

KILSBY PARISH COUNCIL

NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in Kilsby Village Hall, Rugby Road, Kilsby.

Please inform your Clerk on 07581 490581 if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.

On..... **TUESDAY 5th March, 2019** at 7.30pm

In the Kilsby room of the Kilsby Village Hall, Rugby Road, Kilsby.

Clare E Valentine

25th February, 2018.

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).

Please make yourself known to the Clerk.

Parish Clerk: Mrs C E Valentine, 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR

Tel 07581 490581 e-mail parishcouncil@kilsbyvillage.co.uk

1	APOLOGIES
2	CO-OPTION to fill CASUAL VACANCIES
2.1	We currently have three vacancies. Consideration applications for co-option. a) Clive Thompson b) Any other applicants
3	PUBLIC PARTICIPATION Public session limited to 20 mins.
3.1	Parishioners issues
3.2	District Councillors Report
3.3	County Councillor Report
4	DECLARATIONS of INTEREST on the Agenda
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.	
4.1	Declarations of any Disclosable Pecuniary or Other Interests
4.2	Dispensations – To consider written requests for dispensation of DPI
5	MINUTES
6.1	To approve and sign minutes of Full Council Meeting 5th February, 2019.
6	MATTERS ARISING & not otherwise on the Agenda for information only
6.1	Clerk's Report – no decisions to be made under Agenda Item 6
6.2	Update on Councillor Vacancy
7	GENERAL MATTERS
7.1	To receive a report from the Recreation Ground Trustees regarding their project for playground repairs and application for Grantscape.
7.2	To note we have a volunteer who is interested in helping setup the Youth Club. First objective is to seek further help to establish a committee.
7.3	To discuss update from s106 group projects, including enquiry from Recreation Ground about outdoor sports. Do we have further information from DDC? To note the Village Hall have established that the Community Grant would be a better option to their improvements.
7.4	To consider updates following District Councillor Lomax/DDC meeting with Norse to replace the missing bin/base at the Recreation Ground.
7.5	To receive a report regarding roundabout advertising. The Customer who currently advertises has paid for the remainder of 2019 contract of £300.00 to December 2019. They have then advised end of contract. Feedback: The only complaint was its state of disrepair. They are constantly being asked why as sponsors we haven't done something about the roundabout and offered in the past to tidy it up but have been told

	that they are unable to as it is a Highways matter. They hope we appreciate that this reflects badly on them as a business so they will continue to support the Kilsby community in other ways. To note: Highways have been contacted again to tidy the roundabout, also with regards to the repairs from January Accident and about loss of future advertising. Awaiting response.
7.6	The Heartbeat Community Trust Defibrillator event has been reserved for Saturday, 8 th June in the Kilsby Room of the Village Hall A.M.
7.7	To consider and approve the webpage requirements from Vision IT regarding Operation London Bridge £35.00 + VAT. The Clerk has contacted Barby & Onley PC who have decided not to use Vision IT. NCALC are not a Public body so it is for the PC to decide. To consider the preparation requirements and possible working group.
7.8	To note our Speedwatch Co-ordinator has advised that they are now back to 8 volunteers and training is the 23rd March with a team meeting to be scheduled following the training.
7.9	To consider a request from Harris & Aspinall's Circus a small family circus looking for a site to stand on for a Week in 2019. We would require an area that is approximately half the size of a football pitch. No animals, seat about 450 people.
7.10	To consider a response to Long Bucky Library Consultation. Proposed change to the provision of Northamptonshire Libraries and Information Services. Deadline is 22 nd March, 2019. https://northamptonshire.citizenspace.com/bipm/librariesproposal/
7.11	To consider an offer emailed to PC from Images by Hand. Parish Map Illustrators for websites. Sample Parish map at https://www.imagesbyhand.com/wp-content/uploads/2018/10/Example-Parish-Map.jpg www.imagesbyhand.com The Whitehouse, Diss Road, Eye, Suffolk, IP21 5HR. At a cost of £500 with free updates for 3 years.

7 PLANNING

7.1	<i>Awaiting Decision</i>
	DA/2019/0026 Construction of wooden outbuilding for use as shed (retrospective). Grestun House 16, Rugby Road, Kilsby, Northamptonshire, CV23 8XX. Commented 07.02.19.
7.2	DA/2018/1118 6 No. single free standing internally illuminated monolith signs, DIRFT, Kilsby. No comment.
7.2.2	DA/2018/1057 19, Manor Road, Kilsby, Northamptonshire, CV23 8XS. Single storey front, side and rear Extensions. Commented 09.01.19.
7.3	<i>Approved</i>
	DA/2018/1057 19, Manor Road, Kilsby, Northamptonshire, CV23 8XS. Single storey front, side and rear Extensions. Commented 09.01.19. Approved 28.01.19.

