

KILSBY PARISH COUNCIL

NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in Kilsby Village Hall, Rugby Road, Kilsby.

Please inform your Clerk on 07581 490581 if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.

On..... **TUESDAY 5th February, 2019** at 7.30pm

In the Kilsby room of the Kilsby Village Hall, Rugby Road, Kilsby.

Clare E Valentine

28th January, 2018.

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).

Please make yourself known to the Clerk.

Parish Clerk: Mrs C E Valentine, 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR

Tel 07581 490581 e-mail parishcouncil@kilsbyvillage.co.uk

1	APOLOGIES
2	PUBLIC PARTICIPATION Public session limited to 20 mins.
2.1	Parishioners issues
2.2	District Councillors Report
2.3	County Councillor Report
3	DECLARATIONS of INTEREST on the Agenda
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests
3.2	Dispensations – To consider written requests for dispensation of DPI
4	MINUTES
4.1	To approve and sign minutes of Full Council Meeting 8 th January, 2019
5	MATTERS ARISING & not otherwise on the Agenda for information only
5.1	Clerk's Report – no decisions to be made under Agenda Item 5
5.2	Update on Councillor Vacancy
6	GENERAL MATTERS
6.1	To discuss the Community Benefit Fund for Crick and Kilsby. Does the Recreation Ground need any Parish Council assistance in the application process to apply for funds? The closing date is Weds 21 st March, 2019.
6.2	To receive an update on the Youth Club. NAYC (National Association of Youth Clubs) are aware we seek to form a new Youth Club. Information has been submitted to the Kilsby Kronickle and the village website has been updated. Advertising over a wider area to be considered.
6.3	To receive clarification from s106 group which ideas fit within the s106 framework according to DDC? To discuss next stage of these suitable projects. Update if any on the coordination plans with Village Hall following their AGM. To consider the best way for the s106 Group to keep an overview of the total funds available and number of applications.
6.4	To discuss the missing bin and base at the Recreation Ground. Norse have confirmed that they are unable to replaced FOC a bin as it was removed by the previous DDC contractors. They have again offered to quote for a replacement. To decide if the bin should be replaced by KPC. Reconsider quotes from Norse or obtain a quote to relocate a different bin to Recreation Ground.
6.5	To discuss the tender for roundabout advertising. The Customer who advertises has reported that during mowing season last year a contractor accidentally damaged two signs that had to be replaced costing them £120.00. They have kept the damaged signs. Also the current state of the roundabout (this is prior to the January 2019 automotive accident) is overgrown and unkept. Advertising is felt no longer noticeable. They are offering to pay half the fees for this year up to November 2019 £150.00. If the roundabout is made presentable then the full advertising price may be justifiable.

