MINUTES OF MEETING   
of KILSBY PARISH COUNCIL

Held on TUESDAY 9th JANUARY 2018 at 7.30pm in Kilsby Village Hall.

PRESENT**:** Councillor J Fisher, B Gent, T Moore, R Page, C Smedley, L Rochford, S Stainton, R Thompson.

Clerk. 0 members of the public.

District Councillor C Lomax. County Councillor M Longley; PCSO Les Conopo

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|  |  | | | | | | **Page 164** | | | | **ACTION** |
| **1** | **APOLOGIES** | | | | | | | | | | |
| 1.1 | Councillor Di King sent apologies. | | | | | | | | | | |
| **2.** | **CO-OPTION to fill CASUAL VACANCIES** | | | | | | | | | | |
| 2.1 | **Resignation of Councillor Keith Adams.** The Chairman reported that he had received a letter of resignation from Councillor Keith Adams. It was **resolved** to advertise the Casual vacancy.  Keith Adams was thanked for being a Councillor and for helping with the new website. | | | | | | | | | | |
| 2.2 | There have been no further enquiries about the vacant seat on the council. The two vacant seats to be advertised in the next issue of Kilsby Kronickle. | | | | | | | | | | |
| **3** | **PUBLIC PARTICIPATION** | | | | | | | | | | |
| 3.1.1 | There have been complaints about cars being parked on pavements. PCSO Conopo said that people should leave a double buggy sized space. He agreed to look at the issue, and a note to be put in Kilsby Kronickle. | | | | | | | | | | |
| 3.1.2 | It was reported that Dog Poo Bins were not emptied for 3 weeks over the Christmas period.  It was agreed to put a note in Kilsby Kronickle to ask people to dispose of Dog Waste in a Dog Poo Bin or to double wrap it and put in in their Black Bin. | | | | | | | | | | |
| 3.1.3 | Kilsby WI has requested permission to set up a stall on Devon Ox Green on an Annual basis on the Saturday before each Mothers Day. This was agreed. | | | | | | | | | | |
| 3.1.4 | It was noted that a resident of Hall Close has dumped Buddleia cuttings on the roundabout in the middle of Hall Close. | | | | | | | | | | |
| 3.2 | Police Report – PCSO Conopo sent a Crime report by email. To be circulated. PCSO Conopo reported that the Christms period had been busy with some Safeguarding issues, and Drink Driver campaign. He reported that Street Racing at DIRFT had been stopped.  He advised that more information was available on the police website under Community Connect. Cllr Stainton agreed to put details of Community Connect on Facebook and it will be included in KK and on the website. | | | | | | | | | | |
| 3.3  a  b | District Councillor report from Councillor C Lomax. Crick is holding a referendum for its Neighbourhood Plan. District Council offices were closed from 24 Dec to 2 January. | | | | | | | | | | |
| 3.4 a  b  c  d  e | County Councillor M Longley handed over a cheque for £500 as a grant towards the Disabled Ramp for the new Village Shop porta cabin. The budget for NCC is being set. This is very traumatic as the cost of Adult Care is rising.  Removal of Bus Subsidies may mean that Kilsby loses its half hourly service. An hourly service will remain as this is funded from Middlemore s106 funding.  Eight libraries, one in each district are likely to stay open. Local ones will be available for Communities to take over. The Library van will definitely be removed from service.  The County Councillor Empowerment Fund will probably be reduced from £5K to £3k or less. | | | | | | | | | | |
| **4** | **DECLARATIONS of INTEREST on the Agenda** | | | | | | | | | | |
| 4.1 | Declarations of Disclosable Pecuniary or Other Interests –  Councillor Liz Rochford declared an interest in Planning Application for 23 Main Road, item 7.1.2 and 7.1.3 | | | | | | | | | | |
| 4.2 | No written requests for dispensation of DPI has been received. | | | | | | | | | | |
| **5** | **MINUTES** | | | | | | | | | | |
| 5.1 | Minutes of 11th  Dec 17 were signed and approved as a correct record. | | | | | | | | | | |
|  |  | | | | | **Page 165** | | | **ACTION** | | |
| **6** | **MATTERS ARISING not otherwise on the Agenda for information only** | | | | | | | | | | |
| 6.1 | Vehicle Activate Sign - Cllr Thompson reported that the sign is in place but requires locking nuts to secure it. | | | | | | | | | | |
| 6.2 | Councillor Richard Thompson agreed to act as Mowing Supervisor. To be noted in KK. | | | | | | | | | | |
| 6.3 | Councillors welcomed the Clerks report and asked for it to be a regular addition to the papers. | | | | | | | | | | |
| 6.4 | Repairs have been carried out to signposts damaged on the A5 and A361. | | | | | | | | | | |
| **7** | **PLANNING** | | | | | | | | | | |
|  | *New Applications* | | | | | | | | | | |
