

KILSBY PARISH COUNCIL

NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in Kilsby Village Hall, Rugby Road, Kilsby.

Please inform your Clerk on 07581 490581 if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.

On..... **TUESDAY 4th February, 2020** at 7.30pm

In the Kilsby room of the Kilsby Village Hall, Rugby Road, Kilsby.

Clare E Valentine

28th January, 2020.

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).

Please make yourself known to the Clerk.

Parish Clerk: Mrs C E Valentine, 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR

Tel 07581 490581 e-mail parishcouncil@kilsbyvillage.co.uk

1	APOLOGIES
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins.</i>
2.1	Public Open Forum Session Members of the public are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. (Members of the public should address the Chairman of the meeting, who may direct that a written or oral response be given)
2.2	District Councillors Report
2.3	County Councillor Report
3	DECLARATIONS of INTEREST on the Agenda
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests
3.2	Dispensations – To consider written requests for dispensation of DPI
4	MINUTES
4.1	To approve and sign minutes of Parish Council Meeting 7 th January, 2020.
5	CLERK'S REPORT
5.1	Clerk's Report – no decisions to be made under Agenda Item 5 & not otherwise on the Agenda - for information only
6	GENERAL MATTERS
6.1	<u>New Meeting Dates</u> To approve Kilsby Annual Parish Meeting Tuesday 21 st April, 2020 ALL
6.2	<u>New Meeting Dates</u> To approve new KPC meeting dates for May and June 2020 due to forthcoming 7 th May, 2020 elections. Tuesday 26 th May, 2020 – KPC Annual Meeting Tuesday 16 th June, 2020 – KPC Ordinary Meeting ALL
6.3	<u>Kilsby Brownies</u> To consider a request from Kilsby Brownies for a grant of £96.00 towards subscription to Girlguiding UK to cover three adult volunteers. See supporting information. ALL
6.4	<u>Kilsby Guides</u> To consider a request from Kilsby Guides for a grant of £200.00 towards running costs, activities and resources. ALL
6.5	<u>Kilsby CE Primary School</u> To consider a request from Kilsby CE Primary School for grant help see supporting info ALL

6.6	<u>Houlton</u> To note neighbouring Parish Councils have been contacted to ask for joint approach regarding the secondary school allocation arrangements at Houlton. MPs Daventry & Rugby contacted. SS
6.7	Website Accessibility Statement update. The website is required to meet regulations for the 23rd September 2020. Our website hosts can make changes for £80.00 CLERK/IM
6.8	To note, we have request parishioner's feedback in Feb/March Kilsby Kronickle about returning the Grade II Listed K6 Telephone Box "defibrillator" sign back to "telephone". Await responses.
6.9	To discuss the recent installation of a bench – entrance to Butts Lane
6.10	To consider defibrillator case offer from a local business
7	HIGHWAYS / ENVIRONMENT
7.1	To decide on quotes to carry out the following work. a) Work to trees in survey for the 6-12 month category Quote 1 £ 700.00, Quote 2. £820.00 Quote 3. £695.00 +VAT b) Butts Lane tidy quote 1 £450.00 + VAT, Quote 2. £460.00 c) Cemetery maintenance – hedge/tree work and 6 graves, planting Quote 1. £560.00 + VAT Quote 2. Hedge trimming of all internal hedges £250.00 /General tidy of cemetery including the two little flower beds is at a hourly rate of £20.00 per hour/ Grave repair/ soil top up is £60.00 per grave this includes soil etc. d) Urban meadow Quote 1. £340.00 + VAT, Quote 2. £390.00
7.2	Increase of mole hills reported on Daventry Road A361 verges and new housing estate. See Supporting info.
7.3	To discuss damaged grass verges along Smarts Estate near to the Recreation Ground.
7.4	To receive a request from Cllr C Thompson to request KPC purchase five notices at a cost of £21.00 to be displayed - keep dogs under control. CT
7.5	<u>Speedwatch</u> a) To note: A361 by The Banks faulty VAS Camera repair chased. b) To hear an update from Cllrs Massey & Weston regarding additional VAS signs. Research suggests approx. £3000 for a simple speed sign and an additional £6000 for an ANPR package. Solar charging/permanent and ranges of quotes would need to be sought. Consider requesting Highways to fund replacement of the sign on the A361 with a fully installed mains operated ANPR system at a cost of approximately £26000 given the statistics on speeding provided by Speedwatch. (Speed reduction incentives are included in KPC budget 2020/2021). IW
7.6	<u>NCC Highways</u> Update received and diagram of proposed markings: (see supporting info) a) "Bus Stop" road marking works for the Malt Mill Green stop planned for new year b) Road markings for bus stop opposite Malt Mill Green will require public consultation due to parking and in front of residential housing. NCC Highways to inspect area and report back. ALL
7.7	<u>Street Light</u> To note: Damaged street light - Main Street awaiting cost of repair from E.ON. Western Power have visited site – EON chased.
7.8	<u>Heritage Project</u> a) Update from Working group recent meeting actions for decision b) Update on artwork amendments and discuss help required for decision c) Update on actions to meet Highways licence: Authorisation for the Placing of Interpretation Boards on the Public Highway – Section 144 of the Highways Act 1980 :- Middle Street, Daventry Road, Chapel Street, Main Road, Rugby Road, Main Road, Manor Road, Station Road And Malt Mill Green. Actions for decision. d) Update on application for consent under the advert regulations for the sponsorship advertisements of the required HLF logos on the boards. JF
7.9	<u>Climate Emergency</u> a) To receive report from Cllr Massey regarding climate emergency for consideration. b) approve the role of Climate Emergency Lead for Cllr Ian Massey IM
7.10	To discuss village grit bins
7.11	A5 Roundabout repairs and maintenance

