

KILSBY PARISH COUNCIL

NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in Kilsby Village Hall, Rugby Road, Kilsby.

Please inform your Clerk on 07581 490581 if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.

On..... **TUESDAY 2nd July, 2019** at 7.30pm

In the Kilsby room of the Kilsby Village Hall, Rugby Road, Kilsby.

Clare E Valentine

26th June, 2019.

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).

Please make yourself known to the Clerk.

Parish Clerk: Mrs C E Valentine, 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR

Tel 07581 490581 e-mail parishcouncil@kilsbyvillage.co.uk

1	APOLOGIES
2	CO-OPTION to fill CASUAL VACANCIES
2.1	To note that there are three vacant seats on the Parish Council and to consider candidates who have expressed an interest in becoming a Councillor and co-opt a suitable candidate.
3	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins.</i>
3.1	Public Open Forum Session Members of the public are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. (Members of the public should address the Chairman of the meeting, who may direct that a written or oral response be given)
3.2	District Councillors Report
3.3	County Councillor Report
4	DECLARATIONS of INTEREST on the Agenda
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.	
4.1	Declarations of any Disclosable Pecuniary or Other Interests
4.2	Dispensations – To consider written requests for dispensation of DPI
5	MINUTES
5.1	To approve and sign minutes of Full Council Meeting 4 th June, 2019.
6	CLERK'S REPORT
6.1	Clerk's Report – no decisions to be made under Agenda Item 6 matters arising & not otherwise on the Agenda for information only
6.2	Update on Councillor Vacancies
7	GENERAL MATTERS
7.1	To note the Community Shop have contacted to Parish Council with an idea of signage design for consideration to include on the sign post Junction of A5/Rugby Road "village only" sign post.
7.2	To receive report on the West Northamptonshire Local Council Forum on 19 June 2019 attend by Cllr Fisher. Consider any actions following the meeting.
7.3	To receive update from the Junction 18 Liaison Forum - 12 June, 2019 attended by Cllr R Thompson. Consider any actions following the meeting including: A5 South Gateway: Highways England are awaiting a reply to their queries from NCC. R Thompson requests Parish Council draft a response to NCC Highways.
7.4	To receive update on the Parish and Town Council's Meeting - 13 June 2019 attended by Cllr R Thompson and M Margetts. Consider any actions following the meeting.
7.5	To discuss update from s106 group projects. Consider any updates requiring PC approval.

7.6	To receive update following District Councillor Lomax/DDC meeting with Norse to replace the missing bin/base at the Recreation Ground. Also progress on the complaint made to DDC.
7.7	To receive update on Kilsby Youth Club and consider any requests
7.8	a) To discuss progress of the working party progress on the history boards and any consider any decisions required in support. b) To receive feedback from the History Boards display at the Village Hall during the Open Gardens event on 16 June 2019 c) To receive update from Clerk on the proposed locations of alternative flat boards for fixing to a wall as opposed to a lectern style e.g. The board for near The George and possibly one other. d) Grant update
7.9	To note permission request from WI for their Centenary 2021 for plans for a village yarn bomb, similar to 2015 event.
7.10	To agree to include an annual update on the Kilsby Neighbourhood Development Plan in the next edition of Kilsby Kronickle.
8	PLANNING
8.1	<i>New Applications</i>
8.1.1	DA/2019/0443 Installation of biofuel generator and associated infrastructure. Tesco Grocery, Daventry International Rail Freight Terminal, Stephenson Way, Kilsby, Northamptonshire, CV23 8YH. Deadline to respond 3 rd July, 2019.
8.1.2	DA/2019/0270 Installation of biofuel generator and associated infrastructure. Land Adj 2, Mount Pleasant Cottages, Watling Street, Kilsby, Northamptonshire, CV23 8YD. Deadline to respond is 3 rd July, 2019.
8.2	<i>Awaiting Decision</i>
8.2.1	DA/2019/0329 Construction of Heavy Goods Vehicle (HGV) service & MOT Centre including associated vehicle parking, facilities and landscaping with alterations to existing internal access road Land Adj Biomethane Refueling Station, Saxon Drive, Kilsby, Northamptonshire, NN6 7BZ Deadline 10th June 2019.
9	ACCOUNTS
9.1	Financial Position at 25 th June, 2019 £86,266.26. Monies received £2362.84. CHQ £566.00 waiting to be cleared and CHQ 300141 £200 drawn not cleared. Accounts reviewed by Internal Control Cllr Page.
9.2	To approve the KPC Internal Audit by Internal Auditor Gill Wells on Monday 10 th June, 2019.
9.3	To approve the Grantscape contract / Community Benefit Fund for Kilsby Table Tennis replacement tables for £345. To note contract to be approved.
9.4	To note receipt of the VAT refund £2047.59
9.5	To approve regular payments out of meeting in consultation with Cllr Fisher and Page over summer recess. (August 2019)
9.6	To approve payments as itemised below:-

