

# MINUTES OF MEETING of KILSBY PARISH COUNCIL

Held on TUESDAY 6th FEBRUARY 2018 at 7.30pm in Kilsby Village Hall.

PRESENT: Councillor J Fisher, B Gent, D King, T Moore, R Page, C Smedley, S Stainton, R Thompson.  
Clerk. 7 members of the public.

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<b>1</b>	<b>APOLOGIES</b>		
1.1	Councillor Liz Rochford sent apologies. Apologies were received from District Councillor Catherine Lomax.		
<b>2.</b>	<b>CO-OPTION to fill CASUAL VACANCIES</b>		
2.1	Francesca Kirtley-Paine had submitted an application form to register an interest in being co-opted onto the parish Council. It was <b>resolved</b> to co-opt her as a Councillor. Francesca Kirtley-Paine signed the Declaration of Acceptance of Office and will be summoned as a Councillor to the next meeting of the Council. The Clerk to provide her with paperwork required.		
2.2	There is still one vacant seat on the Parish Council. Councillors were asked to encourage any interested member of the parish to put their name forward for co-option.		
<b>3</b>	<b>PUBLIC PARTICIPATION</b>		
3.1.1	Tom Moore registered an interest and left the meeting. Residents spoke in support of the planning application to the rear of 25 Main Road, Kilsby.		
3.1.2	The Parish Council were asked if the verges on Smarts Estate could be converted to lay-bys as there is insufficient parking, and cars are parking on the grass verge and reducing it to mud. Residents were asked whether anyone is prepared to pay towards construction of laybys?		
3.2	Police Report – PCSO Conopo sent a Crime report by email. To be circulated. PCSO Conopo reported that Crime remains low within the Village of Kilsby Crick and Daventry International Rail Freight Terminal. Safeguarding Concern Male Adult 1 Theft from Motor Vehicle 1 ( Number Plates Removed from a parked vehicle)		
3.3	District Councillor C Lomax sent her apologies.		
3.4	County Councillor M Longley was unable to attend the meeting.		
<b>4</b>	<b>DECLARATIONS of INTEREST on the Agenda</b>		
4.1	Declarations of Disclosable Pecuniary or Other Interests – Councillor Tom Moore declared an interest in Planning Application for 23 Main Road, item 7.1.1		
4.2	No written requests for dispensation of DPI has been received.		
<b>5</b>	<b>MINUTES</b>		
5.1	Minutes of 9th January 18 were signed and approved as a correct record.		
<b>6</b>	<b>MATTERS ARISING not otherwise on the Agenda for information only</b>		
6.1	Clerks report was circulated. Councillors welcomed this monthly update.		
6.2	The Clerk was asked to put an item in Kilsby Kronickle stating that Dog Poo can be double wrapped and disposed of in Black Bins.		
6.3	Councillors Smedley and Fisher attended Chairmanship Training. They felt it was useful but liaison with the Clerk could be improved.		
6.4	The Clerk reported that she had attended SLCC Regional Training Seminar on 31 Jan. A briefing note on General Data Protection Regulations to be provided for next meeting.		
<b>7</b>	<b>PLANNING</b>		
	<b>Planning Committee</b> Councillors King and Moore were appointed to the Planning Committee. Members were confirmed as Councillors Smedley, Gent, Fisher, Thompson, King, Moore.		
7.1.1	<b>DA/2017/1268 Construction of detached dwelling. Rear of 25 Main Road. (resubmission)</b> The Parish Council OBJECT to this application and is unable to support it, as the proposed development is on land which falls outside of the Village settlement boundary as defined in the		