8	PLANNING				
8.1	<i>New Applications</i>				
8.1.1	DA/2020/0032 Tudor Cottage 11, Manor Road, Kilsby, Northamptonshire, CV23 8XS Work to trees within a conservation area. Deadline 10 th February, 2020				
8.1.2	DA/2020/0005 Danetre House 1, Main Road, Kilsby, Northamptonshire, CV23 8XW Work to trees within conservation area. Deadline 5 th February, 2020				
8.1.3	DA/2019/1083 Land At The Limes 3, Main Road, Kilsby, Northamptonshire, CV23 8XR Construction of dwelling and detached garage Deadline 5 th February 2020				
8.2	<i>Awaiting Decision</i>				
8.2.1	DA/2019/1079 Tesco Grocery, Daventry International Rail Freight Terminal, Stephenson Way, Kilsby, Northamptonshire, CV23 8YH Installation of a biofuel generator and associated infrastructure. <i>No objection</i>				
8.3	<i>Withdrawn</i>				
8.3.1	DA/2019/0567 Listed Building Consent for conversion of outbuilding from workshop and storage to two, one bedroom dwellings The Hollies 11, Main Road, Kilsby, Northamptonshire, CV23 8XR.				
8.4	<i>Approved</i>				
8.4.1	DA/2019/1004 DC3, Daventry International Rail Freight Terminal, Brassey Way, Kilsby, Northamptonshire, CV23 8BQ Five no. fascia signs (retrospective) Approved 9 th January, 2020.				
9	ACCOUNTS				
9.1	Financial Position at 28 th January, 2020 £ 82,405.59 Monies received £55.25 for KK Advertising. Accounts reviewed by Internal Control Cllr Page.				
9.2	To approve payments as itemised below:-				
	To Whom Paid	Chq No	Details of Payment	£	Power to Pay
	Payroll Costs	BACS	Payroll costs: 01.01.20 to 31.01.20	1139.88	LGA(1972) s112
	Vision ICT	BP0555	Invoice 10609 Hosted email account Jan 2020 - December 2020	21.60	LGA (1972)s111
	E.ON UK PLC	BP0556	Street Lighting 01/10/2019 to 31/12/2019	334.57	HA (1980) s301
	Kilsby Preschool	BP0557	Village grant for two tablets	199.98	LGA (1972) s137
	Kilsby Village Hall	BP0558	Hire of Kilsby Room 05/11,03/12/2019 and 07/01/2020	64.50	LG (MP) A 1976 s19/1
	Krishna Enterprises Ltd T/A Steers Printing	BP0559	Printing Kilsby Kronickle Feb/March 2020	394.00	LGA (1972) s142
9.3	To note Kilsby Recreation Ground for the sum of £702.58 Inc. VAT as approved 7 th January, 2020 KPC meeting (page262 minutes item 10.2) is no longer required.				
9.4	To approve Clerk to attend SLCC Training 6th FEBRUARY £5.00 Election Process for Parish & Town Councils				
10	CEMETERY				
10.1	To discuss sizing of headstone at the cemetery for a residents request (KPC minutes 07.01.20 p.262 11.2)				
11	COUNCILLOR UPDATES / AREAS OF INTEREST				
11.1	<u>Cllr C Thompson responsibilities</u> Crime and Policing – Councillor C Thompson to provide a report and discuss current issues.				CT
11.2	Good Neighbour update				CT
11.3	To receive an update on KPC litter pick and approval of volunteer groups				SS
11.4	To consider ideas for Grantscape Community Benefit Fund for Crick and Kilsby. The Fund allows groups to apply for grants between £250 and £6,000. The application closing date for 2020 is: Wednesday 8 April, 2020.				
11.5	To discuss VE Day 75th Anniversary Celebration 8-10 th May, 2020				
	ALL				

