

**DRAFT MINUTES**  
**KILSBY PARISH COUNCIL MEETING HELD ON**  
TUESDAY 16<sup>th</sup> April 2024 at 7.30pm

**In attendance:** Cllr H Gibbs (Chair), Cllr W Bridges, Cllr C Haycock, Cllr M Margetts, Cllr I Massey, Cllr J Parker, Cllr C Thompson and Cllr I Weston.

**Apologies:** Cllr Houlton and Cllr R Nicholls. WNC Cllr R Humphries

**Clerk and RFO:** Mrs E Gibson

**Public:** 6

**WNC Cllr:** Cllr A Chantler

<b>1</b>	<b>APOLOGIES</b>
1.1	To receive apologies for absence. Council <b>RESOLVED</b> to approve apologies from Cllrs Houlton and Nicholls. Apologies also received from WNC Cllr R Humphries.
<b>2</b>	<b>PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i></b>
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate. <ul style="list-style-type: none"> <li>• Residents in attendance raised issue of parking outside of The George. Residents advised that the PC is aware of the issues and landlord has been given information regarding applying to remove yellow lines.</li> <li>• WI representative in attendance regarding WI's grant application for refreshments provision for D-Day 80 event.</li> <li>• Residents raised speeding in the village and possibility of 20 mph limit.</li> </ul>
2.2	To receive reports either written or verbal from West Northamptonshire Councillors. Written report received from WNC Cllr R Humphries to be added to PC website. Verbal report given by Cllr Chantler. Residents reminded to report potholes on fix my street so repair needs can be identified by WNC. PC and residents reminded of the WNC Local Plan consultation that is running until 2nd June 2024. Resident's encouraged to engage with the consultation. Election for new PFCC in Northants is taking place on 2 <sup>nd</sup> May 2024 and local residents are reminded to vote and take photographic ID to vote. WNC wish to remind residents that they are their elected representatives and they can contact them with issues. Cllr Chantler will be taking forward Kilsby's speed concerns.
<b>3</b>	<b>DECLARATIONS OF INTEREST</b>
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests. None.
3.2	Dispensations: To consider written requests for dispensation of DPI. None.
<b>4</b>	<b>MINUTES</b>
4.1	To approve and sign minutes of the Parish Council meeting held on Tues 12 <sup>th</sup> March 2024. Council <b>RESOLVED</b> to approve.
<b>5</b>	<b>MATTERS ARISING (For information only).</b>
5.1	To note the Clerk's report. Noted.
5.2	Any other matters arising from the Minutes not otherwise on the Agenda. None.
<b>6</b>	<b>POLICE MATTERS</b>
6.1	To receive any update and PLR report. Council received report and noted there had been a report of theft of a Land Rover, although there was no update on this at present. There is a new Police Sergeant in place for the Daventry area, Sergeant Harrison.
<b>PROPOSAL TO MOVE AGENDA ITEM 10.01 FORWARD.</b> Council <b>RESOLVED</b> to approve.	
<b>10</b>	<b>HIGHWAYS AND OPEN SPACES</b>
10.1	To receive any update: <ul style="list-style-type: none"> <li>• <b>Village speeding and speeding limits:</b> Council to discuss up to date position after meeting with WNC Highways. Council representatives met with WNC Highways office on 10<sup>th</sup> April. The</li> </ul>

