

MINUTES OF MEETING of KILSBY PARISH COUNCIL

Parish Council meeting held on TUESDAY 11th January, 2022 at 7.30pm
in Kilsby Village Hall, Rugby Road, Kilsby.

PRESENT: Councillors H Gibbs (Chairman), W Bridges, B Gent, C Haycock, O Houlton, M Margetts, I Massey, R Nicholls, C Thompson, I Weston. 6 members of the public. WNC Councillor Rosie Humphreys.

Locum Clerk: Catherine Camp.

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1	APOLOGIES		
1.1	Apologies were received from Cllr A McVicker (Ill) - Accepted.		
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins.</i>		
2.1.1	All members of the public attended the meeting to express their views on Planning application WND/2021/0767 Barby Sporting Club. Attendees were opposed to any extension in shooting hours as they believe this will cause considerable noise nuisance. KPC was asked to oppose the application.		
2.2	<p>Report from West Northamptonshire Councillors – Councillor Rosie Humphreys provided a report. Cllr Humphreys reported that the Planning Application for Barby Sporting Club will be heard by the Planning Committee.</p> <p>It was reported that the council tax for Daventry Area will rise by 4.1%</p> <p>A waste collection schedule has not been set out in paper format this year. It can be downloaded from the WNC website.</p>		
3	DECLARATIONS of INTEREST on the Agenda		
3.1	There were no declarations of any disclosable pecuniary or other interests.		
3.2	No written requests for dispensation of DPI have been received. – None received.		
4	MINUTES		
4.1	It was resolved to approve and sign the Minutes of Tuesday 14 December 2021 as a true record.		
5	MATTERS ARISING (For information only)		
5.1	The Clerks report was noted.		
5.2	There were no matters arising not otherwise on the Agenda.		
6	POLICE MATTERS		
6.1	<p>A report was received from the Police Liaison Representative – Councillor C Thompson. Councillor Thompson reported that there had been no reported crimes since the last meeting. The Police, Fire and Crime Commissioner has raised a public consultation on their budget. Policing makes up 14% of the tax bill.</p>		
7	PLANNING <i>New Applications</i> (click on the hyperlinks to view the planning application documents).		
7.1.1	<p>WND/2021/0767 Barby Sporting Club. Proposed extensions to and remodelling of the existing clubhouse; alterations to the existing car park and provision of additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations only to be during the following hours and days; Monday, 0900-1800hrs, Tuesday, Thursday and Saturday 0900-1800hrs; Wednesday and Friday:0900-2100hrs; and no Sundays.</p> <p>https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0767</p> <p>It was resolved that Kilsby Parish Council object to this application. Councillors Bridges, Massey and Margetts to work with the Clerk to draft a response detailing the objections.</p>		
7.1.2	<p>WND/2021/0864 Mansfield Cottage, 17 Watling Street. Conversion of existing garage to self-contained residential/guest annexe.</p> <p>https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0864</p> <p>It was resolved that Kilsby Parish Council has no objections to this application.</p>		
7.1.3	<p>WND/2021/0517 (Amended) Tall Trees, 8 Barby Road, Kilsby Proposed garage with bedroom and ensuite above, single storey extension replacing existing conservatory. Installation of roof lights and new roofs over existing garage and conservatory. Widening of existing vehicular access.</p> <p>https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0517</p> <p>It was resolved that Kilsby Parish Council has no objections to this application.</p>		

