

KILSBY PARISH COUNCIL

NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in Kilsby Village Hall, Rugby Road, Kilsby. Please inform your Clerk on 07581 490581 if you will not be able to attend. **Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.**

On..... **TUESDAY 2nd October, 2018** at 7.30pm

In the Kilsby room of the Kilsby Village Hall, Rugby Road, Kilsby.

Clare E Valentine

25th September, 2018

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk.

**Parish Clerk: Mrs C E Valentine, 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR.
Tel 07581 490581 e-mail parishcouncil@kilsbyvillage.co.uk**

1	ELECTION OF CHAIRMAN
2	DECLARATION OF ACCEPTANCE OF OFFICE
2.1	To receive and sign a Declaration of Office of Chairman
3	ELECTION OF VICE-CHAIRMAN
4	APOLOGIES
4.1	To receive and approve apologies for absence
5	PUBLIC PARTICIPATION Public session limited to 20 mins.
5.1	To hear any Parishioners issues/views
5.2	To receive a report from District Councillors
5.3	To receive a report from County Councillor
6	TO RECEIVE DECLARATIONS OF INTEREST
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.	
6.1	Declarations of any Disclosable Pecuniary or Other Interests
6.2	Dispensations – To consider written requests for dispensation of DPI
7	MINUTES
7.1	To approve and sign minutes of Council Meeting 4 th September, 2018
8	MATTERS ARISING & not otherwise on the Agenda for information only
8.1	Clerk's update see (appx. A1)
8.2	Any other matters report information only
9	GENERAL MATTERS
9.1	Review all Councillor responsibilities and areas of business as a result of Councillor vacancy and agree any changes and updates.
9.2	To receive a report regarding NCC Grit bin transfer of ownership To consider management of the two identified bins in Manor Road and Devon OX Road and the maintenance, including obtaining quotations to fill the bins. To notify those affected including school. (Appx. B1)
9.3	To receive and consider all location ideas and agree collection/storage for the WW1 Memorial Bench location. Benches are due between 29 th October with a second delivery week commencing the 5 th November and we will be notified to collect from DDC. Consider obtaining quote for its placement.
9.4	To receive update regarding three replacement Bins - Smarts Estate/Manor Road, Independent Street and on Main Road outside the entrance to the Red Lion Car Park. DDC advised the column mounted bins arrived in stock and DDC are waiting on delivery of ground mounted bins for delivery.
9.5	To consider and approve new Privacy GDPR Data Protection ACT 2018 Policy
9.6	To review report from Village Hall regarding youth club and youths on the village hall roof

9.7	To consider for response to West Haddon Parish Council's request about reduction of services available to villages and possible cluster meeting to review together in highlight of County Council changes																																																												
9.8	To receive and consider response to the GA2005 Consultation on Statement of Principles - Gambling Act 2005 (three yearly review) Deadline to respond 2 nd November, 2018.																																																												
10	PLANNING																																																												
10.1	<i>Applications awaiting decision</i>																																																												
10.1.1	DA/2018/0529 Cedar Barn, Watling Street, Kilsby, Northamptonshire, CV23 8UW. Change existing agricultural land to domestic use, proposed garage unit to be erected upon proposal site.																																																												
10.2	<i>Appeals</i>																																																												
10.2.1	DA/2017/1268 Iverley Lodge 25, Main Road, Kilsby, Northamptonshire, CV23 8XR. Construction of detached dwelling and garage (resubmission – awaiting decision)																																																												
10.3	To consider a response regarding Kilsby Conservation Area Appraisal. The draft appraisal document, containing proposals for the boundary, is available to view online: https://www.daventrydc.gov.uk/living/planning-policy/conservation-areas/ Deadline is 15 th October, 2018 at 17.00 hrs																																																												
10.4	To review correspondence regarding Daventry District Council - Community Governance Review. Approve strategy and roll out of Parish Council objection in response to proposal by Crick Parish Council. Deadline 17 th November, 2018. Here are links to the documents on the DDC website. Please read. Crick Parish Council proposal <ul style="list-style-type: none"> • Download the consultation summary document • Have your say via the online survey 																																																												
10.5	To receive a report from Cllr Jenny Fisher and consider a response regarding the Settlements and Countryside Local Plan Part 2 - Proposed Submission Consultation (Regulation 19). Comments invited on legal compliance, duty to co-operate and soundness of the Proposed Plan and the Sustainability Appraisal that accompanies it. View online: https://www.daventrydc.gov.uk/living/planning-policy/part-2-local-plan/ Deadline 5 th October, 2018 16.30 hrs																																																												
10.6	To receive an update from the Clerk regarding Section 106 applications and progress. To consider creating a subcommittee or working group for projects.																																																												
10.7	To consider a request from Barby to second their motion for debate at the Northants CALC AGM Saturday 7 October 2017. They are concerned that farmers can convert their barns into houses under permitted development rights by virtue of the Class Q planning consent.																																																												
11	ACCOUNTS																																																												
11.1	Financial Position at 24 th September, 2018 £54,597.49 Bank reconciliation attached.																																																												
11.2	Monies received from 1 st September to the 24 th September, 2018, £4.50 Advertising, £460.00 Chq Cemetery Fees (Chq £3.61 Wayleave Western Power is banked not yet processed).																																																												
11.3	To approve a 4 th Councillor as a Unity Bank signatory.																																																												
11.4	To approve payments as itemised below:-																																																												
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11.5	To receive, approve External Auditor AGAR report for Chairman and Clerk Signature																																																												
12	POLICING																																																												
12.1	To receive a Crime update from Cllr Moore.																																																												
13	HIGHWAYS / ENVIRONMENTAL ISSUES																																																												

13.1	To consider appointing a Councillor to support the Pathfinder flood investigation/ Community Catchment Presentation project/evening. The DSA Civil Engineer Walk arranged for 1 st November Cllr R Thompson in attendance.
13.2	To consider quotations for the removal of hawthorn and pruning of whitebeam in Devon Ox.
13.3	To consider the report from the Clerk regarding the raising of the curb/pavement at the bus stop at Malt Mill (village green side). Difficult to get on/off bus.
13.4	To consider issues reported issue regarding three stiles along the Public Footpath to Crick (high or loose).
13.5	To receive mowing report for September.
14	COMMUNITY ENGAGEMENT
14.1	To consider community grant application and agree next stage. DDC approved an additional £250,000 for its capital grant budget and parish councils can now make capital grant applications. See link for more information. https://www.daventrydc.gov.uk/living/community-grants/?char=G The first application deadline is 1 st November, 2018.
14.2	To consider forming a project team for the New Heritage Boards designed by Gren Hatton - funding bids including Avant homes.
14.3	To discuss vacancies for Flood Warden, Speedwatch Co-ordinator and Secretary/Treasurer to the Recreation Ground Trustee and decide plan to fill roles.
14.4	To receive a report from Councillor Moore on the Good Neighbour Scheme and the attended event on the 1st October. Agree a plan of action in support of the working group if any additional help is required around the survey.
15	CORRESPONDENCE
15.1	To agree and create a communication strategy plan for correspondence with the Parish. To consider how to share important messages to Residents (i.e. Options to complement a Facebook and website post such as a personal email to either repeat a message or advise the person to look at the website.) This would be doable if we had email listings such as those used by Kilsby Action Group).
16	ITEMS FOR NEXT AGENDA The next full Parish Council meeting will take place TUES 6th November, 2018