

MINUTES OF MEETING of KILSBY PARISH COUNCIL

Parish Council meeting held on Tuesday 14th February 2023 at 7.30pm

in Kilsby Village Hall, Rugby Road, Kilsby.

PRESENT: Councillors H Gibbs (Chairman), W Bridges, C Haycock, M Margetts, I Weston, O Houlton, R Nicholls and C Thompson.

APOLOGIES: Cllrs I Massey and B Gent.

CLERK: Emma Gibson

WNC Cllr: Cllr R Humphreys

PUBLIC: 1 member in attendance.

1	APOLOGIES
1.1	To receive apologies for absence. Council RESOLVED to approve apologies from Cllrs Gent and Massey.
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i>
2.1	Public Open Forum Session. No members of the public in attendance wished to address the Council.
2.2	Report received from West Northamptonshire Councillor Rosie Humphreys. Cllr Humphreys' report detailed the WNC final budget proposals which can be found at (Public Pack) Agenda Document for Cabinet, 13/02/2023 18:00 (moderngov.co.uk) . Up-date received regarding the Council's planning service, Council raised some concerns regarding the current planning service and requested they be relayed to WNC.
3	DECLARATIONS OF INTEREST
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests. 1. Cllr Margetts and Thompson declared an interest in item 9.2 2. Cllr Nicholls declared an interest in item 10.3
3.2	Dispensations: To consider written requests for dispensation of DPI. None.
4	MINUTES
4.1	Council RESOLVED to approve and sign minutes of the Parish Council meeting held on Tues 10 th January 2023.
5	MATTERS ARISING (For information only).
5.1	Council noted the Clerk's report.
5.2	Any other matters arising from the Minutes not otherwise on the Agenda. None.
6	POLICE MATTERS
6.1	Report received from the Police Liaison Representative – Councillor C Thompson. No reported crimes to date to report.
7	PLANNING (click on the hyperlinks to view the planning application documents).
7.1	<i>New Applications – WNC/2023/0044</i> Work to trees in conservations area. Tudor Cottage, 11 Manor Rd, Kilsby. Response due 22.2.23: WND/2023/0044 . Council considered the application and RESOLVED that they did not have any comments or objections to make.
7.2	<i>Applications Approved by West Northants Council -Daventry Area Planning Department – See Attached.</i> Council noted planning decisions.
8	ACCOUNTS
8.1	Council noted the Bank Reconciliation dated 31 st January 2023.
8.2	Council RESOLVED to approve payments as follows, including any payments received between 8 th Feb and 14 th Feb 2023:

To Whom Paid	Method	Details of Payment	£	VAT	Ex VAT
Clerk	BT	Feb mileage and homeworking expenses	53.00		
Clerk	BT	Jan salary	875.66		
NEST	BT	Pension contribution Jan	78.16		
HMRC	BT	PAYE Jan	245.70		
DCK Payroll	BT	Jan Payroll	36.00	6.00	30.00
Spratton PC	BT	Office phone share Jan 23	17.94		
Community Heartbeat	BT	Defibrillator Pads	115.20	19.20	96.00
Kilsby Garden and Produce	BT	Grant for village planters	500.00		
Kilsby Action Group	BT	Information leaflets	104.00		
Burials Clerk	BT	Cemetery gratuity Dec 22- Jan 23	350.00		
SSE	DD	Street lighting electricity Jan 23	176.13	8.37	167.76
Steers Printing	BT	Newsletter printing Feb/March	430.00		
Spratton PC	BT	Office phone share Feb 23	17.08		
8.3	Income: Burials: £2000				
8.4	Grant Applications: No organisations were in attendance to request any grants.				
8.5	Website: Up-date received from working party. Working party to meet before the next meeting. The problem of village organisations being unable to access pages on the website that relate to them was highlighted as something that needed to be remedied.				
8.6	Cemetery and village maintenance: Quote for hedge trimming from Norse considered, along with annual mowing contract. Council agreed that the quote should state the number of cuts and between what periods. ACTION: Clerk to contact Norse to request quotes be re-submitted.				
9	COMMUNITY				
9.1	Future Projects for KPC and Community Green Space working party: Council received a report and discussed s106 money in relation to a Community Green Space and any other projects in the village. The working party has met several times and concluded that they are looking for 2-3 acres of land, funding dependant. They have explored 4 options so far with varying levels of interest. Some look like they could be feasible options but are in the early stages of discussion. The working group has begun to look at the likely cost of purchasing such land and this could potentially be achievable with the s106 money. Council agreed that a woodland would be the first priority with the hope that any land purchased would also be used for sport facilities to enable the Council to utilise as much s106 money as possible. Working party to look at s106 application criteria and see what information will need to be gathered once the land is identified to apply for some funding, and draft a proposal. Letter received from a resident regarding this was also discussed by the Council. The Councillors agreed they echoed the resident's views and hoped this project, if successful, would address some of them.				
	Clr Margetts and Thompson left the meeting as per their declaration of interests.				
9.2	Village Shop: Council reviewed the village shop debenture and how the loan should be handled, in light of the shop's financial information. Council RESOLVED that the Council could grant the shop half of the original loan, £12,500. The second half would then be dealt with by way of a new debenture for a term of 2-5 years. The shop could pay this back over time at regular payments or at the end of the new debenture term. A quote to draw up a new debenture was considered, £750 plus VAT, this would be deducted from the shops grant of £12,500. Council are of the view that this is a reasonable approach to aid the village shop, and also safeguard village funds for the village. Clr Gibbs to attend the village shop's next meeting to discuss with them before a new debenture is drafted.				
	Clr Margetts and Thompson re-joined the meeting.				
9.3	Telephone box and defibrillator: Telephone box needs a tidy and management. Council discussed ways to ensure this area is kept tidy and a useful resource for the village. A resident has kindly agreed to conduct checks on this defibrillator after the previous volunteer has stepped down. Council thanked Lesley Loader for her work in managing this defibrillator, and Clr Gibbs will write to her on behalf of the Council. Council RESOLVED that quotes should be gathered to repaint and clean up the phone box. In addition to this another location for books should be sought in the village as the defibrillator must be kept accessible and clear of obstructions. The Council agreed the village shop				

