KILSBY PARISH COUNCIL

NOTICE OF MEETING

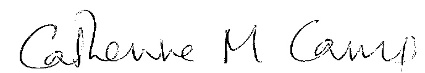
**To members of the Council:** You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in Kilsby Village Hall, Rugby Road, Kilsby.

Please inform your Clerk on 01788 891184 if you will not be able to attend.

**Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.**

On……. **TUESDAY 4th APRIL 2017** at 7.30pm

in the Kilsby room of the Kilsby Village Hall.



30th March 2017

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council’s prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk  
  
Parish Clerk: Mrs C Camp, 18 Kilsby Rd, Barby, Rugby, Warwickshire. CV23 8TT \_\_\_\_\_\_Tel 01788 891184 e-mail [parishcouncil@kilsbyvillage.co.uk](mailto:parishcouncil@kilsbyvillage.co.uk)\_\_\_\_\_\_\_\_\_\_\_

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| **1.** | **APOLOGIES** | | | | | |
| **2** | **CASUAL VACANCY** | | | | | |
| 2.1 | To consider applications to fill the Casual Vacancy by Co-option. | | | | | |
| **3.** | **PUBLIC PARTICIPATION Public session limited to 20 mins.** | | | | | |
| 3.1 | Parishioners issues | | | | | |
| 3.2 | Police Report.- Deployment of PCSOs ; Annual Report; | | | | | |
| 3.3 | District Councillors Report | | | | | |
| 3.4 | County Councillor Report | | | | | |
| **4** | **DECLARATIONS of INTEREST on the Agenda** | | | | | |
| 4.1 | Declarations of any Disclosable Pecuniary or Other Interests | | | | | |
| 4.2 | Dispensations – To consider written requests for dispensation of DPI | | | | | |
| **5** | **MINUTES** | | | | | |
| 5.1 | To agree and sign minutes of Full Council Meeting 7th March 2017 | | | | | |
| **6** | **MATTERS ARISING not otherwise on the Agenda for information only** | | | | | |
|  | Report on Village Litter Pick – 11 March 17 | | | | | |
| **7** | **PLANNING** *New Planning Applications* | | | | | |
| 7.1.1 | **DA/2017/0299 Hunt House, 33 Main Road.** | | | | | |
| 7.1.2 | **DA/2017/0067 Land at The Limes, 3 Main Road, Kilsby (Amended)** | | | | | |
| 7.1.3 | **DA/2017/0268 Land to the Rear of Hall Close.** | | | | | |
| 7.1.4 | **DA/2016/1008 Land to rear of Refueling Station DIRFT. Construction of HGV sales, service and MOT centre.** | | | | | |
| 7.1.5 | **DA/2017/0313 Highgate House, 5 Rugby Road.** Removal of tree subject to TPO 129 | | | | | |
| 7.2 | *Outstanding Applications.* | | | | | |
| 7.2.1 | DA/2017/0120 Single storey front and rear and two storey side extension. 20 Daventry Rd, Kilsby. | | | | | |
| 7.2.2 | DA/2017/0122 Listed Building Consent for demolition of Garage and side link. 2 North Street. | | | | | |
| 7.2.3 | DA/2016/1128 Application under section 73 to vary Conditions of planning approval DA/2013/0982 (redevelopment of Truckstop). Stobart Truckstop. Decision awaited. | | | | | |
| 7.2.4 | DA/2016/0854 Construction of indoor menage/equestrian facility and associated vehicle parking/turning hardstanding and access. Kilsby Grange, Watling street. Decision Awaited. | | | | | |
| 7.2.5 | DA/2016/0063 Conversion of barns to 4 dwellings. Watford Gap Farm off A5. Awaited. | | | | | |
| **8** | **ACCESS REQUEST OVER REGISTERED VILLAGE GREEN** | | | | | |
|  | To decide whether the Legal position needs to be sent to homeowners on Devon Ox Green. | | | | | |
| **9** | **ACCOUNTS** | | | | | |
| 9.1 | Financial Position at 30 March 2017- £55,217.57 Bank reconciliation attached. | | | | | |
| 9.2 | Monies received: £170 Advertising; £260 Cemetery Fee; £4313.60 Grantscape Grant for Cemetery; £1012.89 NCC Mowing contribution. | | | | | |