6.6	To consider for the village a defibrillator training event provided by the Community Heartbeat Trust who will need a date from the PC. Cost is £175.00. To note that the village defibrillator does not require servicing and we have been informed that the annual report via Webnos has been completed in January and it has a monthly village check.				
6.7	To agree to the webpage requirements from Vision IT regarding Operation London Bridge.				
6.8	To receive an update on Speedwatch. The Co-ordinator has advised 2 volunteers are not able to attend training until September. We need to therefore consider advertising for more volunteers to make up numbers. It has been confirmed by the Police we are paired with Barby for sharing equipment and Speedwatch volunteer training sessions are between 15 to 19 th June, 0930hrs - 1215hrs.				
6.9	To consider response to the Willoughby Neighbourhood Development Plan - Formal Consultation (Regulation 14). The consultation is taking place from 21 January to 5pm Sunday 10 March 2019. See https://www.willoughbyparishcouncil.org/neighbourhood-plan for more information.				
6.10	To note that on the Post Office website there is an advert for someone to take on the PO in Kilsby. https://runapostoffice.co.uk/home/result/show/kilsby-post-office-rugby-cv23-8xl				
7	PLANNING				
7.1	<i>New Applications</i>				
7.1.1	DA/2019/0026 Construction of wooden outbuilding for use as shed (retrospective). Grestun House 16, Rugby Road, Kilsby, Northamptonshire, CV23 8XX				
7.2	<i>Awaiting Decision</i>				
7.2.1	DA/2018/1118 6 No. single free standing internally illuminated monolith signs, DIRFT, Kilsby.				
7.2.2	DA/2018/1057 19, Manor Road, Kilsby, Northamptonshire, CV23 8XS. Single storey front, side and rear Extensions. Commented 09.01.19.				
7.3	<i>Approved</i>				
7.3.1	DA/2018/1020 Work to tree subject of Tree Preservation Order DA 23. 3, Independent Street, Kilsby, Northamptonshire, CV23 8XL. No comment 07.12.18. Approval TPO 15.01.2019				
8	ACCOUNTS				
8.1	Financial Position at 28 th January, 2019. £68,790.39 Monies received: £1094.79. Chq just received for Burial fees £560.00 to be banked.				
8.2	To consider a request for a grant to Kilsby Guides. (£200.00 paid last year)				
8.3	To consider a request for a grant to Kilsby W.I. for the Get Creative Event in May 2019.				
8.4	To approve payments as itemised below:-				
	To Whom Paid	Chq No	Details of Payment	£	Power to Pay
	NEST Pension	D/D	Pension 1 st January to 31st January, 2019.	£51.28	LGA(1972) s112
	Clare Valentine	BP0417	Clerks Salary	£1082.00	LGA(1972) s112
	HMR & C	BP0418	Tax and NI	£119.61	LGA(1972) s112
	Clare Valentine Expenses	BP0419	Clerks Expenses	£39.86	LGA (1972)s111
	E.ON UK	BP0420	Quarterly Street Lighting	£270.98	Highways Act 1980 s301
	Graham Wheat	BP0421	Fitment of WW1 Memorial Bench	£150.00	Parish Council Act 1957 s.1
	Krishna Enterprises	BP0422	Kilsby Kronickle printing Inv 00012195	£395.00	LGA (1972)s142
9	GOOD NEIGHBOURHOOD SCHEME				
9.1	To note that the two new volunteers for the Good Neighbour Scheme have been passed relevant information. There is an invitation for a DDC Good Neighbour event on 4 th February, 2019 in Moulton. Councillors wishing to attend notify Clerk.				
10	HIGHWAYS / ENVIRONMENTAL ISSUES				
10.1	To discuss updates on footpath for walking from Kilsby towards the first layby bordering the A5 on the right hand side. To confirm Highways England have inspected and created a works order for the cutting back of the hedge and apologised for the issue.				
10.2	To note the reported issue regarding three stiles along the Public Footpath to Crick (high or loose). Information has been relayed to Kilsby Poor Lands Charity who report that for the stile that is broken they are considering quotes to change to a kissing gate.				

10.3	To receive an update on the tree inspection report progress. We have completed an initial survey around Kilsby and we need 100 percent confirmation these trees are owned by KPC and our responsibility before we can then request quotations.
10.4	To receive an update on the height of hedges in Butt's Lane and the overgrown vegetation. This has been reported to Street Doctor and NCC Footpaths (it is EW13) reference 962589 for investigation.
10.5	To discuss progress with the Pathfinder II Grant (deadline 31 March 2019) and we are aiming for 1st March 2019. Progress has been made creating the emergency flood plan and discussions about how the grant can be used for the application process.
11	COMMUNITY ENGAGEMENT
11.1	To receive an update on the progress of the New Heritage Boards and consider timing plan and funding source. Several companies have been contacted and we are awaiting for quotations but a number have arrived with different options all for discussion. We have requested the heritage boards to be in size 0 and lectern style. Number of material options and styles. All have anti-graffiti covering and can print the artwork we supply. We need to obtain separate quotations for a local company or handyman to install.
11.2	To discuss litter picking. Cllr Stainton has agreed dates with DDC for Kilsby to have the litter picking equipment and an advertisement is in the KK for a Village Litter pick taking place on Saturday 16th March at 9.30am. The school will also be undertaking picks in the village on the 14th and 15 th March.
12	CEMETERY
12.1	To discuss the maintenance at the Cemetery. We requested a quote and Cllr Thompson has met with Steve Hartwell at the Cemetery to discuss work required. Quoted for the regular maintenance of the cemetery approx. 2 hrs per month, or when required. The second quote is for a spring tidy; To cut back all bushes and hedges, reposition border stones, topsoil and seed all mud areas and shorten graves and general tidy up. £600.00 + VAT. Mr Hartwell has kindly offered to replace the Cemetery notice board that he previously built approx. 10 years ago which needs replacing. To note: a separate meeting regarding the cemetery has been agreed with Burial Officer, a former KPC Chairman who looked after the Cemetery have knowledge to pass on regarding duties, rules, tasks, with Cllr Fisher, Cllr Thompson and the Clerk on the 7 th February.
12.2	To recommend that the outstanding payment for the balance of £115.00 from the May interment 2018 is written off. It is not possible to request further interment fees from the family of the deceased having investigated.
13	ITEMS FOR NEXT AGENDA
	The next full Parish Council meeting will take place TUESDAY 5th March, 2019.