

**KILSBY PARISH COUNCIL  
NOTICE OF MEETING**

TUESDAY 16<sup>th</sup> April 2024 at 7.30pm

To members of the Council: **You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in the Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby.**

**Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.**



Emma Gibson – Parish Clerk

11<sup>th</sup> April 2024

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted, (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting in any way.

Parish Clerk: Mrs E Gibson, 14 The Scarplands, Duston, Northampton NN5 6EY  
e-mail [parishcouncil@kilsbyvillage.co.uk](mailto:parishcouncil@kilsbyvillage.co.uk)

Tel: [07547113996](tel:07547113996)

<b>1</b>	<b>APOLOGIES</b>
1.1	To receive apologies for absence.
<b>2</b>	<b>PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i></b>
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.
2.2	To receive reports either written or verbal from West Northamptonshire Councillors.
<b>3</b>	<b>DECLARATIONS OF INTEREST</b>
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests.
3.2	Dispensations: To consider written requests for dispensation of DPI.
<b>4</b>	<b>MINUTES</b>
4.1	To approve and sign minutes of the Parish Council meeting held on Tues 12 <sup>th</sup> March 2024
<b>5</b>	<b>MATTERS ARISING (For information only).</b>
5.1	To note the Clerk's report.
5.2	Any other matters arising from the Minutes not otherwise on the Agenda.
<b>6</b>	<b>POLICE MATTERS</b>
6.1	To receive any update and PLR report.
<b>7</b>	<b>PLANNING (click on the hyperlinks to view the planning application documents).</b>
7.1	<p><i>Application for consideration:</i></p> <ul style="list-style-type: none"> <li>• <b>Crick Solar Farm:</b> PC have been contacted by Crick Solar Farm to meet to discuss the farm's proposed Community Benefit Fund. Council to discuss and decide who/whether to attend.</li> <li>• <b>West Northants Local Plan Regulation 18 Draft Consultation:</b> Council to discuss delegation to the Planning Committee to draft and provide a response by 2 June 2024. <a href="#">Have your say on West Northamptonshire's new draft Local Plan - West Northamptonshire Council - Citizen Space.</a></li> </ul>
7.2	<p><i>Applications approved or outstanding: West Northants Council –Daventry Area Planning Department:</i></p> <p><a href="#">2023/5149/LBC</a>: Non determination –<b>APPEAL</b>                      <a href="#">WND/2021/0777</a>:  <a href="#">2023/5148/FULL</a>: Non determination-<b>APPEAL</b>                      <a href="#">2023/5783/MAF</a>: <b>Outstanding</b>  <a href="#">WND/2022/1084</a>: <b>Outstanding</b>    <a href="#">WND/2023/0143/LBC</a>: <b>Outstanding</b>  <a href="#">2023/7641/FULL</a>: <b>Outstanding</b>    <a href="#">2024/0078/FULL</a>: <b>Approved</b></p>
<b>8</b>	<b>ACCOUNTS</b>
8.1	To note the Bank Reconciliations dated 31 <sup>st</sup> March 2024: £56,542.82

8.2	To approve payments as follows including any payments received between 11 <sup>th</sup> April 2024 and 16 <sup>th</sup> April 2024:				
To Whom Paid	Method	Details of Payment	£	VAT	Ex VAT
02	DD	Office phone Mar 24	25.20	4.20	21.00
HMRC	BT	PAYE Mar 24	-----		
Clerk	BT	Mar 24 Salary	-----		
NEST	DD	Mar 24 Pension	-----		
DCK	BT	Payroll Mar 24	36.00	6.00	30.00
SSE	DD	Street-lighting electricity	177.71	11.50	166.08
Kilsby Gardening	BT	Village Planter up-keep grant	500.00		
Steers Printing	BT	Newsletter printing	460.00		
Vision ICT	BT	Website admin	92.40	15.40	77.00
Mr Gibbs	BT	Cemetery overpayment error	170.00		
DCK Payroll	BT	PAYE End of year	36.00	6.00	30.00
NCALC	BT	Yearly subscription 24/25	1003.19	68.40	934.79
Norse	BT	Cemetery hedges	360.00	60.00	300.00
SSE	DD	Street lighting electricity Feb 24	44.40	2.12	42.28
Unity Bank	BT	Service charge	18.00		
Mrs Peake	BT	KK equipment for editing team	419.38		
Zurich	BT	Insurance renewal 2024-25	730.22		
8.3	<b>Income:</b> Burial £320.00 Phone share: Totalling £20.38				
8.4	<b>Website:</b> Update to be received from working party.				
8.5	<b>Council credit card:</b> Council to consider getting a credit card that could be used for purchases that cannot be paid for via bank transfer/invoice, in line with financial regulations. Council to consider and make a resolution as required.				
9	<b>COMMUNITY</b>				
9.1	<b>Future Projects for KPC and Community Green Space working party:</b> Council to receive any update and discuss s106 money in relation to a Community Green Space and any other projects in the village.				
9.2	<b>Climate Change:</b> Council to receive update and make any resolution required.				
9.3	<b>Village Litter Pick:</b> Council to discuss village litter picking, and purchasing of equipment.				
9.4	<b>D-Day 80:</b> Council to discuss taking part in the D-DAY 80 commemorations, 6 <sup>th</sup> June 2024.				
9.5	<b>EMAS First Responder CPR session:</b> Council to discuss the running of a CPR session.				
10	<b>HIGHWAYS AND OPEN SPACES</b>				
10.1	To receive any update: <ul style="list-style-type: none"> <li>• <b>Village speeding and speeding limits:</b> Council to discuss up to date position after meeting with WNC Highways.</li> <li>• <b>Tree planting on problem verges in village:</b> Council to discuss and make a resolution.</li> <li>• <b>Bridle Path:</b> Correspondence received regarding the condition of the bridle path in the village. Council to discuss.</li> <li>• <b>The George:</b> Council to discuss parking at the George and anyway to help this.</li> <li>• <b>Cemetery path:</b> Council to consider quotation for cleaning of path.</li> </ul>				
11	<b>CORRESPONDENCE</b>				
11.1	Correspondence received between 11 <sup>th</sup> April 2024 and 16 <sup>th</sup> April 2024 to be discussed. <ul style="list-style-type: none"> <li>• <b>Notice of road closure:</b> A428 Rugby Road, Crick and Kilsby. Will be closed to through traffic for two weekends with work expected to commence on the 10<sup>th</sup> May 2024. WNC are intending to resurface the carriageway between the two A5 roundabouts, there will be a diversion via the A5.</li> </ul>				
12	<b>ITEMS FOR NEXT AGENDA</b>				
12.1	Council to discuss items for next agenda.				

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday May 14th 2024 at 7.30pm