8 ACCOUNTS

8.1	Financial Position at 25 th February, 2019. £68,244.80 Monies received: £1569.15, Uncleared chq £560.00 Chqs received for £34.00 and £150.00 to be banked. Accounts to reviewed by Internal Control Cllr Page.
8.2	To consider a request for a grant to Kilsby W.I. for the Get Creative Event in May 2019. (note:2018/2019 KPC village grant budget)
8.3	To consider contributing towards to church roof repairs. (note:2018/2019 KPC village grant budget)
8.4	To note the Internal Audit Report 2018 has been reviewed for approval.
8.5	To review and approve KPC Risk Assessments.
8.6	To review KPC Standing Orders and to approve the addition of Local Government Reorganisation (LGR).
8.7	To approve the Annual Parish Meeting date of Tuesday 7 th May, 2019 at 19.00 hrs prior to the Parish Council meeting.
8.8	To approve Unity Bank Signatory request to add Clare Valentine Banking Key Contact view and submit payments and Michael Margetts Authorise Payments.
8.9	To approve payments as itemised below:-

To Whom Paid	Chq No	Details of Payment	£	Power to Pay
NEST Pension	D/D	Pension 1 st February to 28 th February, 2019.	46.38	LGA(1972) s112
Clare Valentine	BP0423	Clerks Salary	986.46	LGA(1972) s112
HMR & C	BP0424	Tax and NI	90.82	LGA(1972) s112
Clare Valentine Expenses	BP0425	Clerks Expenses	70.31	LGA (1972)s111
Compleat Office Initiatives	BP0426	Invoice No: 93/111683	62.37	LGA (1972)s111
Northants CALC	BP0427	Preparing for Year End Audit	36.00	LGA (1972)s111

CPRE	BP0428	CPRE Annual Membership Renewal Fee	36.00	LGA (1972)s143
Kilsby Guides and Brownies	300141	Village Grant	200.00	LG(MP) Act 1976 s19
Stephen Hartwell	BP0429	Cemetery Maintenance	600.00	Open spaces Act 1906
9	HIGHWAYS / ENVIRONMENTAL ISSUES			
9.1	To discuss updates on footpath for walking from Kilsby towards the first layby bordering the A5 on the left hand side. To note Highways England have a works order for the cutting back of the hedge. The Clerk has again contacted Highways to request they investigate making a safe footpath.			
9.2	To note the Street Doctor report has been chased with NCC Footpaths. Await response. Ref: Height of hedges in Butt's Lane and the overgrown vegetation. EW13 and the reference is 962589 for investigation.			
9.3	To discuss progress with the Pathfinder II Grant (deadline 31 March 2019).			
9.4	To receive an update regarding raising the curb/pavement at the bus stop at Malt Mill (village green side). Highways have been progressed as health and safety issue. NCC advised in Sept 18 it has been added to a "log" of sites should funding become available from any source in the future.			
9.5	To consider request from Parishioners for the PC to contact a residency regarding irresponsible parking. Area PSCO visited and found no parking issues in this identified spot, but has been made aware of irresponsible parking reports around village. Consider reports of issues around the village to PC and what action we can take.			
10	COMMUNITY ENGAGEMENT			
10.1	To receive an update on the progress of the Heritage Board project and decide if the PC wishes to pursue this project at this time, and if so how they are to fund it and what budget (available funds). To note Clerk is in contact with Avant to discuss funding two boards approximatley £2000. Three companies have been selected and aluminium powder coated option is preferred material choice for the lecterns and we are waiting for more information and samples.			
10.2	To receive an update on the Parish Council Notice Board for consideration. To make a decision to replace the Notice Board & decide the budget /and available funds. The quotes are linked to the Heritage project with aim for competitive quotes. We have requested further information from suppliers about the designs.			
10.3	Discuss how the litter picking grant funds will be used/distributed. (Kilsby litter picking is on Saturday 16th March at 9.30am) The school will also be undertaking picks in the village on the 14th and 15th March, 2019.			
10.4	To receive an update for the Best Village Competition. To note the entry closing date is 18th April 2019, Fee £30.00 applies.			
10.5	To discuss the update of the Community Governance Review and consider a response. People living in the parishes concerned are now invited to comment on recommendations during a four-week public consultation Monday 25 February to Monday 25 March 2019. All the proposals can be viewed and commented on at www.daventrydc.gov.uk/parishreview .			
10.6	To discuss the reported closure of The George at Kilsby.			
12	CEMETERY			
12.1	To approve an addition to the existing Steve Hartwell contract covering the Cemetery. The quote is for Two men @ £20.00 per hour each so therefore £40 per hour x two hours = £80.00. This will not include the hedge cutting etc. that would be billed separately. They will only carry out the 2 hours per month if there is work to be done, so this is a maximum cost.			
12.2	To readopt the Kilsby Parish Council Cemetery Rules And Regulations. To note the Clerk met with the Burials Clerk for introduction to procedures. Burial Clerk with PC Clerk to complete inspection review at the Cemetery to update records. Date to be confirmed.			
13	ITEMS FOR NEXT AGENDA			
The next full Parish Council meeting will take place TUESDAY 3rd April, 2019.				