

MINUTES OF MEETING of KILSBY PARISH COUNCIL

Parish Council meeting held on TUESDAY 12th January, 2021 at 7.30pm as a virtual online meeting.

PRESENT: Councillors H Gibbs (Chairman), B Barrett, B Gent, C Haycock, M Margetts, I Massey, R Nicholls, S Stainton, C Thompson, I Weston. District Councillor: Catherine Lomax;
Locum Clerk: Catherine Camp.

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1	APOLOGIES		
1.1	Councillor R Page sent his apologies.		Accepted.
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins.</i>		
2.1.1	The WI has asked if they can hold a "Mothers Day" plant sale outside. The Parish Council regretted that this would not be able to take place should the Country still be in full Lockdown, however they would be happy that the event goes ahead if it is permitted under the Government guidelines for Coronavirus control in place at the time.		
2.1.2	It was reported that Kilsby Village Shop has been contacted to say that they need to remove their advertising hoardings, as DDC Planning Department have now decided that they need advertising consent. The Council felt that this approach was very bureaucratic for temporary signage. The Clerk reminded the Councillors that the Planning Department bases its decisions on current planning legislation, and that this has to be applied to all situations to ensure that decisions are fair. The Clerk was asked contact DDC for details of current legislation.		
2.2	<p>Report from District Councillor Lomax</p> <p>Cllr Lomax reported that there has been little activity other than routine work at DDC during the Christmas/New Year break, and in view of lockdown and WFH. West Northamptonshire Authority's draft budget, described as balanced, has been approved by the Executive (aka the Cabinet), and is now out for consultation. It goes to the full Shadow Council in February for final approval.</p> <p>Some of you may have seen in the Rugby press that an all-weather premium air gun range has been launched at Barby Gun Club, 18 lanes with targets up to 60 yards, 2 lanes up to 100 yards, and with flood lighting. The General Manager was quoted as saying that the Club aims to provide an increased number of outdoor sporting activities, and to develop the site further. No surprise, but I referred this to Eamon McDowell at DDC, as I did not remember any planning application for this expansion, (and coincidentally the Home Office is currently consulting on possible changes to the Firearms Act, including changes in relation to air guns). Eamon's reply: "...the site does benefit from historical permissions so long as the new owner is operating under conditions imposed under those approvals there is no breach of planning control. I will make contact with the owner's agents to clarify their intentions and whether there is a need for planning permission". Larger investment may mean eventually the new owners seeking to extend hours, for instance, so we need to keep an eye on this. The new owners presumably would not be investing unless they were expecting a return.</p> <p>One item with national as well as potential local implications: much discussion currently about whether elections will be held in May, including parish councils. While there is precedence for a total postal ballot, there will be concerns in some quarters that full and fair electioneering may not be able to be carried out by all parties/candidates if lockdown is still in operation. (If it has been lifted by then, there will, of course be no impediment). It could be that elections are merely postponed for a month or so.</p>		
2.3	County Councillor Malcolm Longley no report received.		
2.4	POLICE Matters: https://www.police.uk/pu/your-area/northamptonshire-police/daventry-rural/?tab=CrimeMap shows the monthly crimes reported for Nov 2020 – 4 Crimes in Kilsby.		
3	DECLARATIONS of INTEREST on the Agenda		
3.1	Declarations of Disclosable Pecuniary or Other Interests – Cllr C Haycock declared an interest in 9.6 since she is employed by Northamptonshire Highways.		
3.2	No written requests for dispensation of DPI have been received.		
4	MINUTES		
4.1	The Full Council minutes of Tuesday 8 th December 2020 were approved as a correct record. The Planning committee meeting Minutes of 22 nd December 2020 were approved as a correct record.		
5	MATTERS ARISING –for information only.		
5.1	The Locum Clerks progress report was read and noted.		
5.2	To note that the Clerk has had her baby. Councillors have sent their best wishes and congratulations.		
5.3	To note any feedback with regard to carols broadcast from the Church. The carols were well received.		
5.4	Cllr Massey reported with ref to item 6.4 the draft Housing Needs Survey is now available.		