	maybe a good location for a book swap and this would allow for better management of this facility. Cllr Gibbs to raise with village shop at the next meeting.
9.4	King's Coronation: Council discussed the events that were planned nationwide for the coronation. Agreed to liaise with the WI regarding any plans they may have, and if the PC can help. Cllr Nicholls to gather further information.
10	HIGHWAYS
10.1	Double yellow lines on Main road bend: Council discussed this issue at length. Council also agreed there were many problem areas in the village so it is difficult to come to a consensus about which area to address. The Main Road proposal is for double yellow lines on both sides of the road from Ofield Road around the bend down to Essen Lane. Cllrs to look at problem areas in the village for the next meeting so this item can be moved forward, or Council can agree to not take any further action. Cllrs are aware they will need to complete a petition to show there is support in the area for such parking restrictions.
10.2	Street lighting Review: Street lighting outside of the school is under review. Request was received to add an additional light in this area. Up-date to be received after E.On's visit to the site to prepare a quote, the quote has not yet been submitted. Clerk to chase for next meeting.
10.3	Speed Camera on Main Road: Request from resident to move this camera to a different location. Council considered the possibility of moving the speed camera to another location. The location was agreed with highways as the most suitable and it would incur further costs to re-site the camera now. After a long discussion the Council agreed the speed camera was to remain in the current location but the Clerk will contact manufacturers to see if any shield could be fitted to help local residents with light pollution.
10.4	Church Walk: Resident has made a request for the Council to consider supporting an application for parking restrictions in this area. Residents did not attend the meeting so no further information given. Council agreed no further action on this matter.
10.5	Speedwatch: Up-date received. Kilsby will be taking part in Speedwatch between 22 nd July and 19 th August 2023. Volunteers are needed, therefore anyone interested in supporting the scheme please contact the Parish Clerk or Cllr Weston.
11	CORRESPONDENCE
11.1	Correspondence received between 8 th February and 14 th February 2023 to be discussed. <ol style="list-style-type: none"> 1. Letter from resident regarding overgrown plants on Church Walk. Cllr Weston to look at this and cut as necessary. 2. Letter from Volitalia regarding the proposed solar farm, they are informing the PC they are intending to make a donation to local parishes for a community benefit. Council noted the letter. 3. Letter from resident regarding planned lorry parking on DIRFT 3. Resident raised concerns that there is no indication of where this lorry park will be situated. They state that the parking was stipulated in the planning application and a condition of approval. Resident requests this be raised with WNC planning enforcement. Council agreed to look into the matter and raise this with the planning authority.
12	ITEMS FOR NEXT AGENDA
12.1	Council to discuss items for next agenda. Snowdrop bulb planting. Village statue

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 14th March 2023 at 7.30pm