</p> <p>Meeting in February about HGV parking – no feedback has yet been received.</p> <p>Roads maintenance. The Local Government Association has estimated from the Government’s own figures that the backlog of road repairs will take 14 years to clear at present rate of progress. After the last week’s weather, we are all aware of how much further damage has been done to our roads, so the costs and the time it will take have clearly risen substantially.</p> <p>WW1 Commemorations. Plans are being made to remember the end of World War 1 later in the year.</p> <p>Another Big Poppy Plant is taking place, and free seed is available from DDC, with orders to be placed by 29 March.</p>		
3.4	County Councillor M Longley was unable to attend the meeting. NCC has set a budget but a damning Inspectors Report will be released shortly. It is expected		

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	that the Inspector will recommend that NCC becomes a Unitary Authority by 2020. The Clerk reported that the library van and subsidised buses are no longer going to be funded. All spending apart from statutory funding has been suspended.	
4	DECLARATIONS of INTEREST on the Agenda	
4.1	Declarations of Disclosable Pecuniary or Other Interests – Councillor Tom Moore declared an interest in Planning Application for 25 Main Road, discussed under Public participation and left the room. Councillors Smedley and Thompson declared an interest in payments BP0305 and 300124.	
4.2	No written requests for dispensation of DPI has been received.	
5	MINUTES	
5.1	Minutes of 6th February 2018 were signed and approved as a correct record.	
6	MATTERS ARISING not otherwise on the Agenda for information only	
6.1	Clerks report was circulated detailing actions during the month.	
6.2	Councillors Moore, King and Kirkley-Paine attended “Off to a Flying Start” New Councillor training and felt it was well structured and useful.	
6.3	The Clerk reported that the Avant Site Manager did not see a need to meet the Parish Council.	
6.4	It was noted that the A361 Development will not be included on the Mowing Contract as the Developers are not prepared to hand the open space over to the Parish but will set up a Management company formed from the residents of the development.	
6.5	Councillor Fisher gave a report on the Village Hall Committee Meeting. There are plans to sand and reseal the floor. Replace toilets, outside doors and install LED lighting. A bid for a grantscape grant has been put in for blinds and tables. The village hall is also securing funds via the Tesco Bag Grant scheme. This runs until April.	
7	PLANNING	
7.1	<i>New Applications.</i>	
7.1.1	DA/2018/0129 Insertion of dormers to front and rear elevations. 6 Arnhills Way. The Parish Council has no objection to this application, but wish the cladding to match existing.	
7.1.2	DA/2018/0128 Insertion of dormers to front and rear elevations. 8 Arnhills Way. The Parish Council has no objection to this application but wish the cladding to match existing.	
7.2	<i>Decisions awaited</i>	
7.2.1	DA/2017/1268 Construction of dwelling. Rear of 25 Main Road. (resubmission). Awaiting.	
7.2.2	DA/2018/0027 Installation of slim mast, 3 antennas, 2 dishes, Crick Road, Kilsby. Awaiting.	
7.2.3	DA/2017/1115 Watford Gap Farm, Watling Street, Daventry. Conversion of barn to four dwellings, improvements to existing access, construction of new access track and associated works (revised scheme) Decision awaited.	
7.2.4	NMA/2017/0096 Non material amendment in respect of outline planning approval DA/2014/0221 (Residential development) to amend Condition 16 to vary the implementation of offsite highway works as set out on Drawing No 22103-03-020-01 revision B 'Section 278 RIGHT TURN LANE GENERAL ARRANGEMENT' from first private dwelling occupation of site to 16th private dwelling occupation on site. Decision awaited. (Works have now begun)	
7.3	<i>Applications determined by Daventry District Council</i>	
7.3.1	DA/2017/0879 Japonica, 23 Main Road, Kilsby. Listed Building consent for replacement of iron roof covering with long straw thatch. Retention of historic thatch. Approved.	
7.3.2	APPEALS 3185788 and 3185780 Hunt House 33 Main Road, Kilsby. Change of use of guest bedrooms (Bed & Breakfast) to dwelling with single storey extension (revised scheme). The appeal has been dismissed as the Inspector considered that it fails to preserve the special architectural and historic interest of the designated heritage asset..	
7.3.3	APPEAL 3182103 Land to the rear of 21 Hall Close. This Appeal has been dismissed as the inspector considers that it would harm the designated heritage asset in the area.	
7.4	Conservation Area for Kilsby There is no further information to report at present.	
7.5	Cob Wall in Church Walk The wall has partially collapse. The owner asked for financial help from Kilsby PC for repairs. Information has been given but private property cannot be funded.	
7.6	KILSBY NEIGHBOURHOOD PLAN Councillor Fisher gave an overview of the plan.	

