

**KILSBY PARISH COUNCIL
NOTICE OF MEETING**

TUESDAY 14TH NOVEMBER 2023 at 7.30pm

To members of the Council: **You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in the Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby.**

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.



Emma Gibson – Parish Clerk

8th November 2023

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted, (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting in any way.

Parish Clerk: Mrs E Gibson, 14 The Scarplands, Duston, Northampton NN5 6EY
e-mail parishcouncil@kilsbyvillage.co.uk

Tel: [07547113996](tel:07547113996)

1	APOLOGIES		
1.1	To receive apologies for absence.		
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i>		
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.		
2.2	To receive reports either written or verbal from West Northamptonshire Councillors.		
3	DECLARATIONS OF INTEREST		
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.			
3.1	Declarations of any Disclosable Pecuniary or Other Interests.		
3.2	Dispensations: To consider written requests for dispensation of DPI.		
4	MINUTES		
4.1	To approve and sign minutes of the Parish Council meeting held on Tues 10 th October 2023.		
5	MATTERS ARISING (For information only).		
5.1	To note the Clerk's report.		
5.2	Any other matters arising from the Minutes not otherwise on the Agenda.		
6	POLICE MATTERS		
6.1	To receive any up-date.		
7	PLANNING (click on the hyperlinks to view the planning application documents).		
7.1	<p><i>Application for consideration:</i></p> <p>2023/7379/FULL: Proposed new switch rooms, Tesco Daventry International Rail Freight Terminal.</p> <p>2023/7219/FULL: Construction of new detached double garage. Field View Cottage. Watling Street, Kilsby.</p> <p>2023/7494/TPO: Notification of tree work Spring Close 9 Watling Street, Kilsby.</p> <p>Rugby Borough Local Plan – Issues and Options Consultation: Local Plan review - Issues and Options consultation Rugby Borough Council : Responses due by 2nd Feb 2023.</p>		
7.2	<p><i>Applications approved or outstanding: West Northants Council –Daventry Area Planning Department</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>WND/2021/0777: Outstanding</p> <p>2023/5148/FULL: Non determination-APPEAL</p> <p>WND/2022/1084: Outstanding</p> <p>WND/2023/0143/LBC: Outstanding</p> <p>2023/6503/FULL: Approved</p> </td> <td style="width: 50%; vertical-align: top;"> <p>2023/5149/LBC: Non determination -APPEAL</p> <p>2023/5783/MAF: Outstanding</p> <p>WND/2023/0067: Outstanding</p> <p>2023/6996/FULL: Outstanding</p> </td> </tr> </table>	<p>WND/2021/0777: Outstanding</p> <p>2023/5148/FULL: Non determination-APPEAL</p> <p>WND/2022/1084: Outstanding</p> <p>WND/2023/0143/LBC: Outstanding</p> <p>2023/6503/FULL: Approved</p>	<p>2023/5149/LBC: Non determination -APPEAL</p> <p>2023/5783/MAF: Outstanding</p> <p>WND/2023/0067: Outstanding</p> <p>2023/6996/FULL: Outstanding</p>
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8	ACCOUNTS					
8.1	To note the Bank Reconciliations dated 31 st October 2023. £74,877.43					
8.2	To approve payments as follows including any payments received between 8 th November 2023 and 14 th November 2023:					
	To Whom Paid	Method	Details of Payment	£	VAT	Ex VAT
	Kilsby Village Hall	BT	Sep And Oct hall hire meetings	52.50		
	Clerk	BT	Oct 23 salary	1055.50		
	HMRC	BT	Oct 23 PAYE	178.07		
	NEST	DD	Oct 23 Pension	85.31		
	O2	DD	Office phone Oct 23	28.24	4.71	23.53
	DCK Payroll	BT	Payroll Oct 23	36.00	6.00	30.00
	WNC Norse	BT	Mowing INV 000892	1796.86	299.48	1497.38
	E.ON	BT	New street light o/side school	1664.40	277.40	1387.00
	WNC Norse	BT	Flower bed maintenance	197.28	32.88	164.40
	Vision ICT	BT	Website admin	92.40	15.40	77.00
	Vision ICT	BT	PC Email account	21.60	3.60	18.00
	Burials Officer	BT	Cemetery Gratuity	150.00		
	E.On	BT	Streetlight repair	28.16	4.69	23.47
8.3	Income: Newsletter ads totalling: £140.00			Burials totalling: £445.00		
8.4	Website: Up-date to be received from working party.					
8.5	Budget 24/25: Councillors to discuss and agreed the 24/25 Budget and set the precept.					
8.6	Cemetery Office Filing Cabinet: Council to approve purchase of filing cabinet for burials paperwork.					
9	COMMUNITY					
9.1	Future Projects for KPC and Community Green Space working party: Council to receive any up-date and discuss s106 money in relation to a Community Green Space and any other projects in the village.					
9.2	Climate Change: Council to receive up-date and make any resolution required.					
9.3	Village shop: Council to discuss current position and make a resolution as required.					
9.4	Bench Kings Coronation: Council to consider options for bench as price of metal bench has increased considerably since last meeting.					
10	HIGHWAYS AND OPEN SPACES					
10.1	To receive any update: <ul style="list-style-type: none"> • Resident request for new dog bin: Council to consider request for a new dog bin near the churchyard or the top of Church Walk. Cost estimate £360 for the purchase of the bin and £320 per annum to empty it. • Guidance on REC use: Council to discuss the need for information regarding REC use. • Parking in the village: Resident email regarding poor parking in the village. 					
11	CORRESPONDENCE					
11.1	Correspondence received between 8 th November and 14 th November 2023 to be discussed.					
12	ITEMS FOR NEXT AGENDA					
12.1	Council to discuss items for next agenda.					

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 9th January 2024 at 7.30pm