

MINUTES OF MEETING of KILSBY PARISH COUNCIL

Parish Council meeting held on TUESDAY 13th April, 2021 at 7.30pm as a virtual online meeting.

PRESENT: Councillors H Gibbs (Chairman), B Barrett, B Gent, C Haycock, M Margetts, I Massey, R Page, Robin Nicholls, S Stainton, C Thompson, I Weston. District Councillor: Catherine Lomax;
Locum Clerk: Catherine Camp. 1 member of the public.

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1	APOLOGIES	
1.1	None - All Councillors were present.	
	The Chairman welcomed everyone to the last meeting of the current Council. One minutes silence was held as a mark of respect for His Royal Highness the Duke of Edinburgh who died on Friday 9 th April.	
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins.</i>	
2.1.1	Uncontested Election – it was noted that the Election on 6 th May 21 is non-contested and 9 people have been elected to fill the 11 seats on the Council. The first meeting of the new Council to be held 18 May. The Chairman thanked Richard Page, Sarah Stainton and Barbara Barrett who have not stood for re-election. District Councillor Catherine Lomax was thanked for her service to the local community.	
2.2	<p>Report from District Councillor Lomax - Daventry District Council having been replaced by West Northamptonshire Council on 1 April 2021, concentration in the new authority has been on starting up and ensuring the smooth working of routine matters. We are also in the pre-election period, which legally restricts some council activities. The Executive Committee, i.e. the cabinet, meets shortly, but it has little business to transact, and none of it controversial or ‘political’. There is no meeting of the full council until the Annual Meeting after the elections. Councillor Lomax reported that this is the last meeting as District Councillor for Kilsby, although I shall attend and report to the village at your Annual Parish Meeting. I have served Kilsby for 20 years. It has been a privilege and a pleasure, and I thank parish councillors, past and present, for all the help and support given to me in that role. I send the Parish Council and the village my very best wishes for the future. The Chairman expressed his thanks to Cllr Lomax on behalf of the Parish of Kilsby.</p>	
2.3	County Councillor Malcolm Longley. No report received.	
2.4	<p>POLICE Matters: https://www.police.uk/your-area/northamptonshire-police/daventry-rural/?tab=CrimeMap shows the monthly crimes reported for FEB 2021 –4 Crimes in Kilsby village (2 x Public Order- The Lawns; 1 x Antisocial behaviour- Fisher Close; 1 x Violence Independent Street) + 3 crimes in A5 layby . Councillor Thompson reported that he will be attending a Police Representative meeting on 22 April.</p>	
3	DECLARATIONS of INTEREST on the Agenda	
3.1	Declarations of Disclosable Pecuniary or Other Interests – Cllr Haycock declared an interest in Item 7.1.1, 16 Cowley Way as she is a neighbour. Cllr Stainton declared an interest in payment to Kilsby School Association.	
3.2	No written requests for dispensation of DPI have been received. – None.	
4	MINUTES	
4.1	The Full Council minutes of Tuesday 16 th March 2021 were approved and signed as a correct record following alteration to item 5.3b to read “characteristics”.	
5	MATTERS ARISING –for information only.	
5.1	None.	
6	MEETINGS after 7th May 2021	
	The Council discussed return to face to face meetings in light of the Government decision not to extend the flexible regulations allowing for remote meetings after 7 th May. The Clerk reported that a one day hearing in the High Court will be brought by LGA and NALC on 21 April to try to reverse this. It was resolved to meet online should this prove to be allowed, or alternatively meet in the larger hall at Kilsby Village Hall wearing masks and with suitable social distancing in place. Going forward it was considered to be sensible to investigate ways of holding hybrid face-to-face / online meetings to allow access to a full range of parishioners.	

