

DRAFT MINUTES OF MEETING

of KILSBY PARISH COUNCIL

Parish Council meeting held on Tuesday 14th March 2023 at 7.30pm

in Kilsby Village Hall, Rugby Road, Kilsby.

PRESENT: Councillors H Gibbs (Chairman), B Gent, C Haycock, M Margetts, I Massey, I Weston, O Houlton, and C Thompson.

APOLOGIES: Cllrs W Bridges and Cllr R Nicholls.

CLERK: Emma Gibson

WNC Cllr: Cllr R Humphreys

PUBLIC: 3 members in attendance.

1	APOLOGIES
1.1	To receive apologies for absence. Apologies received from Cllrs Bridges and Nicholls due to work commitments. Council RESOLVED to approve
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i>
2.1	Public Open Forum Session. Council were addressed by a representative of Kilsby Brownies and Guides. The group's annual subscription has been increased. In order to maintain the activities that they provide and not raise their membership fee they were requesting a grant to help with costs. The group has managed to increase and maintain membership in the village and currently have 27 members. KPC congratulated the group on its success.
2.2	To receive reports either written or verbal from West Northamptonshire Councillors. Council received report from WNC Cllr Humphreys. <ul style="list-style-type: none"> • The draft recommendations for the ward boundaries have been made and the review re-opened. The proposals will not mean any changes for Kilsby. • WNC Planning: Plans that the current three area committees will become two, this needs agreement by WNC before being finalised. • Site 3b pre-application discussions are taking place and Kilsby Action Group are aware of this. • WNC will be considering the poor air quality in Northampton and has funding to undertake this work.
3	DECLARATIONS OF INTEREST
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests. Cllr Gent, Margetts and Thompson declared an interest in item 9.2.
3.2	Dispensations: To consider written requests for dispensation of DPI. None.
4	MINUTES
4.1	To approve and sign minutes of the Parish Council meeting held on Tues 14 th February 2023. Council RESOLVED to approve.
5	MATTERS ARISING (For information only).
5.1	To note the Clerk's report. Noted.
5.2	Any other matters arising from the Minutes not otherwise on the Agenda. None.
6	POLICE MATTERS
6.1	To receive a report from the Police Liaison Representative – Councillor C Thompson. Up-date received no crimes reported in Kilsby. There continues to be some level of crime in the surrounding rural areas such as machinery theft to be aware of. The "Beat Bus" was due to visit the village but was cancelled due to the snow.
7	PLANNING

7.1	<p><i>New Applications</i> – WND/2022/1084 Installation and operation of renewable energy generating station. Land to the North of Field View Cottage, Watling Street, Kilsby response due 29.03.2023: Council discussed the application and RESOLVED to respond that they supported the concept of a solar farm for environmental reasons, but do have some concerns regarding the scale of the development and the effect this could have on the rural landscape. They also wished to add that they would like to ensure that the existing rights of way are protected and maintained. Right of way EW14.</p>					
7.2	<p><i>Applications Approved or outstanding: West Northants Council -Daventry Area Planning Department</i> WND/2021/0777: Outstanding WND/2023/0044: Outstanding</p>					
7.3	<p>Neighbourhood Plans: Correspondence received from Roade PC regarding concerns that developers are attempting to circumvent Neighbourhood Plans. As Kilsby is a Parish with a Neighbourhood Plan RPC are looking for their support when they address the WNC Planning Committee in April. Council discussed and agreed that Cllrs Massey and Thompson would attend the Committee to give KPC's support.</p>					
8	ACCOUNTS					
8.1	To note the Bank Reconciliations dated 28 th February 2023. Noted.					
8.2	To approve payments as follows including any payments received between 8 th Mar and 14 th Mar 2023:					
	To Whom Paid	Method	Details of Payment	£	VAT	Ex VAT
	Clerk	BT	March mileage and homeworking expenses	47.60		
	Clerk	BT	Feb salary	875.46		
	NEST	BT	Pension contribution Feb	78.16		
	HMRC	BT	PAYE Feb	245.90		
	DCK Payroll	BT	Feb Payroll	36.00	6.00	30.00
	C Thompson	BT	Reimbursement Neighbourhood Watch Pack	6.85		
	Kilsby Village Hall	BT	Hall hire February 2023	22.50		
	P Martin	BT	Cemetery management	150.00		
	Clerk	BT	Reimbursement noticeboard magnets	5.50		
	Wave	BT	Cemetery water	13.53		
	Skyward	BT	School traffic management signs	396.00	66.00	330.00
8.3	Income: None.					
8.4	<p>Grant applications: Council considered a grant application from the local Guides and Brownies group. Council RESOLVED to grant £1600 to the group to help with their increases running costs and to ensure activities can be continued. Payable in the new financial year. Grant application from the community café considered, request for £234.99 to replace the hob. Council RESOLVED to grant £250.00. Clerk to be invoiced for the hob and pay directly and then remaining funds to be transferred.</p>					
8.5	<p>Website: Up-date to be received from working party. Due to illness and unavailability working party will be arranging a meeting in March/April 2023.</p>					
8.6	<p>Cemetery maintenance: Quote for hedge trimming from Norse was considered. Council RESOLVED to undertake the work. Further work such as a clean and tidy of cemetery area and benches was discussed and arrangements made to meet with the burials officer to discuss.</p>					
8.7	<p>Norse mowing: Council considered the quote for the mowing season and RESOLVED to accept. Review of the contract renewal date needed, Clerk to make enquiries.</p>					
9	COMMUNITY					
9.1	<p>Future Projects for KPC and Community Green Space working party: Council received a report. S106 application has been completed. Council RESOLVED to send the application to WNC for consideration. Once KPC have a clear idea of the funds available they can begin discussions with land owners regarding land purchase.</p>					
	<p>Cllrs Gent, Margetts and Thompson left the meeting in accordance with their declarations of interest in item 9.2.</p>					

