

KILSBY PARISH COUNCIL

NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in Kilsby Village Hall, Rugby Road, Kilsby.

Please inform your Clerk on 07581 490581 if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.

On..... **TUESDAY 6th November, 2018** at 7.30pm

In the Kilsby room of the Kilsby Village Hall, Rugby Road, Kilsby.

Clare E Valentine

31st October, 2018.

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).

Please make yourself known to the Clerk.

Parish Clerk: Mrs C E Valentine, 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR

Tel 07581 490581 e-mail parishcouncil@kilsbyvillage.co.uk

1	APOLOGIES
2	CO-OPTION to fill CASUAL VACANCY
2.1	To note that there is one vacant seat on the Parish Council and to consider candidates who have expressed an interest in becoming a Councillor and co-opt a suitable candidate.
3	PUBLIC PARTICIPATION Public session limited to 20 mins.
3.1	Parishioners issues
3.2	District Councillors Report
3.3	County Councillor Report
4	DECLARATIONS of INTEREST on the Agenda
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.	
4.1	Declarations of any Disclosable Pecuniary or Other Interests
4.2	Dispensations – To consider written requests for dispensation of DPI
5	MINUTES
5.1	To approve and sign minutes of Full Council Meeting 2 nd October, 2018
6	MATTERS ARISING & not otherwise on the Agenda for information only
6.1	Clerk's Report – no decisions to be made under Agenda Item 5
7	GENERAL MATTERS
7.1	To review and consider how to fill the vacancies for Flood Warden, and Secretary/Treasurer to the Recreation Ground Trustee.
7.2	To consider action plan to recruit volunteers for the Community Speedwatch for the village as the deadline is the 14 th December, 2018 to qualify for next year.
7.3	To review and consider the quotations received for the collection and installation of the WW1 Memorial Bench. 1. £320.00 plus VAT, 2. £45.00 plus materials and a separate collection £30.00 plus VAT. The 3 rd quotation not received.
7.4	To receive update regarding the Replacement Bins - Independent Street and recreation ground and consider if any further action is required now that the bins are on order with Norse/DDC. Clerk progressing.
7.5	To consider and approve Kilsby Parish Council's response to the boundary change request from Crick Parish Council as part of the Community Governance Review. Deadline 17 th November, 2018. See Clerk's letter for approval.
7.6	To receive a report on HGV Car transporters driving through the village at speed taking short cuts and discuss appropriate action.
7.7	To discuss any outstanding matters with the Youth Club and decide action.

