KILSBY PARISH COUNCIL

NOTICE OF MEETING

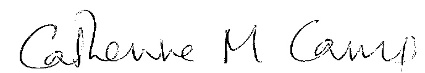
**To members of the Council:** You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in Kilsby Village Hall, Rugby Road, Kilsby.

Please inform your Clerk on 01788 891184 if you will not be able to attend.

**Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.**

On……. **TUESDAY 2nd MAY 2017** at 7.30pm

in the Kilsby room of the Kilsby Village Hall.



27th April 2017

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council’s prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk  
  
Parish Clerk: Mrs C Camp, 18 Kilsby Rd, Barby, Rugby, Warwickshire. CV23 8TT \_\_\_\_\_\_Tel 01788 891184 e-mail [parishcouncil@kilsbyvillage.co.uk](mailto:parishcouncil@kilsbyvillage.co.uk)\_\_\_\_\_\_\_\_\_\_\_

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| **1.** | **ELECTIon OF CHAIRMAN** | | | | | |
| **2** | **DECLARATIONS OF ACCEPTANCE OF OFFICE** | | | | | |
| 2.1 | To receive and sign a Declaration of Office of Chairman | | | | | |
| 2.2 | To receive and sign a Declaration of Office from Co-opted councillor. | | | | | |
| 2.3 | To receive the Register of Interest for new Councillor and any updates forms if required. | | | | | |
| **3.** | **ELECTION OF VICE-CHAIRMAN** | | | | | |
| **4** | **APOLOGIES** | | | | | |
| **5** | **Appointment of Internal Financial Controller** | | | | | |
| **6** | **To confirm cheque signatories and those with on-line payment authorisation** | | | | | |
| **7** | **Review and adopt Standing Orders (Rules of the Council)** | | | | | |
| **8** | **Review and adopt Financial Regulations 2016** | | | | | |
| **9** | **Review of Insurance Cover and Asset Register** | | | | | |
| **10** | **PLANNING COMMITTEE** | | | | | |
| **10**.1 | To Appoint Planning Committee | | | | | |
| 10.2 | To review the terms of reference | | | | | |
| **11** | **APPOINTMENT OF REPRESENTATIVES** | | | | | |
| 11.1 | Appointment of Trustee(s) to Kilsby Village Hall Committee | | | | | |
| 11.2 | Appointment of School Governing representative. (Meetings held once per term) | | | | | |
| 11.3 | Review of “Roles and Responsibilities” | | | | | |
|  | | | | | | |
| **12** | **PUBLIC PARTICIPATION Public session limited to 20 mins.** | | | | | |
| 12.1 | Parishioners issues | | | | | |
| 12.2 | Police Report.- Report from PCSOs; | | | | | |
| 12.3 | District Councillors Report | | | | | |
| 12.4 | County Councillor Report | | | | | |
| **13** | **DECLARATIONS of INTEREST on the Agenda** | | | | | |
| 13.1 | Declarations of any Disclosable Pecuniary or Other Interests | | | | | |
| 13.2 | Dispensations – To consider written requests for dispensation of DPI | | | | | |
| **14** | **MINUTES** | | | | | |
| 14.1 | To agree and sign minutes of Full Council Meeting 4th April 2017 | | | | | |
| **15** | **MATTERS ARISING not otherwise on the Agenda for information only** | | | | | |
| 15.1 | To note that the hedge at 3 Malt Mill Green will be cut back after the bird nesting season. | | | | | |
| **16** | **PLANNING** *New Planning Applications* | | | | | |
| 16.1 | **DA/2017/0302 Provision of additional Car Parking Spaces, Stephensons Court.** | | | | | |
|  | *A decision from Daventry District Council Planning Department is awaited for the following:* | | | | | |
| 16.2.1 | **DA/2017/0299 Hunt House, 33 Main Road.** | | | | | |
| 16.2.2 | **DA/2017/0067 Land at The Limes, 3 Main Road, Kilsby (Amended)** *Planning Committee 26/4* | | | | | |
| 16.2.3 | **DA/2017/0268 Land to the Rear of Hall Close.** | | | | | |
| 16.2.4 | **DA/2016/1008 Land to rear of Refueling Station DIRFT. Construction of HGV sales, service and MOT centre.** | | | | | |
| 16.2.5 | **DA/2017/0313 Highgate House, 5 Rugby Road.** Removal of tree subject to TPO 129 | | | | | |
