

MINUTES OF MEETING of KILSBY PARISH COUNCIL

Parish Council meeting held on TUESDAY 15th June, 2021 at 7.30pm in Kilsby Village Hall, Rugby Road, Kilsby.

PRESENT: Councillors H Gibbs (Chairman), B Gent, M Margetts, I Massey, A McVicker, Robin Nicholls, C Thompson, I Weston.

Locum Clerk: Catherine Camp. 5 members of the public.

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1	APOLOGIES		
1.1	Councillor C Haycock (Holiday)	Apologies were accepted.	
1.2	West Northamptonshire Councillor Rosie Humphreys sent her apologies.		
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins.</i>		
2.1.1	The Council was made aware of parking issues at drop off and pick up times outside Kilsby Primary School. Concern was raised that this will become more problematic as the school intake is going to increase from 4 to 7 classes. Although the School does periodically remind parents to try to walk to school a request was made for a formal one way system to be considered for Manor Road. It is especially busy from 8.45 – 9am and 15.05 to 15.20. Cllrs Gibbs and Weston to view the problem.		
2.1.2	Kilsby School Association had planned to hold an event in July, but Government ruling with regard to Covid-19 has meant that this has had to be rethought due to the limits on numbers remaining in place. KSA has decided to hold a Jumble train on Sun 18 July from 1-4pm. It was resolved that they could hold events on Devon Ox Green and the Recreation Ground. The Clerk requested a copy of their public liability cover and suggested that the PCSO is alerted and asked for advice re traffic safety for the event.		
2.1.3	A letter had been received from a local resident living near the proposed Solar Farm, who has suggested that the panels would be better situated on the roof of warehousing at DIRFT. She has contacted MP Chris Heaton-Harris who has referred the matter to his Government colleagues. Kilsby Parish Council has been copied into her correspondence.		
2.2	Report from West Northamptonshire Councillors - A written report was received from West Northamptonshire Councillor Rosie Humphreys. The Council found the report very helpful. Questions were raised over whether installation of chemical toilets on the A5 Layby would increase overnight parking. It was felt it would be a better solution to pursue closure of the layby to HGVs.		
2.3	POLICE Matters: https://www.police.uk/pu/your-area/northamptonshire-police/daventry-rural/?tab=CrimeMap shows the monthly crimes reported for APRIL 2021 – 2 Crimes in Kilsby village + 1 crime in A5 layby . A job description for Police Liaison Representative had been circulated to all Councillors. NCALC and the police are holding a strategic meeting to agree how the role will operate in practise.		
3	DECLARATIONS of INTEREST on the Agenda		
3.1	Declarations of Disclosable Pecuniary or Other Interests – None.		
3.2	No written requests for dispensation of DPI have been received. – None.		
4	CO-OPTION TO FILL COUNCILOR VACANCIES		
4.1	An application had been received from Will Bridges for co-option onto the Council. It was resolved to co-opt Mr Bridges as a Councillor.		
4.2	Will Bridges signed the Declaration of Acceptance of Office and took part in the meeting having been sent an Agenda (including a summons) prior to the meeting.		
5	MINUTES		
5.1	It was resolved to approve and sign the Minutes of 18 th May 21 as a true record.		
6	MATTERS ARISING –for information only.		
6.1	The Neighbourhood Development plan is ongoing with 2021/22 Locality grant funding being sought.		
7	PLANNING		
7.1	New Applications –		
7.1.1	WND/2021/0147 Change of use of agricultural storage compound to storage of holiday caravans. Land opposite Teabag Cottage, Watling Street, Kilsby. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUri?theApnID=WND/2021/0147 The Parish Council had no objections.		