9.2	Village Shop: Council reviewed the village shop debenture and how the loan should be handled in light of the shop's response to the Council's proposal. Council still in agreement that the original proposal is the best way forward. Of the original £25,000 loan, £12,500 should be converted to a grant and the remaining £12,500 subject to a new debenture with a repayment date. Council RESOLVED to inform the shop that the original proposal remains.						
Cllrs Gent, Margetts and Thompson re-joined the meeting.							
9.3	Telephone box: Telephone box needs a tidy and repainting. Up-date received, quotes have been requested but not yet received.						
9.4	King's Coronation: Council discussed options such as a token for local school children to remember the event provided by KPC. Council RESOLVED to provide every primary school child and pre-school child with a commemorative mug, total cost £400, design to be decided.						
9.5	Climate change: Cllr Massey provided an up-date on Climate change matters, the possibility of village meeting is being explored, and school engagement. A letter received from the tenant of Jubilee Wood was also discussed and the possibility of carbon capture to be further explored.						
10	HIGHWAYS						
10.1	Double yellow lines on Main Road bend: Council discussed and resolved to make the application on safety grounds. Views of ROSPA to be sought to see if they can add any support to the application.						
10.2	Street lighting review: Street lighting outside of the school has been reviewed. Request received to add an additional light in this area. E.On's quote was considered and Council RESOLVED to accept the quote and instruct E.On to install the new light. Clerk to request this work is undertaken before September and during school holidays to minimise disruption.						
10.3	Butts Lane: Council considered whether the Butts Lane path resurfacing should be completed. Council discussed that documents appear to indicate that the area is the responsibility of KPC. Council RESOLVED to get quotes for the work and establish what the width needed to be.						
10.4	Bulb planting: Council considered proposal to plant spring bulbs. Council RESOLVED to approve purchase of eight packs of one hundred bulbs to the value of £80.00. Cllrs Haycock and Weston to arrange planting and any volunteers from the village who wish to help are welcomed.						
11	CORRESPONDENCE						
11.1	Correspondence received between 8 th March and 14 th March 2023 to be discussed. <ol style="list-style-type: none"> 1. Letter from a resident regarding the possibility of setting up a Kilsby repair workshop. The concept is a monthly repair shop in the village where skilled people would volunteer to repair and mend items. Council discussed and RESOLVED to gather further information and try to ascertain skills level and interest in the village. 2. Email from resident regarding request for a dropped curb to be added on the Green opposite The Dairy Barn. Council considered and RESOLVED that this was not necessary or within budget, but resident to apply to WND directly if they wished. 3. Email from resident regarding Kilsby House closure. Council discussed. the Clerk and Cllrs had not received any official notification of this. Up-date will be given if any further information given in the future. 						
12	ITEMS FOR NEXT AGENDA						
12.1	Council to discuss items for next agenda. <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Climate change</td> <td style="width: 33%;">No Mow May areas</td> <td style="width: 33%;">Butts Lane Quotes</td> </tr> <tr> <td>Phone box quotes</td> <td>Cemetery tidy</td> <td>Repair shop</td> </tr> </table>	Climate change	No Mow May areas	Butts Lane Quotes	Phone box quotes	Cemetery tidy	Repair shop
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13	STAFFING MATTERS: In view of the confidential nature of business to be transacted eg Staff Matters, the Council will be asked to resolve that the public and press be excluded from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960.						
13.1	Clerk annual appraisal and pay review completed. Council RESOLVED to increase Clerk's salary by one increment to point SPC 27.						

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 11th April 2023 at 7.30pm

Signed:.....
Chair

Date:.....