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	Kilsby Neighbourhood Development Plan which was given legal status following a referendum of all members of the parish of Kilsby in July 2016. Should this applicant resubmit an application for a dwelling to be built within the defined settlement boundary, then the Parish Council would have no problem supporting it.			
7.1.2	<b>DA/2018/0027 (Amended) Installation of slim mast, 3 antennas, 2 dishes. Crick Rd, Kilsby.</b> Kilsby Parish Council has no objections to this application.			
7.2	<i>Decisions awaited</i>			
7.2.1	DA/2017/1115 Watford Gap Farm, Watling Street, Daventry. Conversion of barn to four dwellings, improvements to existing access, construction of new access track and associated works (revised scheme) Decision awaited.			
7.2.2	DA/2017/0879 Japonica, 23 Main Road, Kilsby. Listed Building consent for replacement of iron roof covering with long straw thatch. Retention of historic thatch. Decision awaited.			
7.3	<i>Applications determined by Daventry District Council</i>			
7.3.1	DA/2017/0878 Japonica, 23 Main Road, Kilsby. Proposed raising of ridge of existing roof and removal of existing iron roof covering and reinstatement of original thatch roof. APPROVED			
7.3.2	DA/2017/1165 Side garage extension, single storey link extension from house to garage and conversion of loft space above garage to room 3 Montague Drive. APPROVED.			
7.3.3	<b>NMA/2017/0096</b> Non material amendment in respect of outline planning approval DA/2014/0221 (Residential development) to amend Condition 16 to vary the implementation of offsite highway works as set out on Drawing No 22103-03-020-01 revision B 'Section 278 RIGHT TURN LANE GENERAL ARRANGEMENT' from first private dwelling occupation of site to 16th private dwelling occupation on site. This is not going to Committee, because officers are not determining it, and there is no right of appeal, since it is not a planning application. The original conditions still apply. Occupation of the first house has occurred, Daventry LPA are considering enforcement. The relevant 278 agreement is close to being signed, enabling the road space to be booked for the work to take place.			
7.3.4	<b>DA/2017/0976 Detached garage. Lynn Cottage, 3 Manor Road, Kilsby</b> Approved.			
7.3.5	<b>APPEALS 3185788 and 3185780 Hunt House 33 Main Road, Kilsby.</b> Change of use of guest bedrooms (Bed & Breakfast) to dwelling with single storey extension (revised scheme). Awaiting.			
7.3.6	<b>APPEAL 3182103</b> Land to the rear of 21 Hall Close. Decision awaited.			
7.4	<b>Conservation Area Appraisal for Kilsby;</b> Over 50 people attended an Exhibition held on Tuesday 16 <sup>th</sup> January 2018. There were no proposals presented at that exhibition. Proposals from Daventry District Council are no awaited.			
7.5	<b>RUGBY LOCAL PLAN HEARING</b> To note that Lodge Farm, 1500 Garden Village on A45 was debated at the hearing in Rugby Benn Hall on Wed 31 Jan 2018. Outcome awaited.			
<b>8</b>	<b>COMMUNITY SHOP</b>			
8.1	It was <b>resolved</b> to sign the debenture as drawn up by the Solicitor. Councillor Smedley, Thompson and Moore to meet with the Solicitor and representatives of Village Shop Limited. Councillor Smedley and Clerk to sign on behalf of the Parish Council. Councillor Smedley was asked to send a copy of his passport and utility bill to the Solicitor. The signed document will be registered with the Financial Conduct Authority (FCA).			
<b>9</b>	<b>ACCOUNTS</b>			
9.1	Financial Position at 31 Jan 18 - £71,216.96 Available £45856.12; Bank reconciliation attached.			
9.2	Monies received 1 Jan 18 to 31 Jan 2018; £ 500 NCC Empowerment Grant; £ 82.50 KK Advertising; £280 Cemetery Fees.			
9.3	To consider a bid for Windfarm Grant money. Closing date 21 <sup>st</sup> March. Panel Mtg 23 <sup>rd</sup> April. The Parish Council will ensure it is advertised on the website and facebook. Tarmac outside the School required. – a bid to be submitted. Cllr Stainton to inform Claire Griffin for Youth club. It was suggested that Cllr Rochford should apply on behalf of Messy Church.			
9.4	Councillor Page reported that all payments had been checked against invoice and it was <b>resolved</b> to make the payments set out below:- (JF and SS to authorise on line payments.)			
<b>Payee</b>	<b>Chq No.</b>	<b>Details</b>	<b>£</b>	<b>Power to pay</b>
NEST Pension	D/D	Pension 1 to 31 Jan 2018	15.70	LGA(1972) s112
Kilsby Village Shop Limited	BP0291	Grant for Ramp from NCC	500.00	LG(MP)Act 1976 s19
Catherine Camp	BP0292	Clerks Salary JAN 2018	677.52	LGA(1972) s112