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5.5	Climate Change Grants. Cllr Massey reported that he has provided the clerk with a copy of the funding requirements for a Climate Change workshop. It was agreed that the Clerk should submit a bid towards funding for climate change initiatives. Eg Urban wildflower planting/ future workshop event.			
6	PLANNING			
6.1	New Applications None -please note that if you click on the blue link it will take you to the plans.			
6.2	Decisions awaited.			
6.2.1	DA/2020/1027 20 Fishers Close. Demolition of garage and construction of two storey annexe. Awaiting. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/1027			
6.2.2	DA/2020/0972 16 Hall Close. Single storey side extension, demolition of existing porch and construction of a replacement. Kilsby Parish Council had no objection to this application. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0972			
6.2.3	DA/2020/0971 GS Commercials – Illuminated signage. DIRFT			
6.2.4	DA/2020/0384 Construction of 5 Dwellings. Land adjacent to 16 Barby Road, Kilsby.			
6.3	Applications Approved by Daventry District Council Planning Department.			
6.3.1	DA/2020/1022 Felling of a tree within a Conservation area. Stone Leigh, 1 Middle Street, Kilsby.			
6.4	Kilsby Neighbourhood Development Plan Review. Update from Councillor C Thompson. The draft Housing Needs Survey was discussed. It uses demographics from 2011 which the Councillors felt should have been updated to reflect the new housing within the village. A 13% return rate seems very low, for the survey to be used to draw meaningful conclusions. Councillor Thompson and Massey held a meeting on 11 th December with Louise Kirkup of Kirkwells. She has recommended incorporating Design Codes into the NDP. The Council needs to apply for technical support to help to do this. There was no suggestion that any major material changes will be required when updating the NDP.			
6.5	Solar Farm proposed for Kilsby Lane has provided generic responses to FAQs raised during consultation period.			
7	CEMETERY			
7.1	To note that the “Cemetery Administrator” role has been advertised and two expressions of interest received. Councillors Barratt, Page and Weston will arrange zoom calls with the applicants and use the person specification to decide the best person for the role.			
7.2	A letter from resident regarding hedging within the cemetery was discussed. It was resolved to arrange for the hedge to be cut back. The Clerk to inform the resident that this will be done.			
8	ACCOUNTS			
8.1	Financial Position at 31st December, 2020 £94,321.44 Income received during December 2020 £ 307.75 KK Advertising; Accounts reviewed by Internal Control Cllr Page and invoices checked against payments schedule.			
8.2	The Bank Reconciliation to 31st December 2020 was noted and approved.			
8.3	It was resolved that the Clerk should submit a Precept request for £44,650 as approved 8 th Dec 2020 Ref 9.2			
8.4	Details of changes from DDC to West Northamptonshire Council had been received. As an immediate step, in accordance with Regulation 7 of the Local Government (Structural Changes)(Transfer of Functions, Property, Rights and Liabilities) Regulations 2008 & The Northamptonshire (Structural Changes) Order 2020, the Council has implemented measures which will ensure that any contracts will automatically transfer to the new West Northamptonshire Council on 1 st April 2021 on the same terms as current contracts, to help suppliers continue normal contract delivery.			
8.5	It was resolved to appoint Councillor Gibbs to review the effectiveness of the internal audit arrangements as required under the Account and Audit Regulations 2015.			
8.6	It was resolved to approve payments as follows:			
Payee	Chq No.	Details	£	Power to pay
NEST Pension payments	D/D	Pension contributions for staff	202.01	LGA(1972) s112
Clerks Salary	BP0654	December 2020	£ 854.50	LGA(1972) s112
Locum Clerks Salary	BP0655	December 2020	£ 1207.44	LGA(1972) s112
Catherine Camp	BP0656	Expenses	67.44	LGA(1972) s111
Barby & Onley PC	BP0657	Office Printer cartridges and paper etc	142.23	LGA(1972) s111
Northants CALC	BP0658	Off to a Flying Start Training x 3 @ £44 each	132.00	LGA(1972) s111
Kilsby WI	BP0659	Grant towards Litter Picking	150.00	Litter Act 1983
Anglian Water (Wave)	BP0660	Standpipe at Kilsby Cemetery	11.85	Open Spaces Act 1906
Community Heart Beat	BP0661	Defibrillator Battery and replacement pads	324.00	LG(MP)Act 1976
Kirkwells Limited	BP0662	Review of Kilsby NDP and meeting	1764.00	Localism Act 2011
Turtle Engineering Ltd	BP0663	Defibrillator – Zoll AED Plus Semi-Automatic	1068.00	LG(MP)Act 1976
DCK Accounting Solutions	BP0664	Set up and correct payroll and pension info	630.00	LGA(1972) s111
E.ON Energy Solutions	BP0665	Qtrly Street Light Maintenance to 31 Dec 20	24.30	Highways Act1980s96
SLCC	BP0666	Membership Renewal to SLCC for Clerk	185.00	LGA(1972) s143