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8	COMMUNITY SHOP			
8.1	The Legal Document has been drawn up and signed and will be registered with the Financial Conduct Authority (FCA). The loan of £25,000 has been released to Kilsby Village Shop Ltd. It is understood that the Shop plans to start trading on 24 th March with a Grand opening at 2pm.			
8.2	An application for a Premise Licence for Kilsby Shop had been received. It was resolved to support the application.			
9	ACCOUNTS			
9.1	Financial Position at 28 Feb 18 - £48,338.07 Bank reconciliation attached.			
9.2	Monies received 1 Feb 18 to 28 Feb 2018; £1012.89 NCC Mowing contribution; £52.50 KK Advertising; £2635 Cemetery Fees; £260 Youth Club Income.			
9.3	The Clerk gave an update on s106 money from A361 Development. DDC will not release any funding until it has all been collected from the Developers. It was resolved to ask the District Councillors to challenge this decision and ask for the money to be released in part. It was noted that the Youth Club had indicated that they would like a £200K Skate park. Cllr Stainton agreed to inform the Youth Worker, that there would in theory be £30K available. Councillor Tom Moore offered to work with the Youth club to manage their expectations. The Clerk was asked to contact David George and ask that the Recreation Ground Committee give the Youth Club an indication of the site, size and budget for a Skate park.			
9.4	To consider purchase of Notice Board (approx. £600) and Litter Bin (£253) for new Shop. It was resolved to ask the Village Shop Committee whether the current Parish Council notice board could be re-located to the vicinity of the new shop.			
9.5	It was resolved to make an application for a Grant Scape grant on behalf of Kilsby Table Tennis for 2 x tables @ £ 345 each.			
9.6	It was noted that E.ONs electricity prices are rising from 15.75 to 17.9 ppKWhr. The Clerk to ask a Broker to look at alternative energy providers.			
9.7	Councillor Page reported that all payments had been checked against invoice and it was resolved to make the payments set out below:- (JF and SS to authorise on line payments.)			
Payee	Chq No.	Details	£	Power to pay
Kilsby Village Shop Ltd	BP0296	Start Up Loan	25000.0 0	General Power of Competence Localism Act 2011
NEST Pension	D/D	Pension 1 to 28 FEB 18	15.70	LGA(1972) s112
Catherine Camp	BP0297	Clerks Salary Mar 2018	677.52	LGA(1972) s112
HMR & C	BP0298	Tax and NI	214.44	LGA(1972) s112
Catherine Camp	BP0299	Clerks Expenses	52.09	LGA (1972)s111
Catherine Camp	BP0300	Printer Cartridges	27.00	LGA (1972)s111
Northants CALC	BP0301	New Cllr Training	126.00	LGA (1972)s111
Northants CALC	BP0302	New Cllr Training	84.00	LGA (1972)s111
Krishna Enterprises	BP0303	Kronickle Printing	300.00	LGA (1972)s142
Arnold Thompson	BP0304	Legal Fees -Debenture	1140.00	GPoC Localism Act 2011
Charles Smedley	BP0305	Travel Expenses	12.60	LGA (1972)s111
Kilsby Village Hall	BP0306	Hall Hire KPC	55.50	LGA (1972)s111
Kilsby Village Hall	BP0307	Hall Hire - Youth Club	232.00	LGA (1972)s111
C R Thompson	300124	Travel Expenses	16.20	LGA (1972)s111
Kilsby 1 st Guides	300125	Replacement Cheque	200.00	LG(MP)Act 1976 s19
NAYC	300126	Youth Club Affiliation	48.00	LG(MP)Act 1976 s19
10	POLICING			
10.1	PCSO funding: A meeting was held on Friday 9 th February to discuss the detail of the Funded PCSO contract. Councillor Moore reported that all PCSOs in Northamptonshire need to have the same contract but the partnership can attach a local Addendum showing what Kilsby would like to be done when the PCSO is not doing something more important. Service will be delivered based on threat, harm and risk.			
11	YOUTH CLUB			
11.1	5-11 March 2018, NAYC is hosting the first ever Fun Fundraising Week for all affiliated clubs.			