7.2	Decisions Awaited			
7.2.1	WND/2021/0777 Land off Barby Road. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0777 Outline application for construction of up to 44 dwellings with associated landscaping, open space, drainage infrastructure and associated works (all matters reserved except access from Barby Road).			
7.2.2	WND/2021/0808 20 Arnills Way, Kilsby https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0808 Construction of garage with porch linked to existing dwelling.			
7.2.3	WND/2021/0549 29, Hall Close, Kilsby. Demolition of conservatory and construction of single storey rear extension and construction of first floor extension over existing kitchen.			
7.2.4	DA/2020/0384 Construction of 5 Dwellings. Land adjacent to 16 Barby Road, Kilsby.			
7.3	Applications Approved by West Northants Council -Daventry Area Planning Department.			
7.3.1	WND/2021/0681 2B Daventry Road, Kilsby. Construction of 1.8m high brick wall to Butt Lane to replace existing fence. APPROVED 21/12/21			
7.3.2	WND/2021/0818 Danetre House, 1 Main Road, Kilsby APPROVED 23/12/21 Works to trees and removal of trees within a conservation area.			
7.4	Works to Douglas Fir with TPO in Essen Lane KILSBY Michael Venton the Planning Officer has confirmed that due to concern raised over the health of the tree the works can be undertaken without the need for an application. Tree Surgeons have been instructed.			
8	NEIGHBOURHOOD PLAN REVIEW			
8.1	Councillor Thompson circulated a report on NDP review and explained the amendments required following the consultation process which concluded on 15 November 2021. It was resolved that the modified Neighbourhood Development Plan be approved subject to Regulation 14 changes.			
9	ACCOUNTS			
9.1	Financial Position at 31st December, 2021 £ 66,291.82; Income –Dec 21 £ 4500.00 Cemetery fees; £1000 Grantscape Grant for Kilsby Summer Fete: £ 710.75 Newsletter Advertising.			
9.2	The Bank Statements and Bank Reconciliation to 31st December 21 were noted and approved.			
9.3	Internal Controller Councillor Ian Massey reported that he had satisfactorily reviewed the accounts.			
9.4	It was resolved to approve payments as follows:			
Payee	Chq No.	Details	£	Power to pay
Unity Trust Bank	BP0784	Service Charge	18.00	LGA(1972) s111
Locum Clerks Salary	BP0785	DEC 2021	1211.84	LGA(1972) s112
HMRC	BO0786	PAYE Month 9 – Dec 21	594.88	LGA(1972) s112
Catherine Camp	BP0787	Expenses	52.00	LGA(1972) s111
DCK Accounting Solutions	BP0788	Payroll and pension admin fee	30.00	LGA(1972) s111
E.ON UK plc	BP0789	1/10 to 30/11 Street lighting power	254.96	HA1980 s301
Northants CALC	BP0790	“Off to Flying Start” training O Houlton	44.00	LGA(1972) s111
NEST Pension payments	D/D	Pension contributions for staff – Mth 9	121.67	LGA(1972) s112
10	HIGHWAYS/ENVIRONMENT			
10.1	Electricity Substation – The siting of a 3m x 3m Electricity substation was discussed. It was noted that this is required as part of an upgrade to the supply. It was agreed that it would be better sited on the lower side of the village hall entrance rather than on the A5 side. (It had not been possible for it to be sited on the A5 verge so the only options were on one or other side of the village hall entrance.)			
10.2	Junction 18 Liaison Forum Meeting – 9 Dec To note that minutes have been circulated.			
10.3	To note that the current Mowing Contract runs for the duration of 2022. It was agreed to continue to enter into an agreement with WNC to cut the village verges by exercising powers under s96 (4) of Highways Act 1980. A contribution to the cost of £1012.89 will be paid by WNC under LGA 1972 s136.			
10.4	It was resolved to arrange for pruning of the Cemetery laurel hedges. (Approx cost £235)			
10.5	Notification of railway works taking place until the end of March 2022 with night works.			
10.6	It was noted that 3 new street lighting columns had been installed on A361, but only one is lit.			
10.7	It was noted that there was a fridge dumped in the ditch on Barby Road. Clerk to report flytipping.			
10.8	Further quotes for VAS speed indicator devices are still awaited. Go be discussed in February. It was noted that the new street light on A361 is partially obscuring the VAS, however that particular VAS is going to be replaced, so this matter can be addressed at that time.			

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11	CORRESPONDENCE
11.1	Great British Spring Clean will be held 25 March to 10 April 2022 Councillor Bridges agreed to arrange a village litter pick to coincide with these dates. Cllr Haycock to promote it on facebook. WB/CH
11.2	Queens Green Canopy – Plant trees for Platinum Jubilee https://queensgreencanopy.org It was resolved to plant a tree to commemorate the Queens Platinum Jubilee. Councillors were asked to consider where would be a suitable location. It was agreed that an event to commemorate the “Kilsby Skirmish” could be incorporated into the Platinum Jubilee festivities. Cllr Gibbs to action the arrangement. It was noted that should a street closure be required then this need to be applied for by February 2022. The Clerk was asked to make Councillor Gibbs aware of grants towards Platinum Jubilee events.
11.3	It was resolved to engage with Northants CALC Asset Mapping Project (AMP) and appoint an AMP Working Group comprising the Clerk and Councillors Weston and Gibbs. See www.northantscalc.com/amp
11.4	Consultation on WNC Budget 22/23 - until 1 st Feb was noted https://westnorthants.citizenspace.com/cet/budget-2022-23/
11.5	A Letter had been received from a resident with regard to damage to verges outside 12 Daventry Road. It was resolved to write to the property owner asking them to reinstate the verge.
12	STAFFING MATTERS
12.1	It was noted that the deadline for applications for the role of Parish Clerk had been extended and adverts placed with Northamptonshire, Warwickshire and Leicestershire Association of Local Councils.
12.2	It was resolved to arrange interviews for Friday 28 th January 2022. The Village Hall to be booked.- Clk
13	ITEMS FOR NEXT AGENDA
13.1	Update on the progress of listing “The George” as an Asset of Community Value.
13.2	Vehicle Activate Signs – to consider quotes and make a decision on how to proceed.
13.3	To receive an update on “Gigaclear” roll out programme for Kilsby.
13.4	To note that hedges have still not been cut back at the top of The Banks. Letters to be sent to the homeowners asking for this to be done.
13.5	Neighbourhood Development Plan Review

Meeting closed at 21.25

NB: Minutes cannot be construed as the official record until approved and signed at the next meeting.

The next meeting of the Parish Council will take place on TUESDAY 15^h FEBRUARY 2022 at 7.30pm in Kilsby Village Hall.

Signed..... Date22