To Whom Paid	Chq No	Details of Payment	£	Power to Pay
NEST Pension	D/D	Pension 01.06.19 to 30.06.19	76.70	LGA(1972) s112
Clare Valentine	BP0466	Clerks Salary	1,004.82	LGA(1972) s112
HMR & C	BP0467	Tax and NI	98.98	LGA(1972) s112
Clare Valentine Expenses	BP0468	Clerks Expenses	55.36	LGA (1972)s111
Stephen Hartwell Grass Mowing Services	BP0469	Grass mowing Kilsby park & cemetery Inv. 779	175.00	Open spaces Act 1906
Stephen Hartwell Grass Mowing Services	BP0470	Grass mowing Kilsby park & cemetery Inv. 789	350.00	Open spaces Act 1906
Stephen Hartwell Grass Mowing Services	BP0471	Grass mowing Kilsby verges Inv.785	750.00	Open spaces Act 1906
Steers Printing	BP0472	KK June/July Inv 00012442	394.00	LGA (1972)s142
Compleat Office Initiatives	BP0473	Stationery Inv: 93/112801	81.01	LGA (1972)s111
Graham Wheat	BP0474	Weeding of the village	170.00	Open spaces Act 1906

The Parish Noticeboard Company	BP0475	inv. No. 8115 (KPC Noticeboard 50% payment)	576.00	LGA (1972)s142
Richard Thompson Expenses	300147	Stephen Mold and Junction 18 and Town & Parish meetings	27.00	LGA (1972)s111
Clive Thompson Expenses	BP0476	Off to a Flying Start	36.00	LGA (1972)s111
Mike Margetts Expenses	BP0477	ACRE Trustee Roles and Responsibilities Course 08.05.19 Inc. Expenses	56.50	LGA (1972)s111
John Madigan	300146	Printing Materials for Open Gardens/Heritage Project Display	30.00	LGA (1972)s111
10	HIGHWAYS / ENVIRONMENTAL ISSUES			
10.1	To discuss litter picking projects in relation to the litter picking agreement and proposals for use of litter picking funds for consideration.			
10.2	To approve removal of weeds following the one off weed killing spray around Kilsby. G Wheat has quoted £100.00 providing debris could be disposed of in Kilsby.			
10.3	To discuss preparations for the Kilsby Tree survey. To note Daventry District Council Tree Planning have been contacted for advice. Clerk to suggest three possible surveyors.			
10.4	To consider the establishment of an urban meadow on a trial basis' report prepared by Cllr C Thompson for consideration.			
10.5	To consider any responses if required to the recent Northamptonshire Highways - highways schemes programme updates circulated to KPC...			
10.6	To receive update on Pathfinder/ flood prevention plans for use of grant.			
11	Motion: Confidential Items. For the following items 11, 12 and 13 the meeting will be asked to resolve that the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted, i.e. contracts			
11.1	To consider opportunities for roundabout advertising as current sponsorship terminates end November, 2019.			
12	CEMETERY			
12.1	To review cemetery maintenance contract			
13	STAFFING			
13.1	To note Clerk's annual appraisal date. Adopt new Appraisal Process/Policy/Form for KPC Staff.			
14	ITEMS FOR NEXT AGENDA			
The next full Parish Council meeting will take place TUESDAY 3rd September, 2019.				