MINUTES OF MEETING
of KILSBY PARISH COUNCIL

Held on TUESDAY 10th OCTOBER 2017 **at 7.30pm in Kilsby Village Hall.**

PRESENT**:** Councillor R Dunn, K Adams, J Fisher, B Gent, C Smedley, S Stainton, R Thompson. Clerk. Councillor Rochford arrived at 20.35.
District Councillor C Lomax. 7 members of the public.
Following the resignation of Councillor Reg Dunn, the Vice-chairman chaired the meeting.

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1	**APOLOGIES**	
1.1	Apologies were received and accepted from Councillor Richard Page. (Holiday) PCSO Les Conopo and Duncan Cumming sent apologies. County Councillor M Longley was unable to attend.	
2	**RESIGNATION**	
2.1	Councillor R Dunn submitted a letter of resignation and left the meeting.	
Vice-Chairman Charles Smedley chaired the meeting.		
3.	**CO-OPTION to fill CASUAL VACANCIES**	
3.1	It was noted that the Casual vacancies have been advertised and may be filled by co-option.	
3.2	The Parish Council **resolved** to co-opt Diana King as a parish councillor with effect from next Parish Council meeting.	
4.	**PUBLIC PARTICIPATION**	
	Councillor Smedley declared an interest in discussion relating to 21 Hall Close and left the meeting.	
4.1.1	Parishioners attended the meeting to ask the Parish Council to lodge objections to the Appeal made for a house to the rear of 21 Hall Close.	
4.2 a b c	Police Report – No report was received. Councillor Richard Thompson was appointed as Police Liaison Representative to act as a single point of contact with Northamptonshire Police. PCSO Funding and new management arrangements are currently being looked at and no further information has been received. The Police to be reminded that the Parish Council needs to set its budget and be aware of its cost commitments. Councillor Thompson to attend Police Commissioner briefing on 15th November.	
.3 1. 2. 3. 4. 5. 6. 7.	District Councillor C Lomax reported:- DDC is offering to host the Grand Depart or the finish of the Northamptonshire stage of the Women's Cycling Tour 2018, following the success of the event this year. It has set aside a budget of £50,000 for this. Future decisions relating to fitness and wellbeing will be assessed on whether they benefit rural users. There will be better encouragement and promotion of nominees and clubs in future annual Sports Awards, which this year takes place on 19.10. Information on fitness and wellbeing facilities and clubs in each parish will be publishes on DDC's website. DDC has agreed to apply to be part of the 100% Retained Business Rate scheme pilot. Consultation on the Local Plan Part 2 is now expected to start in November. A5 Member Partnership meeting. The Highways Agency did not attend or give updates either on accident rates or on its maintenance schedule on the A5. DDC has now signed the contract under which Norse will take over the waste collection and other related services next June.	
4.4	County Councillor Longley was unable to attend the meeting.	