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9	HIGHWAYS	
9.1	<p>Additional Speed signs on A361 and Barby Road – Councillor Massey and Weston met with Steve Barber of NCC who has advised that the speed sign on A361 could be gifted to the Parish Council. This would mean that KPC would have to pay the cost of electricity for the sign, but it would allow KPC to fit a new head on the sign. Steve Barber is investigating whether this is a feasible solution. It will cost approximately £2500 for a new head on the sign. It was felt that a replacement sign should show the speed that vehicles are travelling. Cllr Haycock suggested that the replacement head should have the facility to download data. Potential VAS sites at a) Main Road near the pedestrian crossing b) entrance to the village on Barby Road</p> <p>KPC would need to be a member of NCC VAS self-purchase scheme at a one off cost of £321. Cost per site to install a solar powered VAS unit is about £4K per installation.</p> <p>It was suggested that it might be possible to secure a Police & Crime Commissioner grant towards the costs since installation of VAS units will improve road safety.</p> <p>Mr Barber stated that he is finalising a Road Safety Pack for schools and would be happy to give a talk about the VAS and road safety which would be of educational benefit from both a social and technical aspect.</p>	
9.2	Malt Mill Green Bus Stop –Quotes for lowering the Bus shelter to be reviewed at the next meeting. AGENDA	
9.3	Butts Lane – Trial holes have been dug to ensure the correct surface dressing. Spec has been clarified. Further quotes are now being sought. Street lighting for Butts Lane was discussed. It was agreed to find the views of parishioners via an article in Kilsby Kronickle.	
9.4	It was resolved to enter into s136 agreement to carry out Grass Mowing in Kilsby during 2021 on behalf of NCC.	
9.5	To note that a new Contract for Highway Maintenance will be awarded to start April 2022.	
9.6	To note that new safety barriers will be installed on bridges over M45 at the end of Jan. Some road closures.	
9.7	It was noted that the local road surfaces are in poor condition. The Clerk asked Councillors to report pot-holes via “Fixmystreet”. Details of how to report both potholes and fly-tipping to be included in Kilsby Kronickle.	
9.8	Additional Speed signs on A361 and Barby Road – Update IM/IW	
10	ENVIRONMENT	
10.1	Update on Wildflower / Urban Meadow planting – the wildflower seeds have been collected by Norse, who will now arrange to weedkill, rotavate the ground and then plant the seed in the spring. The wildflower planting area has been extended across Malt Mill Green and walkways through it will be maintained. The original area will not be re-seeded to see how well it retains its colour year-on-year. If needed it can be reseeded in subsequent years.	
10.2	A5 Layby Rubbish – Cllr Thompson shared photographs of the rubbish left in the A5 laybys. Cllr Lomax agreed to raise the issue at the A5 member partnership meeting. Concern was raised that the rubbish was a health- hazard. he Clerk was asked to contact Network Rail, AOne+, and the Environment Agency to try and get it cleared up.	
10.3	It was reported that the footpath along the A5 between Kilsby and DIRFT has been cleared back to full width.	
11	HERITAGE LOTTERY BOARDS	
11.1	Proofs have been received for checking prior to printing. An error has been found in plate G, which has been corrected, a replacement proof is awaited for checking, after which the boards will be produced and installed.	
12	CORRESPONDENCE	
12.1	Minutes of Junction 18 Forum meeting received.	
12.2	Details of change of ownership of company that carries out household waste and recycling.	
12.3	The Good Councillors Guide to Community Business – launched by NALC was circulated to all Councillors.	
12.4	Cycling safety message from the Police was received.	
12.5	It was resolved to nominate Councillor Thompson as the Police Liaison Officer.	
12.6	Details of Northampton Carers Well Being Seminar on Zoom Fri 15 th Jan 2021 10.30 -11.30am	
12.7	Consultation on Unitary Authority Budget https://futurenorthants.citizenspace.com/west/budget-2021-2022/	
12.8	Consultation on Police and Crime Commissioners Budget	
12.9	Details of Covid Winter Financial Support Scheme – contact Daventry District Council	
12.10	Details of Police and Crime Commissioner briefings. Next one 18 th Jan at 6.30pm. Cllr Thompson to attend.	
12.11	Kilsby Kronickle – Cllr Gibbs and Thompson to submit reports. Cllr Thompson and Massey to provide NDP update.	
13	ITEMS FOR NEXT AGENDA	
13.1	To review the Parish street Lighting. - Cllrs were asked to identify dark areas and inform Cllr Gibbs.	
13.2	It was agreed that litter picking should only take place if it can be carried out in a Covid-safe way.	
13.3	Views to be sought through KK for village events to mark the end of the pandemic, hopefully in July.	

Meeting closed at 21.25 NB: Minutes cannot be construed as the official record of this meeting until approved at the next meeting.

The next full Parish Council meeting will take place TUESDAY 9th February, 2021 19.30 hrs via Zoom

Signed..... Date21