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7.1.2	WND/2021/0194 19 Manor Road Single storey front, side and rear extensions (revised scheme) https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0194 The Parish Council had no objections.			
7.1.3	WND/2021/0058 Certificate of Lawfulness (Existing) for use of land as residential garden in association with Chapel Orchard, 2B Daventry Road, Kilsby. Please note that the Parish Council is not being asked for comments. For information only.			
7.1.4	It was noted that a planning committee meeting will be held on Tues 29 June if required.			
7.2	Applications Approved by West Northants Council – Daventry Area Planning Department.			
7.2.1	DA/2021/0225 Mayville, 15 Main Road, Extensions to existing rear dormer windows. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2021/0025			
7.2.2	PD/2020/0023/TC 20m phase 8 monopole C/W wraparound cabinet at base and associated works. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=PD/2021/0023			
7.3	Decisions awaited -			
7.3.1	DA/2021/0098 Chapel Barn 2B Daventry Road (Amended) Construction of detached garage/carport with office/studio above. Chapel Orchard, 2B Daventry Rd.			
7.3.2	DA/2021/0038 10 Ashby Road. Demolition of 1.5 storey house and construction of 2 storey house.			
7.3.3	DA/2021/0032 Bramble House, 7 Ashby Road, Kilsby. Construction of pitch on existing front dormer.			
7.3.4	DA/2020/0384 Construction of 5 Dwellings. Land adjacent to 16 Barby Road, Kilsby.			
7.4	Changes to the way that the Planning Committee will deal with Planning Applications in the future. The Clerk explained that applications where the local Parish held a different view to the Planning Officer would no longer automatically be referred to the Planning Committee for decision. To ensure a Plan is heard by the Planning Committee a WNC Councillor has to be asked to refer it to the Planning Committee. The Daventry Area Planning Committee will consist of 9 members (rather than 15)			
8	SUMMER FETE			
8.1	It was resolved to provide a further grant of £1000 to Kilsby Summer Fete in the event the Windfarm Grantscape grant is unsuccessful. This grant would not be drawn down if Grantscape grant is approved. (Any unused monies relating to the planning and operation of the event to be returned to KPC)			
8.2	It was resolved to approve an additional cut of Kilsby Recreation Ground grass if required prior to the Summer Fete on 29 th August.			
8.3	It was resolved that the Clerk would provide a box of Litter Bags and residents would be encouraged to take litter home from the Summer Fete. It is hoped that residents will help to clear up any litter after then event. Cllr Bridges to liaise with Sarah Stainton with regard to the parish litter clearance kits.			
9	ACCOUNTS			
9.1	Financial Position at 6 th June, 2021 £ 94,951.03 Income received during May 2021 £ 61.25 KK Advertising; £22,325.00 Precept; £7,906.28 VAT return. Accounts reviewed by Internal Control Cllr Ian Massey who reported that all was in order.			
9.2	The Bank Reconciliation to 6 th June 21 was noted. <i>see Appendix</i>			
9.3	It was resolved to approve payments as follows:			
Payee	Chq No.	Details	£	Power to pay
NEST Pension payments	D/D	Pension contributions for staff	164.22	LGA(1972) s112
Clerks Salary	BP0704	May 2021 SMP	583.57	LGA(1972) s112
Locum Clerks Salary	BP0705	May 2021	1211.84	LGA(1972) s112
Catherine Camp	BP0706	Expenses	67.27	LGA(1972) s111
DCK Accounting Solutions	BP0707	Payroll and pension admin fee	30.00	LGA(1972) s111
Norse	BP0708	Mowing March 21 Inv 277	826.10	HA 1980 s96;OSA1906
Norse	BP0709	Mowing May 21 Inv 315	1652.21	HA 1980 s96;OSA1906
Raybell & Sons	BP0710	Reposition Bus Shelter	3648.00	HA 1980 s96
Krishna Enterprises	BP0711	Newsletter printing Inv 13345	612.00	LGA(1972) s142
NHMF- Lottery	BP0712	Return of underspent funds	1698.25	LG(MP)Act 1976
Kilsby Village Summer Fete	BP0713	Grant towards Fete 29 Aug 2021	2000.00	LGA(1972) s145
10	HERITAGE HISTORY BOARDS			
10.1	Councillor R Nicholls updated the Council on the launch event to be held on Sunday 20 th June at 1.30pm.			
11	COUNCILLOR RESPONSIBILITIES			
11.1	Areas of responsibility were assigned to Councillors.			