| 7.1.1 | **DA/2017/1115 Watford Gap Farm, Watling Street, Daventry. Conversion of barn to four dwellings,**  **improvements to existing access, construction of new access track and associated works (revised**  **scheme)** The Parish Council consider the access onto the A5 to be dangerous and therefore OBJECT to  a group of residential housing in open countryside. | | | | | | | | | | |
| 7.1.2 | **DA/2017/0879 Japonica, 23 Main Road, Kilsby. Listed Building consent for replacement of iron roof covering with long straw thatch. Retention of historic thatch.** KPC support this application. | | | | | | | | | | |
| 7.1.3 | **DA/2017/0878 Japonica, 23 Main Road, Kilsby. Proposed raising of ridge of existing roof and**  **removal of existing iron roof covering and reinstatement of original thatch roof.** KPC support this. | | | | | | | | | | |
| 7.1.4 | **DA/2017/0962 Construction of detached dwelling. Rear of 25 Main Road.**  Withdrawn. | | | | | | | | | | |
| 7.1.5 | **DA/2017/1165 Side garage extension, single storey link extension from house to garage**  **and conversion of loft space above garage to habitable room 3 Montague Drive.** Kilsby Parish Council  has no objection to this application. | | | | | | | | | | |
| 7.1.6 | **NMA/2017/0096** Non material amendment in respect of outline planning approval DA/2014/0221 (Residential development) to amend Condition 16 to vary the implementation of offsite highway works as set out on Drawing No 22103-03-020-01 revision B 'Section 278 RIGHT TURN LANE GENERAL ARRANGEMENT' from first private dwelling occupation of site to 16th private dwelling occupation on site.  Kilsby Parish Council OBJECT to this amendment since the condition was put in place to provide pedestrian and highway safety. Why should the first 16 residents be any less safe than subsequent occupiers? | | | | | | | | | | |
| 7.2 | **DA/2017/0976 Detached garage. Lynn Cottage, 3 Manor Road, Kilsby** Decision awaited. To be discussed at DDC Planning committee on 10th January. | | | | | | | | | | |
| 7.3.1 | **APPEALs 3185788 and 3185780 Hunt House 33 Main Road, Kilsby.** Change of use of guest bedrooms (Bed & Breakfast) to dwelling with single storey extension (revised scheme). The Parish Council **resolved**  to reiterate their previous comments of support for this application. | | | | | | | | | | |
| 7.3.2 | **APPEAL 3182103**  Land to the rear of 21 Hall Close. Decision awaited. | | | | | | | | | | |
| 7.4 | **Conservation Area Appraisal for Kilsby** A public meeting will be held on TUES 16 JAN from 2.30-7pm in Kilsby Village Hall to explain the process and consequences of designating areas as Conservation Areas.  To be advertised on the notice board, website and facebook. It has already been included in KK | | | | | | | | | | |
| 7.5 | **DISTRICT COUNCIL LOCAL PLAN** Comments were discussed and the Clerk asked to submit a response. | | | | | | | | | | |
| 7.6 | **RUGBY LOCAL PLAN HEARING** To note that Lodge Farm, 1500 Garden Village on A45 will be debated at the hearing in Rugby Benn Hall on Wed 31 Jan 2018 commencing at 10am. Anyone concerned about increased traffic on the rural road network is encouraged to attend. | | | | | | | | | | |
| **8** | **COMMUNITY SHOP** | | | | | | | | | | |
| 8.1 | It was **resolved** to enter into a Itemised Debenture with Kilsby Village Shop Limited to secure the £25,000 loan against the Portacabin and its bolted fixtures and fittings. This is to be done to provide the loan with formal legal status. Costs will be in the region of £600. It was **resolved** that any required costs could be paid prior to the next meeting if necessary. | | | | | | | | | | |
| **9** | **ACCOUNTS** | | | | | | | | | | |
| 9.1 | Financial Position at 31 Dec 2017- £73,713.67 Available £48252.69; Bank reconciliation attached. | | | | | | | | | | |
| 9.2 | Monies received 1 Dec 17 to 31 Dec 2017; £ 60 KK Advertising; £150 Cemetery Fees. £1.85 Interest. | | | | | | | | | | |
| 9.3 | A request for a grant to Kilsby Guides was considered. It was **resolved** to give them a grant of £200. | | | | | | | | | | |
| 9.4 | The budget figures predict expenditure of £48330 with expected income of £3820 giving a net expenditure of £44510 and £1400 being added to reserves. It was **resolved** to sign Precept request papers from Daventry District Council for a Precept of £ 45,910. | | | | | | | | | | |
|  | | | |  | **Page 166** | | | | | **ACTION** | |
| 9.5 | | Councillor Page reported that all payments had been checked against invoice and it was  **resolved** to make the payments set out below:- (JF and SS to authorise on line payments.) | | | | | | | | | |
| **Payee** | | | | **Chq No.** | **Details** | | | **£** | | **Power to pay** | |
| Unity Trust Bank | | | |  | Service Charge | | | 18.00 | |  | |