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11.2	It was noted that complaints had been received that the chairs are not being stacked correctly by the Youth Club and that Staging had not been put away properly. The Clerk was asked to make sure that Claire Griffin was aware of the complaints and that they must ask permission to use the Staging as if it is put back incorrectly it is a Health and Safety issue.	
12	HIGHWAYS / ENVIRONMENTAL ISSUES	
12.1	Councillors Moore, Thompson and Page had met to discuss the Mowing Quotes and recommended to the Council that Mr S Hartwell be employed to mow the Cemetery and the Recreation Ground, and Anthony Cole of Groundscape to be employed to mow the village verges. It was resolved to accept the recommendation and appoint the contractors as proposed above. It was agreed that if one contractor was unable to fulfil the contract then the second contractor would be given first refusal should he wish to take over the work.	
12.1	Mud outside Kilsby Primary School. Ian Boyes of NCC has inspected the site and is obtaining a quote towards the cost of tarmacking the area. The quote is awaited. Cllr Stainton to ask the Headmaster if parents can wait for children within the school playground to avoid slipping on the mud.	
12.2	It was reported that the stile has been repaired on the footpath near the A5 and a dog flap installed.	
12.3	It was noted that "Lynn Cottage" had cut their hedge back to the property boundary.	
12.4	The Clerk was asked to arrange to get the second bin base removed opposite the old shop in Manor Rd. DDC has been asked to provide a replacement bin at Smarts Estate.	
12.5	The Clerk was asked to ascertain whether the younger session of the Youth Club had ceased.	
12.6	Request for Salt Bin on Malt Mill Green near the Bus Stop. This was not deemed necessary.	
12.7	Request from NCC to discuss Flooding Issues with local residents. (Pathfinder II project) It was resolved to invite them to a stand-alone event.	
12.8	Litter Pick (Sat 24 March at 0930) and Litter heroes award. All were asked to help.	
12.9	Results received from Police of A5 speed check carried out 16 th and 28 th Jan. were noted.	
12.10	BT / Broadband issues were discussed. It was resolved to contact BT for an explanation.	
12.12	Paint Means Poo Campaign –It was resolved to ask for a volunteer via the KK to do this.	
13	CORRESPONDENCE	
13.1	Councillors were asked to provide a photo for the website. Photos to be emailed to Cllr Moore.	
13.2	It was noted that the National Assn for the Blind Mobile Unit will be located at SHOPMOBILITY, New Street, Daventry on Wed 21 March 10am – 1pm.	
13.3	Daventry over fifties forum newsletter – Email circulated. Councillor Smedley to attend.	
13.4	It was noted there will be a Funding Fair at Towcester Racecourse Wed 16 May 9am to 3pm	
13.5	BEST VILLAGE COMPETITION Closing date 15 March 2018. Councillor Stainton agreed to process the application and liaise with Chris Lomas and Janet Chappell.	
13.6	MENTAL HEALTH AWARENESS WEEK 14 - 20 May. To consider what to do to benefit residents of Kilsby - Councillor F Kirtley-Paine agreed to arrange a series of events and promote the week via Kilsby Kronickle, the website and social media.	
	A361 Housing Available end of March 18; 6 shared ownership – 5 x 3 beds and 1 x 2 bed bungalow; 8 affordable rent – 4 x 2 bed level access flats with a maisonette above each of these (8 flats in all). This to be advertised in Kilsby Kronickle.	
14	ANNUAL PARISH MEETING	
14.1	The Annual parish meeting will be held on TUES 17 th APRIL at 7.30pm. To confirm that Northants ACRE will come and speak about Good Neighbour Scheme, and Phil Martin will come and speak about Neighbourhood Watch.	
15	TRAINING	
15.1	Clerk to attend training on General Data Protection Regulations on 27 th March 1.30-4.30pm	
16	ITEMS FOR NEXT AGENDA	

Meeting closed at 22.05 Next Parish Council meeting will take place on **TUES 3rd APRIL 18**

NB: Minutes cannot be construed as the official record of this meeting until signed by the Chairman at the next Parish Council meeting.