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HMR & C	BP0293	Tax and NI	214.44	LGA(1972) s112
Catherine Camp	BP0294	Clerks Expenses inc Phone	77.98	LGA (1972)s111
Earth Anchors	BP0295	Dog Poo Bin	292.80	Open Spaces Act 1906
Kilsby Ist Guides	300123	Grant	200.00	LG(MP)Act 1976 s19
<b>10</b>	<b>POLICING</b>			
10.1	PCSO funding: A meeting is to be held on Friday 9 <sup>th</sup> February to discuss the detail of the Funded PCSO contract. Councillors Moore and Thompson to attend the meeting. It was agreed that should a PCSO be suspended, on maternity leave or absent through sickness for an extended period then the funding partners should not be liable for their costs. A final contract will be circulated when received.			
10.2	Councillor Thompson gave a report on the Police & Crime Commissioners meeting. Police budgets were discussed. Council tax will be increased by £12/yr (5.74%). There are 1200 police in Northamptonshire and 800 staff. 88 PCSOs and another 12 being trained. Northamptonshire Police are underperforming and require improvement.			
<b>11</b>	<b>YOUTH CLUB</b>			
11.1	Junior youth club attendance has been highlighted. The Clerk to contact Claire Griffin to ask if it has improved. If not it was resolved to stop provision of a Junior Youth Club. The consensus from the School Governors is that there is a lot available for younger children.			
<b>12</b>	<b>HIGHWAYS / ENVIRONMENTAL ISSUES</b>			
12.1	Mud outside Kilsby Primary School. Ian Boyes of NCC has inspected the site and is obtaining a quote towards the cost of tarmacking the area. It was suggested that the Headmaster be asked if parents can wait for children within the school playground to avoid slipping on the mud. Cllr Stainton to ask the Headmaster.			
12.2	Verges in Smarts Estate – This was discussed a few years ago with NCC and DDH. There was no objection in principle to parking bays, but no funding available. The Clerk to contact Futures housing. It was noted that immediate action is required where the Refuse Lorry is driving on the verge. This to be raised with NCC. No 10 Smarts Estate is driving over the verge to reach their own parking bay.			
12.3	Missing Bin - Manor Road/Smarts Estate -DDC has been asked if they will replace it.			
12.4	Training session for all Northamptonshire Flood Wardens. <b>Sat 17 Mar 18 1000 – 1600 hrs Nene Whitewater Centre, Bedford Rd, Northampton NN4 7AA</b> No attendees.			
12.5	Grass Cutting Contract. To consider quotes and appoint a suitable contractor for 2018/19 seasons. Councillors Thompson, Moore and Richard Page to agree the mowing contract.			
12.6	The bollard on Rugby Road has been removed. The Clerk to arrange for it to be returned.			
12.7	The directional sign on A361 needs re-erecting.			
12.6	An email had been received re parking on Devon Ox Village Green. The resident has asked whether he may install a 3m wide driveway with a turning circle at the top. It was agreed that he will be advised that he may only create a 2.5m driveway directly from Barby Road to his land.			
<b>13</b>	<b>CORRESPONDENCE</b>			
13.1	Details of Northamptonshire Neighbourhood Alert scheme which provides policing alerts had been emailed to all councillors. Details to be included on the website. The Clerk reported that Barby Shop and Post Office had been broken into on Saturday 10 <sup>th</sup> Feb.			
13.2	Kilsby Kronickle			
13.3	The Parish & Town Councils Liaison Meeting will be held on 14 June at 6.30pm			
13.4	Good Neighbour Scheme – It was agreed to ask if they will give a short presentation to the Annual Parish Meeting.			
13.5	Phil Martin to be invited to the Annual Parish Meeting to give a presentation on NHWatch.			
<b>14</b>	<b>ANNUAL PARISH MEETING</b>			
14.1	The Annual parish meeting will be held on TUES 17 <sup>th</sup> APRIL at 7.30pm.			
<b>15</b>	<b>TRAINING</b>			
15.1	New Councillor Training – SAT 24 FEB 10.30 – 1pm Moulton Community Centre NN3 7AX £42 ea 3 places booked for Diana King, Tom Moore and Francesca Kirtley-Paine.			
<b>16</b>	<b>ITEMS FOR NEXT AGENDA</b>			
16.1	Clerks Appraisal to be carried out by the Chairman and Vice-Chairman Cllrs Smedley & Fisher.			
16.2	Cemetery			

Meeting closed at 21.40

Next Parish Council meeting will take place on **TUES 6<sup>th</sup> MARCH 18**

NB: Minutes cannot be construed as the official record of this meeting until signed by the Chairman at the next Parish Council meeting.