12	<p>Motion: Confidential Items. For the following items 13.1 & 13.2 the meeting will be asked to resolve that the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted, i.e. contracts</p>
12	STAFFING MATTERS
13	<p>ITEMS FOR NEXT AGENDA</p> <p>The next full Parish Council meeting will take place TUESDAY 3rd March, 2020.</p>

6.3 Kilsby Brownies

Hi Clare,

So we meet at Kilsby C E Primary School as a Brownies unit once a week during term time. We follow the Brownie programme but also like to do things to support our local community, for example we have held a bake sale, raised money for Hope 4, carried out a litter pick in the village and helped out at a local care home. We are a small unit with approximately 15 girls but we started a couple of years ago from nothing! Our funds are always kept low for good reason as we don't endeavour to make a profit, just to have enough for rent for the school and materials etc. Each year we have to pay a subscription to Girlguiding UK per girl and per adult helpers (who are volunteers) - this year it has been set at £32. I have asked parents if they will contribute towards the girls' payments but this leaves our funds very bare for the first term back. We have three adult helpers (including myself) and some funds to pay for the three of us so that we can continue to support the unit would be brilliant. This would also mean that what remains in the unit accounts can be used to pay for materials and school rent for the next term. We would therefore like to ask the Parish Council for £96 to pay for the Girlguiding subscription for myself, Nicola Stuart and Catherine Marshall - all of whom are registered as helpers / leaders for the Brownie unit.

Please do let me know if you need any further information.

6.5 Kilsby Primary School

Dear Claire,

Would the Parish Council kindly consider this please?

This year the current school building is 50 years old and we are trying to organise a replication of some of the activities the children did 50 years ago recorded in the school log book.

One of the exciting things the whole school did was a day trip by coach to Western Super Mare. We would love the children to experience a day at the seaside with their class mates so we are currently exploring the options to take the children one day during the week commencing 13 July.

The activities that the children might be experience are:

Spotting things on the journey/spotting things at the seaside

Playing on the beach/paddling

Building sandcastles

Ball games on the beach

Eating fish and chips

Eating an ice cream

Writing about their experience when they are back at school

The cost of the whole trip is looking at being in the region of £2,100. Is there any financial help the Parish Council would consider for the school?

Thank you for considering this and kind regards on behalf of the school.

6.6 Houlton Response

Dear Clare,

Many thanks for your email and attached letter relating to the Admissions Policy for Houlton School.

We have drafted the Admissions Policy for Houlton School in accordance with the school's funding agreement parameters. The policy is currently being reviewed by DfE consultants. We anticipate that the policy will be made available for public consultation early in the New Year, when we encourage Kilsby Parish Council, along with all other stakeholders, to provide us with their comments.

Best wishes,

James

Mr James Higham
Chief Executive Officer
Transforming Lives Educational Trust

7.2 Mole hills A361 Daventry Road



7.6 Malt Mill Green Bus Stop markings proposal