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7	PLANNING	
7.1	New Applications –Councillor Haycock declared an interest as she is a neighbour and left the meeting.	
7.1.1	DA/2021/0220 16 Cowley Way. Demolition of existing conservatory. Construction of two storey side and single storey rear extension. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2021/0020 Kilsby Parish Council has no objections to this application.	
	Councillor C Haycock re-joined the meeting.	
7.1.2	DA/2021/0225 Mayville, 15 Main Road, Extensions to existing rear dormer windows. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2021/0025 Kilsby Parish Council has no objections to this application.	
7.1.3	PD/2021/0023 20m phase 8 monopole C/W wraparound cabinet at base and associated works. The Parish Council may only make comment on siting and appearance of the proposed development. Observations raising concerns about other matters eg effect on health or value of property cannot be taken into account by the Council when determining this application. - Kilsby PC has no objections. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=PD/2021/0023	
7.1.4	DA/2021/0098 Construction of detached garage/carport with office/studio above. Chapel Orchard, 2B Daventry Road, Kilsby.(Amended) Councillor Margetts reported that he had visited the neighbouring property to gauge the effects on the neighbours. The Parish Council appreciate that the applicant has addressed the issues of privacy by amending the application but they feel that the other points raised are still relevant, therefore Kilsby Parish Council OBJECT to this planning application on the following grounds:- <ul style="list-style-type: none"> • This application sits adjacent to Kilsby’s Conservation Area and would be visible on entry to the village from A361, a former turnpike road to Daventry and a major historic entry to Kilsby. • The site has shared boundaries with Kilsby United Reformed Church and Forge House which are both Grade II listed. This application sits on slightly higher ground to the south of Kilsby URC church, and will have an overbearing aspect and adversely affect the setting of the historic environment which also includes White House, Chapel Street which is also Grade II listed. • The application site already has an extra two buildings within its curtilage which are not shown on the application so this development is considered to be overdevelopment. • Due to the height, size and location of the proposed home office/studio the amenity of neighbouring properties will be compromised. Based on these considerations this is considered to be contrary to policies ENV7 of Daventry District Settlements and Countryside Local Plan and policies K3 and K6 of Kilsby Neighbourhood Development Plan. To access the site the drive crosses the pedestrian footway on Daventry road. In addition the site is in very close proximity to neighbouring properties. This needs to be considered should any building works be permitted.	
7.2	Decisions awaited.	
7.2.1	DA/2020/1033 Manor Cottage, 7 Manor Road, Kilsby. Construction of garage/workshop, new access gates and gate pier. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/1033	
7.2.2	DA/2020/0384 Construction of 5 Dwellings. Land adjacent to 16 Barby Road, Kilsby.	
7.3	Applications Approved by Daventry District Council Planning Department.	
7.3.1	DA/2021/0121 Extension to existing front dormer. 4 Arnills Way. Approved 8 th April 2021. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2021/0121	
7.3.2	DA/2021/0087 Construction of an all-weather riding arena and single storey stable block. The Barn (Laithe Stowe), Nortoft Lane, Kilsby. Approved 22 March 2021. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2021/0087	
7.3.3	DA/2020/1184 Kilsby CE Primary School. Extension to provide 2 new classrooms. Approved 19 March. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/1184	
7.4	Update on possible breaches of planning off Bridleway EW12 – Alleged Car Repairs in a barn off EW12 – DDC Planning investigator has carried out a site visit and had further dialogue with the owner. The Planning Officer has concluded that the works being carried out are not of a scale to require a change of use. a) Reports of dog walkers being threatened were noted. The PCSO to be asked to visit the site.	