| 16.3 | *Decisions.* | | | | | |
| 16.3.1 | DA/2017/0120 Extensions. 20 Daventry Rd, Kilsby. APPROVED | | | | | |
| 16.3.2 | DA/2017/0122 LB Consent for demolition of Garage and side link. 2 North Street. APPROVED | | | | | |
| 16.3.3 | DA/2016/1128 Application under section 73 to vary Conditions of planning approval DA/2013/0982 (redevelopment of Truckstop). Stobart Truckstop. APPROVED. | | | | | |
| 16.3.4 | DA/2016/0854 Construction of indoor menage/equestrian facility and associated vehicle parking/turning hardstanding and access. Kilsby Grange, Watling street. APPROVED. | | | | | |
| 16.3.5 | DA/2016/0063 Conversion of barns to 4 dwellings. Watford Gap Farm off A5. REFUSED. | | | | | |
| **16.4** | **Neighbourhood Plan Annual Review**. | | | | | |
| **17** | **ACCOUNTS** | | | | | |
| 17.1 | Financial Position at 31 March 2017- £55,215.96 | | | | | |
| 17.2 | To Review Spend against Budget for Year ending 31 March 2017 | | | | | |
| 17.3 | Monies received 1 Apr 17 to 26 Apr 2017 – None. (50% precept expected shortly) | | | | | |
| 17.4 | Bank Reconciliation to 26th April 2017 £51,896.24 | | | | |  |
| 17.5 | To consider purchase of planters for donation to Kilsby Gardening Club | | | | |  |
| 17.6 | Payments - To approve the payments listed. | | | | |  |
| **To Whom Paid** | | **Chq No** | **Details of Payment** | **£** | Power to Pay | | | |
| NEST Pension | | D/D | Pension 1 to 31 May 17 | 18.16 | LGA(1972) s112 | | | |
| Catherine Camp | | BP0217 | Clerks Salary MAY 2017 | 810.13 | LGA(1972) s112 | | | |
| HMR & C | | BP0218 | Tax and NI | 237.95 | LGA(1972) s112 | | | |
| Catherine Camp | | BP0219 | Phone Bill | 38.08 | LGA(1972)s111 | | | |
| DACT | | BP0220 | Community Transport | 64.52 | LG Rating Act 1997 s26-29 | | | |
| Stephen Hartwell | | BP0221 | Mowing Inv 535 | 840.00 | Open Spaces Act 1906 | | | |
| Stephen Hartwell | | BP0222 | Mowing Inv 543 | 210.00 | Open Spaces Act 1906 | | | |
| Stephen Hartwell | | BP0223 | Mowing Inv 547 | 630.00 | Open Spaces Act 1906 | | | |
| Mr Lee T/A Herbidacious | | BP0224 | Phone Box shelving etc | 48.00 | LGA(1972)s144 | | | |
| St Faiths Church | | BP0225 | Grant towards Mower | 200.00 | Open Spaces Act 1906 | | | |
| Northants CALC | | BP0226 | Subs / Internal Audit fee | 697.53 | Audit Regulations 2011 | | | |
| Catherine Camp | | BP0227 | Clerks Expenses | 37.44 | LGA (1972) s111 | | | |
| Claire Griffin | | 300089 | Youth Club Salary | 75.00 | LG(MP)A 1976 s 19(1) | | | |
| Christina Lomas | | 300090 | Gratuity KK Editor | TBC |  | | | |
| Helen Smedley | | 300091 | Gratuity Burials Clerk | 120.00 |  | | | |
| **18** | **FUNDED PCSOs** | | | | | | |
|  | To report on a meeting with the funding partners and establish the Parish views. | | | | | | |
| **19** | **COMMUNITY SHOP and POST OFFICE** | | | | | | |
|  | To review the current position and agree a way forward. | | | | | | |
| **20** | **CEMETERY FEES To approve an increase in line with Church of England.** | | | | | | |
| **21** | **HIGHWAYS / ENVIRONMENTAL ISSUES** | | | | | | |
| 21.1 | To discuss any highway and Environmental matters which require attention. | | | | | | |
| **22** | **TRAINING To approve “New Councillor Training” Wed 5 July 6.30-9pm Litchborough** | | | | | | |
| **23** | **ITEMS FOR NEXT AGENDA Next meeting will take place TUES 6th JUNE 2017 at 7.30pm** | | | | | | |

**Annual Parish Meeting: Wed 10th May at 7.30pm  
This meeting is not a Parish Council meeting, although it is chaired by the Chairman of the Parish Council. It is a celebration of all that had gone on in the village over the last year, so if you are spokesperson for a Village Organisation come and tell parishioners what you have done.**