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**Minutes  
KILSBY PARISH COUNCIL  
MEETING HELD ON**

TUESDAY 13<sup>th</sup> FEBRUARY 2024 at 7.30pm

**In attendance:** Cllr H Gibbs (Chair), Cllr W Bridges, Cllr C Haycock, Cllr O Houlton, Cllr M Margetts, Cllr R Nicholls, Cllr J Parker and Cllr C Thompson.

**Apologies:** Cllr Weston, Cllr Massey and Cllr Gent.

**Clerk and RFO:** Mrs E Gibson

**WNC:** Cllr R Humphreys

**Public:** 3

<b>1</b>	<b>APOLOGIES</b>
1.1	To receive apologies for absence. Apologies received from Cllrs Weston, Gent and Massey
<b>2</b>	<b>PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman)</i></b>
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate. <ul style="list-style-type: none"> <li>• Member of the public in attendance for up-date on speeding in the village. Council advised awaiting a meeting with WNC Highways. The Highways Officer is currently unavailable for personal reasons but will arrange a meeting when she is back at work. PC plan to discuss speed limit on A361, 20 mph zones in the village and village entrance signs.</li> <li>• Representative from the WI in attendance to discuss with PC their plans to commemorate D-Day 80 in the village. Proposal to decorate the village with poppies. PC agreed they welcomed such activity in the village and are happy to support where they can.</li> </ul>
2.2	To receive reports either written or verbal from West Northamptonshire Councillors. Report received from Cllr Humphreys and noted. Copy of report to be added to the Parish Council website. Councillors highlighted the Rural Community Needs Fund information, and some planning applications that were taking too long to determine.
<b>3</b>	<b>DECLARATIONS OF INTEREST</b>
	Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.
3.1	Declarations of any Disclosable Pecuniary or Other Interests. Cllr J Parker and Cllr R Nicholls declared an interest in item 8.6 as allotment holders.
3.2	Dispensations: To consider written requests for dispensation of DPI. None.
<b>4</b>	<b>MINUTES</b>
4.1	To approve and sign minutes of the Parish Council meeting held on Tues 9 <sup>th</sup> January 2024. Council <b>RESOLVED</b> to approve.
<b>5</b>	<b>MATTERS ARISING (For information only)</b>
5.1	To note the Clerk's report. Noted.
5.2	Any other matters arising from the Minutes not otherwise on the Agenda. None.
	<b>Council agreed to move item 9.5 up the agenda to discuss so WI representative could hear the discussions.</b>
9.5	D-Day 80: Council to discuss taking part in the D-DAY 80 commemorations, 6th June 2024. Council agreed to support the WI ideas of decorating the village and thanked them for their input and planning. Council <b>RESOLVED</b> to look at the possibility of getting vehicles from the era to attend and drive through the village, and possibly stop to engage with local children and villagers. Other suggestions were whether the village school might consider postponing their annual summer fair to June to tie in with D-Day, Cllr Gibbs to discuss at next meeting with the school.
<b>6</b>	<b>POLICE MATTERS</b>
6.1	To receive any up-date. Council noted PLR report. There was a burglary on Independent Street in Kilsby and some other burglaries locally in Rugby area, but not Kilsby itself. The Police are aware and monitoring, and PLR has called to discuss and is awaiting a call back.
<b>7</b>	<b>PLANNING (click on the hyperlinks to view the planning application documents).</b>
7.1	Application for consideration:



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• [2024/0078/FULL](#): Annadale, 17 The Banks, Kilsby CV23 8XA. Ground floor rear extension with a flat roof. Council **RESOLVED** to respond that there were no comments or objections.

7.2 **Applications approved or outstanding: West Northants Council –Daventry Area Planning Department:**  
[WND/2021/0777](#): Outstanding [2023/5149/LBC](#): Non determination -**APPEAL**  
[2023/5148/FULL](#): Non determination-**APPEAL** [2023/5783/MAF](#): Outstanding  
[WND/2022/1084](#): Outstanding [WND/2023/0143/LBC](#): Outstanding  
[2023/7641/FULL](#): Outstanding [2024/0078/FULL](#): Outstanding  
[2024/0052/FULL](#): APPROVED