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8	NEIGHBOURHOOD DEVELOPMENT PLAN REVIEW				
8.1	It was reported that "Kirkwells" are still working on the updated plan incorporating ideas from the Parish Council meeting held on 16 th March. The Design Codes need to show documentation of where the design information has come from. The advisor will visit the village to take photos shortly. Maps have been sought from Ordnance Survey. The Locality Grant money still unspent needs to be returned and further grant funding for this financial year sought from Locality.				
9	ACCOUNTS				
9.1	Financial Position at 31st March, 2021 £74,374.27 Income received during March 2021 £ 70.00 KK Advertising; £1250.00 s106 funding for Heritage boards; £ 1012.89 NCC Mowing contribution. Accounts have been reviewed by Internal Control Cllr Page.				
9.2	The Bank Reconciliation to 31 st March 2021 was noted.				
9.3	The Internal Audit was carried out by Gill Wells, an Internal Auditor trained by Northants CALC. Cllrs H Gibbs, R Page and the Clerk attended. It was resolved to approve the Internal Audit report.				
9.4	Annual Governance Statement – Section 1 of AGAR was approved and signed.				
9.5	AGAR Section 2 – Statement of Accounts was agreed and approved and signed.				
9.6	It was noted that the VAT has been reclaimed for year ending 31 March 2021				
9.7	It was noted that the Valuation Office requires information about the Cemetery to inform rate setting.				
9.8	It was resolved to approve payments as follows:				
	Payee	Chq No.	Details	£	Power to pay
	NEST Pension payments	D/D	Pension contributions for staff	174.59	LGA(1972) s112
	Clerks Salary	BP0683	March 2021	783.16	LGA(1972) s112
	Locum Clerks Salary	BP0684	March 2021	1214.04	LGA(1972) s112
	Catherine Camp	BP0685	Expenses	39.09	LGA(1972) s111
	DCK Accounting Solns	BP0686	Payroll and pension admin fee	30.00	LGA(1972) s111
	DCK Accounting Solns	BP0687	Payroll Year End Annual Return fee	30.00	LGA(1972) s111
	Anglian Water Business	BP0688	Cemetery Standpipe charge	11.72	Cemeterys Act 1977
	NCALC Inv -1089	BP0689	Subs/Internal Audit Fee/Data Protn	742.85	LGA(1972) s142/Audit regs
	Krishna Enterprises	BP0690	Newsletter printing	406.00	LGA(1972) s142
	Kilsby School Association	BP0691	Litter picking gratuity	150.00	Litter Act 1983
	E.ON Energy Solutions	BP0692	Qtrly Street Light Maintenance	24.30	HA 1980 s96
	Norse	BP0693	Cemetery Hedge cutting	252.00	Open Spaces Act 1906
	Chris Lomas	BP0694	Kilsby Kronickle Expenses	75.98	LGA(1972) s142
	Norse	BP0695	Wildflower bed extension	384.00	Open Spaces Act 1906
9.9	It was agreed to consider payment of a gratuity to the newsletter editors.				AGENDA
10	HERITAGE HISTORY BOARDS				
10.1	A launch event was discussed. Councillor Nicholls was asked to put together proposals for a stand alone event, and an event linked with another village event. Cllr Stainton suggested linking the launch with "Open Gardens" and a quiz to encourage people to read the boards followed by cutting of a ribbon. Cllr Stainton was asked to put her suggestion in writing to RN				
11	ENVIRONMENT				
11.1	Rubbish on the verge along Kilsby Lane – to note that Norse is responsible for litter collection. It was agreed that it is very bad and the Clerk was asked to report it to Norse. It was noted that there are branches sticking out of the verge which are a danger to cyclists. Councillor Thompson agreed to take some photographs of the issue and forward them to the Clerk.				
11.2	Flooding caused by rubbish being emptied into the Washpit. – Neither NCC Flood and Water Management team or the Principal Engineer from Bedford Internal Drainage Board has a map of the water course. Councillor Haycock has looked at 1884 Map which shows the water course. The Clerk was asked to pass this to NCC Flood and Water Management team and ask for their involvement.				
11.3	Request from a resident to cut back trees in Butts Lane which overhang his property. It was resolved that next time work is carried out to trees in Butts Lane the tree overhanging "Verona" will be trimmed.				
11.4	It was resolved to plant spring bulbs (Daffodils and Crocus) on Devon Ox Green in the autumn. The Clerk to obtain costs of bulbs.				
11.5	To consider commissioning a statue of Robert Stephenson in Kilsby. It was agreed to carry out further research. Cllrs Nicholls, Haycock and Thompson to liaise further on this proposal.				

