

KILSBY PARISH COUNCIL

NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in Kilsby Village Hall, Rugby Road, Kilsby.

Please inform your Clerk on 07581 490581 if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.

On..... **TUESDAY 4th June, 2019** at 7.30pm

In the Kilsby room of the Kilsby Village Hall, Rugby Road, Kilsby.

Clare E Valentine

28th May, 2019.

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).

Please make yourself known to the Clerk.

Parish Clerk: Mrs C E Valentine, 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR

Tel 07581 490581 e-mail parishcouncil@kilsbyvillage.co.uk

1	APOLOGIES
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins.</i>
2.1	Public Open Forum Session Members of the public are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. (Members of the public should address the Chairman of the meeting, who may direct that a written or oral response be given)
2.2	District Councillors Report
2.3	County Councillor Report
3	DECLARATIONS of INTEREST on the Agenda
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests
3.2	Dispensations – To consider written requests for dispensation of DPI
4	MINUTES
4.1	To approve and sign minutes of Full Council Meeting 7 th May, 2019.
5	CLERK'S REPORT
5.1	Clerk's Report – no decisions to be made under Agenda Item 5 matters arising & not otherwise on the Agenda for information only
5.2	Update on Councillor Vacancies
6	GENERAL MATTERS
6.1	To note Review of Polling Districts, Polling Places and Polling Stations. Review is completed information found via: www.daventrydc.gov.uk/pollingplaces and survey for response Deadline is 18 th June, 2019 online https://www.surveymonkey.com/r/QJBHCLD
6.2	To agreed who will attend the West Northamptonshire Local Council Forum from 10:00 a.m. to 12:00 noon on 19 June 2019 at Bugbrooke Community Centre (NN7 3RW). 1 person per council respond Friday 7 th June, 2019.
6.3	To confirm an attendee for the Junction 18 Liaison Forum - 12 June, 2019
6.4	To confirm an attendee Parish and Town Council's Meeting - 13 June 2019, 6.30pm. Council Chamber, Daventry District Council offices.
6.5	To discuss update from s106 group projects. Consider any updates requiring PC approval.
6.6	To consider updates following District Councillor Lomax/DDC meeting with Norse to replace the missing bin/base at the Recreation Ground. Cllr Lomax was requested to ask DDC (not Norse) to honour the replacement bin.
6.7	To receive update on the plans to form Kilsby Youth Club and consider any requests arising from the meeting held on 21 st May, 2019.

6.8	Operation London Bridge a) Update from Vision IT web host regarding charges for further services offered for royal protocol. b) Plans within Kilsby village
6.9	To receive an update on history boards and feedback from presentation following Annual Parish Meeting. a) To consider inviting non-councillors to join History Board Working Group who can add either history or IT knowledge. (Standing Order 4b). b) To consider holding a History Boards display at the Village Hall during the Open Gardens event on 16 June 2019 2pm to 6pm. Councillor R Thompson has volunteered to man it but other volunteer(s) for all/part of the time would be welcome. c) To consider implications if two of the boards are flat boards for fixing to a wall as opposed to a lectern style e.g. The board for near The George and possibly one other. d) Grant update
6.10	To note the Next Cluster meeting will be held during June (date to be announced). Consider any agenda items and actions from the previous meeting attended by Cllrs Page and Gent
6.11	To consider any responses required for Policy MCS 10 – Underground Coal Gasification Warwickshire Minerals Plan 2018 between Tuesday 28th May 2019 and Tuesday 9th July 2019 (closing at 5pm). Information can be found via the Minerals Plan website: https://www.warwickshire.gov.uk/mdf
6.12	To note Northamptonshire ACRE will be holding a seminar about incorporation for charities on Wednesday, 12 June, 2019. Hunsbury Hill Centre in Northampton from 10.30am until 1pm and the cost per attendee is £30 (members) or £40 (non-members). Confirm attendance.
7	PLANNING
7.1	<i>New Applications</i>
	DA/2019/0329 Construction of Heavy Goods Vehicle (HGV) service & MOT Centre including associated vehicle parking, facilities and landscaping with alterations to existing internal access road Land Adj Biomethane Refueling Station, Saxon Drive, Kilsby, Northamptonshire, NN6 7BZ Deadline for response 10th June 2019.
7.2	<i>Approved</i>
	DA/2019/0148 Conversion of single storey barn used for business use and detached barn, with new link to form one residential dwelling. Malt Mill House 25, Malt Mill Close, Kilsby, Northamptonshire, CV23 8XN Approved 29 th April, 2019.
7.3	To note the Rugby Local Plan 2011-2031 - the Planning Inspector's Report is available www.rugby.gov.uk/inspectorsreport and information www.rugby.gov.uk/localplan
8	ACCOUNTS
8.1	Financial Position at 29 th May, 2019 £85,933.18 CHQ 300141 £200.00 not yet banked. Monies received £690.00 Interments and £400.00 grant funds returned. Accounts reviewed by Internal Control Cllr Page.
8.2	To note KPC Internal Audit has been arranged for Monday 10 th June, 2019.
8.3	To note Grantscape have confirmed the application to the Community Benefit Fund for Kilsby Table Tennis replacement tables has been successful provisionally approved a grant of £345.
8.4	To approve payments as itemised below:-

To Whom Paid	Chq No	Details of Payment	£	Power to Pay
NEST Pension	D/D	Pension 01.05.19 to 31.05.19	74.89	LGA(1972) s112
Clare Valentine	BP0455	Clerks Salary	987.98	LGA(1972) s112
HMR & C	BP0456	Tax and NI	87.52	LGA(1972) s112
Clare Valentine Expenses	BP0457	Clerks Expenses	56.27	LGA (1972)s111
Stephen Hartwell Grass Mowing Services	BP0458	Grass mowing Kilsby park & cemetery w/c 5th May Inv. 770	£175.00	Open spaces Act 1906
Stephen Hartwell Grass Mowing Services	BP0459	Grass mowing Kilsby park & cemetery w/c 19th May Inv.779	£175.00	Open spaces Act 1906
Northamptonshire ACRE	BP0460	Annual Subscription 2019/2020 (Membership)	£35.00	LGA (1972) s143
National Association Of Local Councils	BP0461	Annual Subscription 2019/2020 (LCR Magazine)	£17.00	LGA (1972) s143

Northamptonshire Association of Youth Clubs Ltd	BP0462	Youth Club Affiliation 2019/2020	48.00	LG(MP)Act 1976 s19
Zurich Municipal	BP0463	PC Annual Insurance	373.10	LGA 1972 s140
9	HIGHWAYS / ENVIRONMENTAL ISSUES			
9.1	To discuss and decide action on work required to the overgrown conifer tree in Rugby Road outside the recreation ground. Three quotes obtained Quote 1. Bright Bros Ltd Rugby. Fell tree £350.00 Quote 2. Harry Mockett Tree Surgeons Watford Village: Reduce height 6ft below wires and remove debris £395.00 Quote 3. Fitch Maurice Tree Works Ltd West Haddon £360.00 Inc. VAT Reduce height by 1.5 metres & remove debris.			
9.2	To discuss preparations for the Kilsby Tree survey and agree next actions and responsibilities.			
10	Motion: Confidential Items. For the following items the meeting will be asked to resolve that the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted, i.e. contracts			
10.1	To agree the mowing contract provisions for the remainder of the mowing season.			
11	CEMETERY			
11.1	To review new rules and regulations			
12	ITEMS FOR NEXT AGENDA			
	The next full Parish Council meeting will take place TUESDAY 2nd July, 2019.			