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12	WEBSITE UPGRADE
12.1	Councillor Massey reported that the website layout is in need of improvement. It was agreed to set up a working party consisting of Councillors Massey, Gibbs and Nicholls to review the layout of the pages. It was agreed that a website designer is required to advise on rearrangement of the pages to get the website to the point where a user can easily input material. It was resolved to put an advert in Kilsby Kronickle asking for website design expertise to see if there is any member of the parish that would be able to help.
13	HIGHWAYS
13.1	A361 Traffic Safety issues. Speed signs. The Council need to complete a s50 licence which is awaited from WNC Steve Barber. Mr Barber is current off work dealing with family issues.
13.2	It was noted that the street name plate on Malt mill green has been reported for repair.
13.3	STREET LIGHTING – Quotes were considered for installation of additional street lighting. It was resolved to install three additional street lights on A361 at a cost of £1,387 each. A letter to be sent to residents of Chapel Street outlining the intention to install an additional street light prior to a decision being taken.
13.4	Replacement of Grit Bin outside Kilsby Primary School as lid is broken. It was resolved to purchase a replacement.
13.5	Parking for residents of George Walk. It was resolved to invite Helen Howard of WNC Highways to visit the site and advice on whether residents parking can be put in place.
13.6	It was resolved to approve purchase of bulbs for Devon Ox green to be planted in autumn – cost approx. £60/25kg sack of around 500 bulbs (depending on variety ordered). Councillor Weston agreed to oversee the planting scheme. To be planted in swathes to aid mowing.
13.7	To note that the electricity board has transferred ownership of a pole in Independent Street that has a streetlight on it to the council.
13.8	Litter – A5 Layby and Rugby Road Request for sign to ask people to “Take their Litter Home” A5 layby £26 It was resolved to purchase a sign once permission has been established that it may be erected.
13.9	Mowing around the Yarn Bombing installations. The Mowing contractors have agreed to mow as close to the installations as possible without spraying them with clippings. The people who made the installations will keep the grass cut in close proximity to each installation so they can be seen easily.
14	CORRESPONDENCE
14.1	Details of Flood Warden Training to be held online on 9th, 16, 23rd June. No Cllr wished to attend.
14.2	Notification that “Funtopia” will take place at Daventry Country Park 12 June and 14 August. The Clerk reported that tickets had been oversold to the June event causing some chaos.
14.3	Request from the Police to be informed of parish priorities for policing. Parking/ traffic congestion around the primary school and speeding are considered priority concerns.
14.4	Notification of Police and Crime Commissioner meetings online 15 th June and 12 th July. 6-7.30pm
14.5	It was noted that there have been a number of recent power cuts. It was resolved to send a letter to Western Power to ask for a progress report and update on the promised improvements to the system.
14.6	A letter to be sent to the Pub Chain kindly requesting them to keep the exterior of “The George” in good repair.
15	TRAINING
15.1	Planning Nuts & Bolts 28 th June 18.30-20.30 online – Councillor Margetts booked.
15.2	“Off to a Flying Start” online training for New Councillors. 9 Sept 21 18:30: 13 Sept 21 10:00-12:30 Councillor Bridges was asked to let the Clerk know when he was able to attend a training session.
16	ITEMS FOR NEXT AGENDA
16.1	Neighbourhood Plan Development Review
16.2	Feedback on whether “The George” can be listed as an Asset of Community Value. Clerk to chase this.

Meeting closed at 21.50

NB: Minutes cannot be construed as the official record of this meeting until approved at the next meeting.

The next meeting of the Parish Council will take place on TUESDAY 13th JULY 2021

Signed..... Date21