8	PLANNING			
8.1	<i>New Applications</i>			
8.1.1	DA/2018/0807 The Old Vicarage, Watling Street, Kilsby, Northamptonshire, CV23 8YA Single storey extension to form garden room and associated works and change of use of outbuildings to games room Comments 7 th November,2018.			
8.2	Awaiting Decision			
8.2.1	DA/2018/0529 Cedar Barn, Watling Street, Kilsby, Northamptonshire, CV23 8UW. Change existing agricultural land to domestic use, proposed garage unit to be erected upon proposal site. a re-consultation regarding proposed amendments to the above application. Kilsby Parish Council previously provided comments (05/09/2018)			
8.3	<i>Appeal decision</i>			
8.3.1	DA/2017/1268 Iverley Lodge 25, Main Road, Kilsby, Northamptonshire, CV23 8XR. Construction of detached dwelling and garage (resubmission) Dismissed 12 th October, 2018.			
8.4	To receive an update on Section 106 and decide next course of action with S106 Working Group and support required.			
9	ACCOUNTS			
9.1	Financial Position at 29 th October, 2018 £74,525.05 Bank reconciliation attached. £18.00 Bank service charge paid 30.09.18.			
9.2	Monies received from 1 st October to the 29 th October 2018 as follows: £577.75			
9.3	Report for Kilsby Kronickle income: Income up-to-date except for June/June £8.50 outstanding possibly change of ownership since?			
9.4	NCC grit bins. PC to review transfer of ownership agreement for signature. Also to consider letter regarding offer of Grit Bin Replenishment Service from a new contractor.			
9.5	Payments for grazing rents at Kilsby Cemetery further information required			
9.7	To approve the purchase of Parish Council Books: 11th Ed Local Council Administration £108.79 (SLCC Membership Discounted Inc. delivery: Order 506270: payment via BACS) Local Councils Explained NCALC: Member rate: £14.99 + p&p* (£5) To be ordered.			
9.8	To approve Clerk for NCALC Course Preparing for Year End Audit 6 February 2019, £36.00.			
9.9	To agree a meeting date for the KPC Budget Computation for next year 2019-2020. In addition new IT equipment to be considered to replace outdated.			
9.10	To consider an appropriate increase in Clerk's hours.			
9.11	To approve payments as itemised below:-			
To Whom Paid	Chq No	Details of Payment	£	Power to Pay
NEST Pension	D/D	Pension 01.01.18 to 31.10.18	38.68	LGA(1972) s112
Clare Valentine	BP0382	Clerks Salary	836.80	LGA(1972) s112
HMR & C	BP0383	Tax and NI	45.71	LGA(1972) s112
Clare Valentine	BP0384	Clerks Expenses	37.16	LGA (1972)s111
Northants CALC	BP0385	Invoice Number 7237 (2 day New Clerk Course)	175.00	LGA (1792) S111
Northants CALC	BP0386	Invoice Number 7219 (GDPR/FOI)	75.00	LGA (1792) S111
S Hartwell Mowing	BP0387	Mowing Inv. No. 732	210.00	Open spaces Act 1906
Groundscape	BP0388	Mowing Inv No. 0145	612.00	Open spaces Act 1906
Krishna Enterprises	BP0389	KK Printing Inv 00011956	335.00	LGA (1972) s142
E.ON Energy Solutions LTD	BP0390	Street Lighting Maintenance Inv. 085621	24.30	HA (1980) s301
E.ON UK	BP0391	Quarterly Street Lighting	270.98	HA (1980) s301
Compleat Office Initiatives	BP0392	Invoice No: 93/110546	106.57	LGA (1792) S111
Daventry District Council	BP0393	WW1 Bench 867305	360.00	LGA (MP) Act 1976 s19
Krishna Enterprises	BP0394	Invoice 00012012	55.00	LGA (1972) s142
M Margetts	BP0395	Travel Expenses training 13.08.18	12.60	LGA (1792) S111
T Moore	BP0396	Travel Expenses Moulton 01.10.2018	24.30	LGA (1792) S111
SLCC	BP0397	Council Book Order 506270	108.79	LGA (1792) S111
NCALC	BP0398	Local Councils Explained	20.99	LGA (1792) S111
R Thompson	300138	Travel Expenses Wooton 10.09.18	16.20	LGA (1792) S111

10	POLICING
10.1	To receive a Crime update from Cllr Moore.
10.2	To receive a report from Cllr Thompson on the Police and Crime Commissioner meeting 23 rd October, 2018.
11	HIGHWAYS / ENVIRONMENTAL ISSUES
11.1	Reported issue regarding three stiles along the Public Footpath to Crick (high or loose). Clerk progressing but still awaiting responses from Footpaths.
11.2	To receive report on mowing for the month of October and approve.
11.3	EW11 Public Right Of Way more information is required to revive this project.
11.4	To receive a report regarding dog fouling along Ashby Road and action required.
11.5	To review any requirement for property and tree inspections and work required including planting.
12	COMMUNITY ENGAGEMENT
12.1	To receive an update on the plans for the New Heritage Boards and decide next stage. To approve the obtaining of new quotations for the Interpretation boards and cost of installation. To consider timing for suitable funding bids for this project.
12.2	To receive an update on the Good Neighbour Scheme and plans and decide what action and support is required.
12.3	To agree communication strategy plan for correspondence with the Parish.
12.4	To Consider uses for the Best Village Competition money, such as poppy bins?
13	CEMETERY
13.1	Cemetery - outstanding payment from interment. No response from Funeral directors consider next action.
14	ITEMS FOR NEXT AGENDA
	The next full Parish Council meeting will take place TUESDAY 4th December, 2018