| 9.3 | To consider bids for Grantscape Community Fund | | | | |  |
| 9.4 | To approve the Audit Plan and Terms of reference for Internal Audit for 2016/17 | | | | |  |
| 9.5 | To approve the Review of Effectiveness of Internal Audit carried out by Cllr Page. | | | | |  |
| 9.6 | To review the level of Fidelity Guarantee (Current level is £250,000) | | | | |  |
| 9.7 | To consider making a grant to St Faiths Church towards cost of Lawn Mower (£1040) | | | | | |
| 9.8 | Payments - To approve the payments listed. | | | | |  |
| **To Whom Paid** | | **Chq No** | **Details of Payment** | **£** | Power to Pay | | | |
| NEST Pension | | D/D | Pension 1 to 30 April 17 | 13.05 | LGA(1972) s112 | | | |
| Catherine Camp | | BP0207 | Clerks Salary APR 2017 | 544.72 | LGA(1972) s112 | | | |
| HMR & C | | BP0208 | Tax and NI | 191.12 | LGA(1972) s112 | | | |
| Barby Parish Council | | BP0209 | Phone Bill | 42.83 | LGA(1972)s111 | | | |
| DACT | | BP0210 | Community Transport | 48.86 | LG Rating Act 1997 s26-29 | | | |
| Stephen Hartwell | | BP0211 | Mowing | 840.00 | Open Spaces Act 1906 | | | |
| Vision ICT | | BP0212 | New Website Charge | 810.00 | LGA(1972) s144 | | | |
| Webbs Computer Services | | BP0213 | Repairs to Laptop | 50.00 | LGA (1972) s 111 | | | |
| Krishna Enterprises | | BP0214 | Printing Apr / May 17 KK | 336.00 | LGA (1972) s 142 | | | |
| Catherine Camp | | BP0215 | Phone Bill (50% with Barby) | 15.87 | LGA(1972) s111 | | | |
| Catherine Camp | | BP0216 | Clerks Expenses | 51.67 | LGA (1972) s112 | | | |
| Claire Griffin | | 300088 | Youth Club Salary | 375.00 | LG(MP)A 1976 s 19(1) | | | |
| **10** | **STAFF SALARY REVIEW** | | | | | | |
|  | To pass a motion that under section 100A of the Local Government Act 1972 due to the confidential nature of the matters next to be discussed relating to Clerks Pay and conditions the press and public be asked to leave the meeting. | | | | | | |
|  | To review the hours worked by the Clerk – currently 12 hours per week and to consider whether to award an additional salary point. (Information sheet included with Agenda) | | | | | | |
| **11** | **WEBSITE** | | | | | | |
|  | To consider whether the website should be set up to allow different users access to different pages or whether anyone being given access should be able to access the whole website.  Access to individual pages will cost £75. | | | | | | |
| **12** | **HIGHWAYS / ENVIRONMENTAL ISSUES** | | | | | | |
| 12.1 | SPEEDWATCH | | | | | | |
| 12.2 | Bench seat near the new Post Box. | | | | | | |
| 12.3 | Position of VAS on Main Road. – date of site visit with Steve Barber awaited. | | | | | | |
| 12.4 | To note that Street names for A361 Site will be Normandy Fields Way and Longhouse Road. | | | | | | |
| 12.5 | Heritage Sign Boards | | | | | | |
| 12.6 | Information Sign Boards | | | | | | |
| 12.7 | Parking on Pavements | | | | | | |
| 12.8 | Any other highway matters | | | | | | |
| **13** | **CEMETERY** | | | | | | |
| 13.1 | Grass Seeding | | | | | | |
| 13.2 | To approve Cemetery Risk Assessment as carried out by Cllr Smedley and agree any actions required | | | | | | |
| 13.3 | To approve an increase in Cemetery fees in line with Church of England burial fees of £ 312.  Propose an increase from £225 to £275 for Exclusive Right of burial, and from £260 to £312 for interment so that it is in line with Church of England. | | | | | | |
| **14** | **YOUTH CLUB -** L Rochford | | | | | | |
| **15** | **VILLAGE HALL** - B Almond | | | | | | |
| **16** | **ITEMS FOR NEXT AGENDA Next meeting will take place TUES 2nd MAY 2017 at 7.30pm** | | | | | | |