	<p>possibility of 20 mph speed limits was discussed. WNC advised that it has been implemented in other villages and the feedback received indicates that they do not make a difference to speeding within villages. The PC can have some temporary green 20mph signs that can be moved around the village, but they would be advisory and unenforceable. Council to continue to discuss with Highways and look at possible solutions. The new speed signs on A361 need to be amended and PC will make a new application for this. Speedwatch will not take place this year due to the signage on the A361 making it unfeasible. Cllr Weston confirmed he has on many occasions requested the speed van to the village and has been told it is not an option in Kilsby's problem areas. Speed cameras are also not an option as even if PC put them in they cannot be monitored. There is no facility for this in Northants.</p> <ul style="list-style-type: none"> <li>• <b>New Gates on village entrance:</b> The gates at the village entrances belong to WNC. The PC will therefore need to get permission from them to add signs such as, "thank you for driving carefully". Council to begin looking at options.</li> <li>• <b>Tree planting on problem verges in village:</b> Council discussed. Trees can be planted on the verges. WNC Highways have a list of trees that can be planted and a licence needs to be granted by them. Clerk to get the list of trees and application and Cllrs to get location plans for proposed trees.</li> <li>• <b>Bridle Path:</b> Correspondence received regarding the condition of the bridle path in the village. Council discussed and noted pot holes do get refilled intermittently and had recently been filled.</li> <li>• <b>The George:</b> Council discussed parking at the George. The landlord has been given the information regarding the removal of double yellow lines application process. To do this he will need to gather support of local residents and gather photograph evidence. Council discussed how although there are residents that would support the removal of the yellow lines there are also residents who would be against their removal.</li> </ul> <p><b>Cemetery path:</b> Council to consider quotation for cleaning of path. Council considered quotation and felt it was too high. More quotations to be sought.</p>																																																																																				
<b>7</b>	<b>PLANNING</b> ( <i>click on the hyperlinks to view the planning application documents</i> ).																																																																																				
7.1	<p><i>Application for consideration:</i></p> <ul style="list-style-type: none"> <li>• <b>Crick Solar Farm:</b> PC have been contacted by Crick Solar Farm to meet to discuss the farm's proposed Community Benefit Fund. Council discussed and agreed Cllrs Gibbs, Margetts, Weston and Parker would attend. Aim to meet in June.</li> <li>• <b>West Northants Local Plan Regulation 18 Draft Consultation:</b> Council discussed and <b>RESOLVED</b> to delegate this to the Planning Committee. Cllr Margetts to lead on this and group to draft and provide a response by 2<sup>nd</sup> June 2024. <a href="#">West Northamptonshire's new draft Local Plan</a>.</li> </ul>																																																																																				
7.2	<p><i>Applications approved or outstanding: West Northants Council –Daventry Area Planning Department:</i></p> <p><a href="#">2023/5149/LBC</a>: Non determination –<b>APPEAL</b>                      <a href="#">WND/2021/0777</a>: <b>Outstanding</b>  <a href="#">2023/5148/FULL</a>: Non determination-<b>APPEAL</b>                      <a href="#">2023/5783/MAF</a>: <b>Outstanding</b>  <a href="#">WND/2022/1084</a>: <b>Outstanding</b>    <a href="#">WND/2023/0143/LBC</a>: <b>Approved</b>  <a href="#">2023/7641/FULL</a>: <b>Outstanding</b>    <a href="#">2024/0078/FULL</a>: <b>Approved</b></p>																																																																																				
<b>8</b>	<b>ACCOUNTS</b>																																																																																				
8.1	To note the Bank Reconciliations dated 31 <sup>st</sup> March 2024: £56,542.82 noted. Financial Controls Cllr reported payments were £4,000 for 23-24 below budget.																																																																																				
8.2	To approve payments as follows including any payments received between 11 <sup>th</sup> April 2024 and 16 <sup>th</sup> April 2024:																																																																																				
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SSE	DD	Street lighting electricity Feb 24	68.18		
Unity Bank	BT	Service charge	18.00		
Mrs Peake	BT	KK equipment for editing team	419.38		
Zurich	BT	Insurance renewal 2024-25	730.22		
Kilsby Village Hall	BT	Village hall meeting hire	57.00		
Clerk	BT	Mileage and Homeworking allow Apr 24	37.70		
8.3	<b>Income:</b> Burial £320.00 Phone share: Totalling £20.38				
8.4	<b>Website:</b> Update received from working party. Specification for new logo designs to be sent off this week. The new provider reports that they have downloaded all the data from our site to date which can be applied within the site later. The PC will then update with anything new but the back history is there. The final design is still to be decided. Working party suggest the use of a photo share folder. This would make it easier to get a set of photos together that the PC can use on the site.				
8.5	<b>Council credit card:</b> Council to consider getting a credit card that could be used for purchases that cannot be paid for via bank transfer/invoice, in line with financial regulations. Council considered and <b>RESOLVED</b> to apply for a debit card from Unity bank that can be used in exceptional circumstances where a bank transfer cannot be used.				
<b>9</b>	<b>COMMUNITY</b>				
9.1	<b>Future Projects for KPC and Community Green Space working party:</b> Council received an update and discussed s106 money in relation to a Community Green Space and any other projects in the village. WNC are still to provide a response on PC's application for s106 funds. Response has been received that officer has been on sick leave and should be back by the end of the month. There is a local landowner that is still interested in the project.				
9.2	<b>Climate Change:</b> Council received an update. The Kilsby climate group plans to undertake some air quality monitoring in the village. Other ideas to reduce waste is to look at a swap shop where goods can be swapped instead of new goods purchased. This would be a virtual scheme and managed on-line. This is in the early planning stages. The next meeting is planned for the end of May. Council agreed to the hall hire costs which are still within the initial budget that was agreed.				
9.3	<b>Village Litter Pick:</b> Council discussed and agreed equipment would be stored at Cllr Bridges house initially. Clerk to order.				
9.4	<b>D-Day 80:</b> Council discussed the planned D-DAY 80 commemorations, 6 <sup>th</sup> June 2024. Suggestions of black and white banners and silhouettes. The school will be taking part, WI, village hall and the Church. An order of service needs to be devised for the wreath laying. Council considered the grant application from the WI for £20-80 for the provision of refreshments on the day. Council <b>RESOLVED</b> to grant £100. Any profit made from the event will be donated to RBL.				
9.5	<b>EMAS First Responder CPR session:</b> Council to discuss the running of a CPR session. No update on this as Clerk awaiting response from EMAS.				
<b>11</b>	<b>CORRESPONDENCE</b>				
11.1	Correspondence received between 11 <sup>th</sup> April 2024 and 16 <sup>th</sup> April 2024 to be discussed. <ul style="list-style-type: none"> <li><b>Notice of road closure:</b> A428 Rugby Road, Crick and Kilsby. Will be closed to through traffic for two weekends with work expected to commence on the 10<sup>th</sup> May 2024. WNC are intending to resurface the carriageway between the two A5 roundabouts, there will be a diversion via the A5.</li> </ul>				
<b>12</b>	<b>ITEMS FOR NEXT AGENDA</b>				
12.1	Council to discuss items for next agenda. S106 Website D-day 80 Speed restriction application Annual PC Meeting				

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday May 14th 2024 at 7.30pm

**Meeting closed:** 21.05

Signed:.....

Dated:.....