

**DRAFT MINUTES OF THE MEETING OF
KILSBY PARISH COUNCIL
HELD ON**

TUESDAY 14TH NOVEMBER 2023 at 7.30pm

In attendance: Cllr H Gibbs (Chair), Cllr W Bridges, Cllr B Gent, Cllr C Haycock, Cllr M Margetts, Cllr M Massey, Cllr O Houlton, Cllr J Parker, Cllr R Nicholls and Cllr I Weston.

Apologies: Cllr C Thompson and Clerk and RFO E Gibson.

WNC Cllr: Cllr R Humphrey

Public: 3

1	APOLOGIES
1.1	To receive apologies for absence. Apologies received from Cllr Thompson council RESOLVED to approve.
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i>
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate. <ul style="list-style-type: none"> Statement on behalf of Kilsby Village Shop and The Red Lion public house. Red Lion intends to support the shop and has agreed a peppercorn rent. The shop is beginning to get financially stable. Shops intends to run a fundraising campaign if the loan from the KPC needs to be repaid.
2.2	To receive reports either written or verbal from West Northamptonshire Councillors. No report submitted.
3	DECLARATIONS OF INTEREST
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests. Cllrs Gent and Margetts declared interest in item 9.3 as shareholders in the village shop.
3.2	Dispensations: To consider written requests for dispensation of DPI. None.
4	MINUTES
4.1	To approve and sign minutes of the Parish Council meeting held on Tues 10 th October 2023. Council RESOLVED to approve.
5	MATTERS ARISING (For information only).
5.1	To note the Clerk's report. Noted.
5.2	Any other matters arising from the Minutes not otherwise on the Agenda. None.
6	POLICE MATTERS
6.1	To receive any up-date. Up-date received. Noted that the sound system has been stolen from Kilsby Church.
7	PLANNING (<i>click on the hyperlinks to view the planning application documents</i>).
7.1	<p><i>Application for consideration:</i></p> <p>2023/7379/FULL: Proposed new switch rooms, Tesco Daventry International Rail Freight Terminal. Council considered and RESOLVED that they did not have any comments or objections.</p> <p>2023/7219/FULL: Construction of new detached double garage. Field View Cottage. Watling Street, Kilsby. Council considered and RESOLVED that they would comment that the proposed building appears excessive for a garage. It is a two story with large dormer windows and external stairs to a second floor. There is however no indication of the anticipated use of this level.</p> <p>2023/7494/TPO: Notification of tree work Spring Close 9 Watling Street, Kilsby. Noted no objections.</p> <p>Rugby Borough Local Plan – Issues and Options Consultation: Local Plan review - Issues and Options consultation Rugby Borough Council : Responses due by 2nd Feb 2023. Council considered and RESOLVED to have a planning meeting to discuss a response before February 2023.</p> <ul style="list-style-type: none"> Noted further housing south of Hillmorton and a further employment area up the A5 which will lead to a further increase in traffic for Kilsby.