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12	HIGHWAYS	
12.1	A361 Traffic Safety issues were discussed. It was agreed to set up a meeting with Helen Howard to consider options to improve safety. Cllrs Gibbs, Weston and Lomax. It was resolved to request that a Speed Camera or Pelican Crossing or both be installed in the interests of highway safety. The Clerk was asked to write to Planning, Highways, MP and police highlighting the concerns of the residents of Cildes Croft.	
12.2	STREET LIGHTING – Cllrs Page, Nicholls and Haycock had reviewed the street lighting in the village to consider possible sites for additional street lighting. They reported that an additional street light was needed between Kilsby Chapel and Llamas Farm, and additional street lighting is required on A361. The Clerk reported that street lighting on A361 may need to be installed and maintained by the Parish Council and at their cost. It was agreed that Cllr Page and the Clerk would gain quotes from E.ON.	
12.3	Notification of Waterproofing works to north bridge M1 J20. Night working and w/e closure 16/4 -21/5 had been received.	
12.4	A request to move the Bus Stop located on Barby Road opposite Devon Ox Road had been received. The land between the road and the barn conversion is Highway verge and was located at that site prior to the barn being converted to a dwelling. Since the bus stop is near Stephenson's Court and has pavement on which to wait, the Parish Council do not feel that it should be relocated.	
12.5	Proposal to trial temporary 20mph advisory speed signs in villages. It was resolved to lodge an interest via Jason Smithers. Cabinet Minister WNC for Place, Highways and the Environment. Councillor Weston reminded Councillors that the Parish is waiting for Speed activated signage.	
12.6	https://www.northantspfcc.org.uk/pilot-scheme-fly-tipping/ Scheme to help removal of fly-tipping from Farmers land as cost of Police & Crime Commissioner was noted and welcomed.	
12.7	It was noted that Ian Boyes has been replaced by Helen Howard as Community Liaison Officer.	
12.8	Malt Mill Green Bus Shelter – It was noted that the work will take place on 21 and 22 April to allow level access to the seat in Malt Mill Green Bus Shelter.	
12.9	Butts Lane It was noted that drainage works and restoration of the path surface will take place 4 th May.	
13	CORRESPONDENCE	
13.1	It was agreed to allow use Devon Ox Green for exercise classes complying with Covid legislation.	
13.2	Request to investigate the possibility of Kilsby Village Stores advertising on A5 roundabout & cost of. The Clerk reported that the agreement previously in place between the Parish Council and AOne+ has now lapsed and it may prove difficult to get a similar agreement with the Highway Agency. The Clerk was asked to pursue this matter.	
13.3	It was noted that DDC and NCC has now been replaced by WNC (West Northamptonshire Council)	
13.4	Daventry District Council through the years' commemorative booklet has been produced.	
13.5	It was noted that Daventry Leisure Centre is being used as a Covid Lateral Flow test centre. Booking reqd	
14	TRAINING	
14.1	Planning Nuts & Bolts 28 th June 18.30-20.30 online – Cllr Margetts is booked onto this course.	
15	ITEMS FOR NEXT AGENDA	
	To consider ways to mark District Councillor Lomax' years of service to the community.	

Meeting closed at 22.00

NB: Minutes cannot be construed as the official record of this meeting until approved at the next meeting.

Annual Parish Meeting will be held on line via Zoom on Tuesday 27th April at 7.30pm

Join Zoom Meeting

<https://us02web.zoom.us/j/86594632685?pwd=NmQxbml3YTZ3WGlvTnJabXZCU1h0dz09>

Meeting ID: 865 9463 2685 Passcode: 194200

The next full Parish Council meeting will take place TUESDAY 18th MAY Venue to be confirmed.

PLEASE NOTE that the MAY meeting, will be the first meeting of the newly elected Parish Council

(It needs to be delayed by a week to allow votes to be counted, and the new Councillors to be summoned to the meeting with the legally required amount of notice).

Signed..... Date21