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5	**DECLARATIONS of INTEREST on the Agenda**		
5.1	Declarations of Disclosable Pecuniary or Other Interests – Cllr Smedley declared an interest Appeal 3182103 and in Bank Payment BP0283		
5.2	No written requests for dispensation of DPI has been received.		
6	**MINUTES**		
	The Minutes of 5th September 2017 were signed and approved as a correct record, with a typo correction to 11.9.		
7	**APPOINTMENT OF REPRESENTATIVES**		
7.1	It was **resolved** to appoint Cllr J Fisher as representative on Kilsby Village hall committee.		
7.2	It was **resolved** to appoint Councillor R Thompson as Police Liaison representative.		
8	**MATTERS ARISING not otherwise on the Agenda for information only**		
8.1	Vehicle Activate Sign - Cllr Thompson reported that Steve Hartwell is going to help put the sign in place shortly.		
8.2	The Clerk reported that she had attended Northants CALC AGM.		
8.3	It was reported that the Sales Representative at the A361 site is telling potential buyers that there will be no traffic island constructed to make crossing the A361 easier. The Clerk advised that this was a condition prior to first occupation of the dwellings under the Planning Consent. The Clerk was asked to investigate further.		
8.4	**VILLAGE SHOP** An update was received. All households have received a questionnaire and 42.19% have responded. 97% of the responses are positive. The lease with the Red Lion has been agreed but opening hours of the shop will be restricted after 05.30pm due to car park restrictions. Extended hours have been agreed on Mondays. The shop will be housed in a portacabin which will be fitted out by local tradesmen. A village meeting will be held on 19th Oct. Cllr R Thompson to represent the Parish Council. The Council was asked if it will pay for hall hire for the village meeting. – AGENDA Loan repayment conditions and purchase of Portacabin to be agreed – AGENDA.		
9	**PLANNING**		
	Councillor Smedley declared an interest and left the meeting.		
9.1	**APPEAL 3182103 Land to the rear of 21 Hall Close.** It was **resolved** to reiterate the objections previously stated. Kilsby Parish Council to ask that the Lawful Development Certificate which was granted for a Games Room to be disregarded and removed from the Appeal documentation.		
	Councillor Smedley rejoined the meeting.		
9.2	**CONSERVATION AREA APPRAISAL FOR KILSBY** Daventry District Council are carrying out an appraisal of Conservation Areas in the district. The Parish has an opportunity to put forward any area that is consider worthy. This will be publicised in Kilsby Kronickle in Dec.		
9.3	Planning Committee meeting will be held on Tues 17th October to discuss the Application for a temporary building to house a shop to the rear of Red Lion Car Park.		
9.4	*Decisions*		
9.4.1	DA/2017/0510 Land adj. 2 Mount Pleasant Cottages. Construction of detached dwelling. Approved.		
9.5	A request from Stowe IX Churches to pool information on planning was considered. Kilsby PC is willing to send a representative to meet them and asked for dates to be forwarded.		
9.6	DDC has asked if there is a need for Planning Training. It was felt that planning training would be useful and the Council would be prepared to pay about £40 per delegate in line with the cost of Northants CALC training.		
10	**YOUTH CLUB**		
10.1	Councillors Stainton and Rochford have met with the Youth Worker and all attendees will now pay £1.50 per session. The Youth Worker will bank the cash and pay hall hire costs will be met from the Subscriptions. A letter outlining her responsibilities to be sent. – Clerk.		
11	**ACCOUNTS**		
11.1	Financial Position at 30 September 2017- £ 81, 149.95 Bank reconciliation attached.		
11.2	Monies received 31 Aug to 30 Sept 17; £ 560 Cemetery Fees; £120 KK Advert ;		

		ACTION
	£ 1.52 Bank Interest; £ 22955 Precept (50%).	
11.3	**AUDIT** It was **resolved** to approve and accept the audit opinion and certificate from the external auditors BDO LLP, and note the issues raised.	
11.4	Councillor Dunn had checked the payments against invoices. It was **resolved** that all bank payments were approved as listed.	

Payee	Chq No.	Details	£	Power to pay
Information Commissioner	D/D	Subscription	35.00	LGA(1972) s111
Unity Trust Bank	D/D	Quarterly Banking Fee	18.00	LGA(1972) s111
NEST Pension	D/D	Pension 1 to 30 Sept 17	15.70	LGA(1972) s112
Catherine Camp	BP0275	Clerks Salary OCT 2017	677.32	LGA(1972) s112
HMR&C	BP0276	Tax and NI OCT 17	214.64	LGA(1972) s112
Steers Printing	BP0277	KK Printing	336.00	LGA(1972) s142
Stephen Hartwell	BP0278	Mowing Inv 643	210.00	Open Spaces Act 1906
Stephen Hartwell	BP0279	Mowing Inv 645	840.00	Open Spaces Act 1906
Stephen Hartwell	BP0280	Mowing Inv 654	840.00	Open Spaces Act 1906
BDO LLP	BP0281	External Audit Fee	402.00	
Catherine Camp	BP0282	Clerks expenses inc Phone	46.34	LGA(1972) s111
Charles Smedley	BP0283	Expenses	6.75	LGA(1972) s111
Claire Griffin	300101	Youth Club Salary	225.00	LG(MP)A 1976 s19/1

