

MINUTES OF MEETING of KILSBY PARISH COUNCIL

Parish Council meeting held on TUESDAY 14th JUNE, 2022 at 7.30pm
in Kilsby Village Hall, Rugby Road, Kilsby.

Present: Councillors H Gibbs (Chairman), W Bridges, B Gent, C Haycock, O Houlton, M Margetts, I Massey and I Weston.

Apologies: Cllrs C Thompson and R Nicholls. WNC Cllr Rosie Humphreys

Clerk: Emma Gibson

Public: 5 members of the public in attendance.

		ACTION
1	APOLOGIES	
1.1	Apologies received from Cllrs Thompson and Nicholls and WNC Cllr Humphreys. Council RESOLVED to approve.	
2	PUBLIC OPEN FORUM SESSION limited to 20 mins (Extended at the discretion of the Chairman).	
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate. Members of the public in attendance to discuss the school traffic parking in Manor Road. Council resolved to bring forward item 13.1. Lots of difficulties for local residents during school drop off, pick up and when school events are in progress. For example parents and school visitors are parking on zigzags and restricting access to residents' properties by parking over driveways. At times residents can be unable to leave their properties, and emergency vehicles would have difficulty accessing the area. Residents are always communicating their concerns to the school and although the school highlights to school users the importance of parking lawfully regularly but this does not seem to improve the situation. Council advised that Cllr Weston and Gibbs have discussed these problems with WNC Highways a number of times and there was not much they could do to improve the problems. Residents advised there is a PCSO surgery on Thursday 16 th June which they could attend to talk through the concerns with the PCSO. Cllr Weston will also be attending this and will mention the problems.	IW
2.2	Council received written report from West Northamptonshire Councillor Humphreys.	
3	DECLARATIONS OF INTEREST	
3.1	Declarations of any Disclosable Pecuniary or Other Interests: Cllr B Gent and M Margetts disclosed an interest in item 11.2 as they are shareholders in the village shop.	
3.2	Dispensations: To consider written requests for dispensation of DPI. None.	
4	MINUTES	
4.1	Council RESOLVED to approve and sign minutes of the Annual Parish Council meeting held on Tues 10 th May 2022.	
5	MATTERS ARISING (For information only).	
5.1	Council noted the Clerk's report	
5.2	Any other matters arising from the Minutes not otherwise on the Agenda. None.	
6	POLICE MATTERS	
6.1	Council noted the report from the Police Liaison Representative – Councillor C Thompson. PCSO surgery is taking place on Thurs 16 th June 2022 12.00-13.00 on Ashby Road. There will be an opportunity to ask questions regarding crime and policing, and also an opportunity to dispose of sharp objections as part of the county's knife amnesty. At the time of the report there were no crimes reported in Kilsby although since this time it is believed there have been two caravan thefts.	
7	PLANNING (click on the hyperlinks to view the planning application documents).	
7.1	<i>New Applications -</i>	
	WNC/22/00009/WASCOU: Retention of Existing Electricity Generating Infrastructure, and the Replacement of an Electricity Generating Engine with a Storage Battery, Kilsby Landfill Site, Daventry Road, Ashby St Ledgers CV23 8YX. Current applications: Daventry - Planning applications(northamptonshire.gov.uk) Council considered the application and RESOLVED to support the application. Cllr Massey to draft a response to reflect the Councils support for the application in that it contributes to sustainability.	IM