7.2	<p><i>Applications approved or outstanding: West Northants Council –Daventry Area Planning Department</i></p> <p>WND/2021/0777: Outstanding 2023/5149/LBC: Non determination -APPEAL 2023/5148/FULL: Non determination-APPEAL 2023/5783/MAF: Outstanding WND/2022/1084: Outstanding WND/2023/0067: Outstanding WND/2023/0143/LBC: Outstanding 2023/6996/FULL: Outstanding 2023/6503/FULL: Approved</p> <p>Planning Committee noted that property in village that had planning refused has got foundations in place. While this is behind the building line, unlike the previous rejected applications for a garage in front (WND/2022/0871 and 2023/6047/FULL), there is no application related to it, other than a Building notice BCD/23/00079/BND. Clerk to contact planning department to enquire that as the property is in the Conservation Area and the outbuilding is between the side of the house and curtilage is planning approval required.</p>																																																																																																																								
8	ACCOUNTS																																																																																																																								
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8.2	Council RESOLVED to approve payments as follows including any payments received between 8 th November 2023 and 14 th November 2023:																																																																																																																								
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8.3	Income: Newsletter ads totalling: £140.00 Burials totalling: £445.00																																																																																																																								
8.4	Website: Up-date received from working party. Council considered quotations, Vision ICT (current website provider) £4200 for an up-grade and £2500 for a re-vamp. Wordpress quotation is £600-£800. Council need to understand why there is such a difference between the costs so matter can be progressed at the next meeting. Working group previously felt it was better to remain with current provider.																																																																																																																								
8.5	Budget 24/25: Councillors discussed the budget and the need for the Council to ensure there were adequate general reserves in place (minimum 50% of precept). Council considered that with a 6% increase in the precept the general reserves would be at 70% of the annual precept and an increase of 10% would give general reserves of 91% of the annual precept. Council RESOLVED to agree the Budget for 24-25 and to increase the precept for 24/25 by 6% to a total of £57,855 .																																																																																																																								
8.6	Cemetery Office Filing Cabinet: Council RESOLVED to approve the purchase of a fireproof filing cabinet for the burials paperwork as per the quotation.																																																																																																																								
9	COMMUNITY																																																																																																																								
9.1	Future Projects for KPC and Community Green Space working party: Council received an up-date and discussed s106 money in relation to a Community Green Space and any other projects in the village.																																																																																																																								

	Currently chasing a plan for the area and considering the feasibility of a 6-a-side football pitch. Projects needed for the Jan 2024 agenda.
9.2	Climate Change: Council received an up-date, the next meeting of the action group is 28 th November 2023.
	Cllr Gent and Margetts left the meeting as per their declaration of interests.
9.3	Village shop: Council discussed the current position. A new debenture has been drafted to extend the time for the shop to repay the outstanding £12,500 at £525 per month. This was proposed to the shop who have responded that such a payment plan is not feasible and would close the shop. The shop have asked if KPC are willing to “sponsor” the shop as per the Red Lion’s help with a peppercorn rent. The shop have proposed a payment £30 per month towards the outstanding £12,500. This would then be reviewed in 12 months. Council discussed whether the debenture is still required or whether an alternative would be more appropriate. Noted that if the shop went into receivership KPC would need to remove the container etc as this secures the loan. Agreed that the agreement should be modified so the loan is secured on the contents of the shop/stock in hand. Council RESOLVED to change the agreement to a repayment of £30 per month from April 2024 to be reviewed in March 2025. Cllr Gibbs noted that he did not take kindly to the threat to the Council via a campaign amongst villagers to attempt to highlight that the Council was not supporting the shop, when this is not the case. Kilsby Village Shop thanked the Council.
	Cllr Gent and Margetts re-joined the meeting.
9.4	Bench Kings Coronation: Council considered options for a bench as price of metal bench has increased considerably since last meeting. Council agreed to purchase and install a timber bench £620 as opposed to the £1900 metal bench.
10	HIGHWAYS AND OPEN SPACES
10.1	To receive any update: <ul style="list-style-type: none"> • Resident request for new dog bin: Council considered the request for a new dog bin near the churchyard or the top of Church Walk. Cost estimate £360 for the purchase of the bin and £320 per annum to empty it. Council RESOLVED that a bin would not be installed at this location. • Guidance on REC use: Council discussed the need for information regarding REC use. Complaints received regarding basketball hoop. Information to be added to the new KK, Cllr Margetts to send a copy of the bye rules summary. • Parking in the village: Resident email regarding poor parking in the village. Council noted and sympathised, Cllr Gibbs to highlight in the next Chair report in the KK the need for safe and considerate parking in the village.
11	CORRESPONDENCE
11.1	Correspondence received between 8 th November and 14 th November 2023 to be discussed. <ul style="list-style-type: none"> • Quotation for tree work at Malt Mill Green considered. Council RESOLVED to approve.
12	ITEMS FOR NEXT AGENDA
12.1	Council to discuss items for next agenda. <ul style="list-style-type: none"> • Projects within the village for coming year. • New editors needed for KK as editors stepping down in March 2024.

Meeting closed: 20:56

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 9th January 2024 at 7.30pm

Signed:.....

Dated:.....