| NEST Pension | | | | D/D | Pension 1 to 31 Dec 17 | | | 15.70 | | LGA(1972) s112 | |
| Catherine Camp | | | | 300120 | Clerks Salary JAN 2018 | | | 677.52 | | LGA(1972) s112 | |
| HMR & C | | | | 300121 | Tax and NI | | | 214.44 | | LGA(1972) s112 | |
| SLCC | | | | 300122 | Annual Subscription | | | 130.00 | | LGA (1972)s143 | |
| Catherine Camp | | | | BP0284 | Clerks Expenses inc Phone | | | 93.65 | | LGA (1972)s111 | |
| Krishna Enterprises Ltd | | | | BP0285 | Printing Kilsby Kronickle | | | 336.00 | | LGA (1972)s142 | |
| Wave (Anglian Water) | | | | BP0286 | Cemetery Standpipe | | | 11.97 | | Cemeteries Act 1977 | |
| S Hartwell | | | | BP0287 | From Recreation Gd Grant | | | 981.06 | | Open Spaces Act 1906 | |
| E.ON | | | | BP0288 | Quarterly Street Light cost | | | 238.43 | | HA(1980) s301 | |
| E.ON Energy Solutions | | | | BP0289 | Quarterly Light Mainten | | | 24.30 | | HA(1980) s301 | |
| CPRE | | | | 300122 | Subscription | | | 36.00 | | LGA (1972)s143 | |
| **11** | | | **POLICING** | | | | | | | | |
| 11.1 | | | PCSO funding: DIRFT have agreed to contribute £60K towards the £74450 cost of two PCSOs with the villages of Crick and Kilsby funding the remainder. The Clerk has requested that Crick take a larger share since they are a larger village which has been agreed.  It is proposed that a quarterly meeting will be held with Sergeant Dobbs and the PCSO funding partners. Councillor Moore reported that we need to be clear whether we are paying for a person or a function. If a PCSO is off work for a period of time, will we be provided with a replacement or be refunded part of the cost? Further details of the working partnership arrangements are awaited. | | | | | | | | |
| **12** | | | **YOUTH CLUB** | | | | | | | | |
|  | | | The Clerk gave a report on her meeting with the Youth Leader. The junior youth club has attendance of about 5. It was agreed to promote the Junior Youth Club in Kilsby Kronickle and the Primary School newsletter and on facebook. If attendance does not increase it was resolved to cease the provision. | | | | | | | | |
| **13** | | | **HIGHWAYS / ENVIRONMENTAL ISSUES** | | | | | | | | |
| 13.1 | | | Notification of January M1 closures for roadworks received. Detailed on Facebook / Website. | | | | | | | | |
| 13.2 | | | Notification of closure of A361 overnight on Tues 23rd/ Wed 24th January for highway works. | | | | | | | | |
| 13.3 | | | To note that a Douglas Fir with TPO at property in Essen lane has had partly severed branches overhanging the lane removed on safety grounds by NCC. | | | | | | | | |
| 13.4 | | | Notification of overnight closures on A5 from 19th Feb to 31 March for essential clearance works. | | | | | | | | |
| 13.5 | | | BEST KEPT VILLAGE COMPETITION Entry forms have not been released yet.  It was **resolved** to enter the competition since it looks at the amount of community effort in parishes. | | | | | | | | |
| **14** | | | **CORRESPONDENCE** | | | | | | | | |
| 14.1 | | | Free Energy Training Seminars at Citizens Advice, 7/8 Mercers Row, Northampton. NN1 2QL at 10.30am on 18,26 Jan 5, 14, 22 Feb 2018 | | | | | | | | |
| 14.2 | | | Minutes of Junction 18 Liaison Forum. These to be emailed to all Councillors. | | | | | | | | |
| 14.3 | | | Notification of proposed Northants County council budget cuts to save £34.3 Million. | | | | | | | | |
| 14.4 | | | Clerks Magazine; Local Council Review Magazine; Daventry and District Forum Chairs Report 2017 | | | | | | | | |
| **15** | | | **WEBSITE AND FACEBOOK** | | | | | | | | |
| 15.1 | | | Councillor Tom Moore agreed to take on the role of Website Editor in place of Keith Adams.  Individual Groups to be given access to add their own pages. | | | | | | | | |
| **16** | | | **TRAINING** | | | | | | | | |
| 16.1 | | | Chairmanship Training MON 5 Feb 6.30 – 9pm Litchborough £42 Booked for Cllrs Smedley & Fisher. | | | | | | | | |
| 16.2 | | | New Councillor Training – SAT 24 FEB 10.30 – 1pm Moulton Community Centre NN3 7AX £42 ea  3 places booked for Diana King, Tom Moore. Clerk to cancel the third place that was booked. | | | | | | | | |
| 16.3 | | | It was **resolved** that the Clerk would attend SLCC Regional Training Seminar 31 Jan. Cost £43 . | | | | | | | | |
| **17** | | | **ITEMS FOR NEXT AGENDA** | | | | | | | | |
| 17.1 | | | It was suggested that Phil Martin be invited to the meeting to talk about Neighbourhood Watch. | | | | | | | | |
| 17.2 | | | Date to be agreed for Annual Parish Meeting. ( Must be between 1 March and 1 June) | | | | | | | | |

Meeting closed at 21.30 Next Parish Council meeting will take place on **TUES 6th FEBRUARY 18**

NB: Minutes cannot be construed as the official record of this meeting until signed by the Chairman at the next Parish Council meeting.