**8 ACCOUNTS**

8.1 To note the Bank Reconciliations dated 31<sup>st</sup> January 2024. **£64,613.32**

8.2 To approve payments as follows including any payments received between 7<sup>th</sup> February 2024 and 13<sup>th</sup> February 2024:

To Whom Paid	Method	Details of Payment	£	VAT	Ex VAT
02	DD	Office phone Jan 24	25.20	4.20	21.00
HMRC	BT	PAYE Jan 24	-----		
Clerk	BT	Jan 24 Salary	-----		
NEST	DD	Jan 24 Pension	-----		
Clerk	BT	Expenses and homeworking allowance Jan 24	53.60		
DCK	BT	Payroll Jan 24	36.00	6.00	30.00
Steers Printing	BT	Newsletter printing	500.00		
Clerk	BT	Feb 24 expenses and mileage	53.60		
Arnold Thomson	BT	Debenture	310.20	51.70	258.50

8.3 **Income:**  
WNC finance £789.00 litter picking  
East Haddon phone share: £4.72, £4.72 and £5.37

8.4 **Parish Website:** Council to receive an up-date on progress and make a resolution as required. Council considered the three quotations and various services provided and **RESOLVED** to change provider to Parish Council Websites. Council thanked the working party for their work regarding this.

8.5 **Laptop:** PC to consider replacement of Parish laptop. Clerk asked IT provider to assess the laptop and view was a new battery would be sufficient. Council considered the quotation for a replacement battery and **RESOLVED** to approve.

8.6 **Grant application:** Council considered the submitted grant application form for the allotments. Council **RESOLVED** to grant the Kilsby Allotment Management Committee £400 towards the extension of the water supply.

**9 COMMUNITY**

9.1 **Future Projects for KPC and Community Green Space working party:** Council received an up-date and discussed s106 money in relation to a Community Green Space and any other projects in the village. There are two landowners that have expressed an interest in land for a green space. A concept drawing has been prepared and the s106 application drafted. Discussed the sports element of the s106 money available and it is hoped that walking, cycling running will be agreed as sports activities for this project along with exercise equipment around the trail. Council agreed that the s106 application needed a few amendments to emphasis the sporting aspect of the project. Application will be amended and agreed by the working party then send to the Clerk for submission.

9.2 **Climate Change:** Council to receive up-date and make any resolution required. Cllr Massey not in attendance so no up-date for this meeting.

9.3 **Kilsby Kronicle:** Council to discuss future of KK due to current team retirement. Council were pleased to report that the current team have found replacements to continue with the KK. Council thanked the current team for all their work and the securing the future of the important village publication. Cllr Gibbs and Clerk to arrange meeting with new team once in place.

9.4 **Village Litter Pick:** Council to discuss village litter picking, and litter along the A5. Council **RESOLVED** to look to purchase its own litter-picking equipment for use by villagers and village organisations. Clerk to make enquiries.

9.5	<b>D-Day 80:</b> Council to discuss taking part in the D-DAY 80 commemorations, 6 <sup>th</sup> June 2024. Discussed earlier in meeting.
<b>10</b>	<b>HIGHWAYS AND OPEN SPACES</b>
10.1	To receive any update: <ul style="list-style-type: none"> <li>• <b>Village speed limits:</b> Council to discuss up to date position. Meeting with WNC Highways was arranged to discuss A361 speed limit, 20 mph zones and traffic calming in the village. Unfortunately the Highways Officer has had to postpone the meeting for a few weeks. Meeting to be re-arranged.</li> <li>• <b>New bench:</b> Council to received an up-date. Resident has agreed to bench location, licence to be applied for from WNC Highways and contractor quotation for installation and acceptance of delivery.</li> <li>• <b>Quote for repairs to village stiles:</b> Council considered quotation, however it is unclear who is responsible for repairs to the stiles. Clerk to discuss with WNC.</li> </ul>
<b>11</b>	<b>CORRESPONDENCE</b>
11.1	Correspondence received between 7 <sup>th</sup> February and 13 <sup>th</sup> February 2024 to be discussed. None.
<b>12</b>	<b>ITEMS FOR NEXT AGENDA</b>
12.1	Council to discuss items for next agenda. <ul style="list-style-type: none"> <li>• Litter pick</li> <li>• Highways</li> </ul>

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 12<sup>th</sup> March 2024 at 7.30pm

Meeting Closed: 21.02

Signed:  .....

Dated: 21.2.24 .....