12	**HIGHWAYS / ENVIRONMENTAL ISSUES**	
12.1	NCC Emergency "Pathfinder" initiative. It was **resolved** to contact Chris Spry if he would act Emergency relief warden on behalf of the village. Clerk to contact him again.	
12.2	It was **resolved** that since the majority of residents do not want yellow lines removed from Watling Street, NCC to be asked not to remove them. No 5 Watling Street has rear access for 4 cars off Emery Close.	
12.3	Details of M1 closures between Junction 16 and 19 for Smart Motorway works were passed to Cllr Stainton to be published on the village facebook page. K Adams to include on website.	
12.4	Residents of 17 Barby Lane are still parking illegally on Devon Ox green. Another letter to be sent to them explaining the legal position and that they have been give consent to access their own land by means of a permissive access across the green. Should they not wish to take up the offer of the permissive right, then they must not park on the green as this is illegal.	
12.5	SPEEDWATCH – Feedback on the recent campaign reported it as successful. Thanks to Barbara Almond for coordinating Speedwatch volunteers. It was **resolved** to book Speedwatch for next year but not in the summer holidays.	
12.6	Paint Means Poo Campaign – Councillor Dunn to carry out poo spraying until he moves.	
12.7	It was **resolved** to support a 40mph order on Crick Road, Kilsby.	
12.8	It was **resolved** to write to 7 Barby Road to ask for the Dumpy Bag of rubbish to be removed.	
12.9	A request from Blisworth Council to meet with Kilsby to discuss the impact of DIRFT was considered. Councillor Smedley is happy to meet with them. Suggest that this is co-ordinated with Crick Parish Council.	
12.10	It was reported that the Bus Service will change to provide a 30 min service Mon to Sat. Details to be put on the website.	
12.11	It was reported that the stile across the A5 from "The George" is missing its bottom rung.	
12.12	It was reported that the hedge at Lynn Cottage, Manor Road needs cutting back.	
12.12	A letter to be sent to the house opposite The White House, Chapel St, to ask for tree trimming.	
12.13	Janet Chappell, Kilsby Charity to be asked to remove the padlock from Millennium Wood and put in a kissing gate to allow pedestrian access.	
12.14	The Clerk was asked to enquire whether land to the rear of Main Road, known as The Wash Pit could be purchase as a pocket park? Clerk to contact the land owner.	
13	**CORRESPONDENCE**	
13.1	It was noted that Simon Bovey has been seconded to Northampton Borough Council and will no longer chair the DIRFT liaison committee.	
	Northamptonshire CALC had been emailed to all Councillors.	

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13.3	Details had been received of a Group Oil Buying Club www.oil-club.co.uk		
13.4	Clerks and Councils Direct Magazine had been received.		
13.5	Northampton Association of Youth Clubs Magazine had been received Passed to S Stainton.		
13.6	Request for Volunteers to help Dementia suffers. – A note to be included in Kilsby Kronickle.		
13.7	Health Walk Newsletter – published on the Notice Board.		
14	**CEMETERY**		
14.1	It was **resolved** to allow burial plots to be pre-purchased.		
15	**TRAINING**		
15.1	Setting up Community Shops and Pubs Northants ACRE Tues 24 Oct. No attendees.		
15.2	DDC Good Neighbour Scheme. TUES 21 NOV 11.30 – 3.30pm at Moulton Community Centre. To be included on next Agenda		
16	**ITEMS FOR NEXT AGENDA**		
16.1	To approve new cheque signatory/payment authorisations.		
16.2	BUDGET		

Meeting closed at 21.45 Next Parish Council meeting will take place on **TUES 7th NOVEMBER 17**.

PLEASE NOTE: Whilst every attempt has been made to ensure the accuracy of these minutes they are still subject to confirmation at the next meeting of the Parish Council and as such cannot be construed as the official record of this Meeting until signed by the Chairman.

Signed ……Date: ……..17