	<p>WNC/2022/0203 and WNC/2022/0204: Single storey rear extension, conversion of existing outbuilding to habitable space and construction of links between dwelling extension and outbuilding, and listed building consent. Japonica 23 Main Road, Kilsby. Daventry District Council (daveentrydc.gov.uk) and Daventry District Council (daveentrydc.gov.uk). Council considered the application and RESOLVED that they did not have any objections or comments on this application.</p> <p>WND/2022/0432: Single storey rear extension, Rose Cottage, 5 Independent Street Kilsby. https://tinyurl.com/WND20220432. Council considered the application and RESOLVED that they did not have any objections or comments on this application.</p> <p>WND/2022/0446: Fell tree subject of tree preservation order DA9, Ashlawn House 18, Rugby Road, Kilsby, Northamptonshire, CV23 8XX. https://tinyurl.com/WND20220446. Council considered the application and RESOLVED that they did not have any objections or comments on this application.</p>					EG
7.2	Applications Approved by West Northants Council -Daventry Area Planning Department.					
	None					
8	NEIGHBOURHOOD PLAN REVIEW					
8.1	Up-date received. Changes requested by the Examiner are being made pending formal approval by WNC on or before 8 th July 2022. The Chair thanks Cllrs Thompson and Massey for their work on the NDP Review.					
9	ACCOUNTS					
9.1	Financial position at 31 st May 2022: £79,230.25.					
9.2	Council noted the Bank Reconciliation to 31 st May 2022.					
9.3	The Council approved the following payments:					
	To Whom Paid	Method	Details of Payment	£	VAT	Ex VAT
	E Gibson	BT	May Clerk Salary	844.79		
	HMRC	BT	PAYE May 22	281.05		
	DCK Accounting Solutions	BT	May payroll	36.00	6.00	30.00
	NEST Pension payments	DD	May Pension contributions	78.16		
	P Martin	BT	Cemetery Gratuity	350.00		
	Clerk	BT	Mileage and homeworking allowance May	38.20		
	Spratton PC	BT	Office phone share	16.52		
	SLCC	BT	SLCC annual subscription	120.75		
	Spratton PC	BT	Printer paper and cartridges share	25.66		
	Norse	BT	May Mowing	1701.60	283.60	1418.00
	Sagegreen HR	BT	HR advice	120.00	20.00	100.00
	Steers printing	BT	Newsletter printing	632.00		
	Wave	BT	Cemetery water	12.12		
	Kreative bunting	BT	QJ bunting	173.40	28.90	144.50
	DCH Creative	BT	QJ equipment hire	160.00		
	Kirkwells	BT	NDP Review consultants	1764.00	294.00	1470.00
	Balfour Beatty	BT	Speed camera installation	391.04	65.17	325.87
	E.On	BT	Xmas tree light electricity May 22	20.81		
	Council query E.On payment of £20.81 for xmas tree electricity. Clerk to make enquiries.					
9.4	Income: Burial £450.00 Newsletter ad: £35.00 Newsletter ad: £17.50 HMRC VAT refund: £6725.03					
10	COMMUNITY					
10.1	Future Projects for KPC: Council discussed future projects for the Council and possible funding for these projects. Suggestions from Councillors and local Facebook page included replacing the fencing on Smarts Estate and improving that area of the village. Doing maintenance on the Hall Close/Church Walk path as it is overgrown. Changing stiles on rights of ways to kissing gates for					

	easier access for all. Adding planters to the village gates. Another speed sign on A361 uphill from the A5 roundabout. An orchard/green space. Possible sources of funding could be s106 money or grants that maybe available. Clerk to look into turbine grants.	
10.2	Village shop: Cllrs received an up-date regarding the village shop. Council to discuss further once KPC's working party have met. Cllr Gibbs now has access to the shops accounts. The shop is unlikely to be in a position to repay the £25k loan to the PC. The PC therefore needs to discuss how to deal with the debenture that is in place. All Cllrs agree that they want the village shop to continue and that it is an important part of the village. Cllr Gibbs' suggestions for the way forward to be fully discussed at the July meeting.	HG
10.3	Website up-date: Council RESOLVED to add photographs of all Cllrs and the Clerk to the website.	
11	HIGHWAYS	
11.1	Church Walk notice: The notice is missing which is then leading in parking causing some disruption to funerals. Cllr Gibbs and Weston to raise with Highways the missing sign and the possibility of painting a white line to prevent parking.	HG IW
11.2	Mowing in the village: Council discussed grass cutting in the village after complaints received regarding some areas being cut too short. The Council's view is that Norse in the main do a good cut in the village. They respond to feedback and are easily contactable. Councillors have had positive comments about the mowing on the REC in particular. Cllrs to monitor the situation and raise any complaints with Norse if necessary.	HG
12	CORRESPONDENCE	
12.1	Emails received from residents regarding parking around the school. Council discussed this earlier in the meeting under the public participation section.	IW
12.2	Cildes Croft: Residents' concerns raised regarding grass cutting and lighting on the development. Council discussed that the developers are still responsible for the area. Clerk to contact them to establish when work will be undertaken and when any responsibility may pass to PC for maintenance in the future.	EG
12.3	Junction 18 Forum: Council discussed Junction 18 Forum being held on 15 th June 2022. No Cllrs are able to attend, Clerk to ask for copies of any presentations.	EG
12.4	Trees and Shrubs overhanging the highway: Correspondence from resident received regarding overhanging greenery in Spring Close. Council discussed and RESOLVED to write to the resident requesting they cut back the trees and shrubs.	EG
12.5	Council discussed email from resident regarding pathway along Butts Lane. Cllr Gibbs to respond to the email. The work to the path has already been budgeted for. Clerk to look to establish ownership of the footpath.	HG

Meeting closed 9.30pm

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 12th July at 7.30pm

Signed:.....
Chair Kilsby Parish Council

Date:.....