

**KILSBY PARISH COUNCIL
NOTICE OF ANNUAL MEETING**

TUESDAY 9th MAY 2023 at 7.30pm

To members of the Council:

You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in the Main Hall of KILSBY Village Hall, Rugby Road, Kilsby.

Please inform your Clerk on 07715651904 if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.



Emma Gibson – Parish Clerk

3rd May 2023

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted, (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting in any way.

**Parish Clerk: Mrs E Gibson, 14 The Scarplands, Duston, Northampton NN5 6EY
Tel 07751651904 e-mail parishcouncil@kilsbyvillage.co.uk**

1	Election of Chairman.
2	To receive signed Declaration of Acceptance of Office of Chairman.
3	Election of Vice-Chairman.
4	Apologies.
6	To review time and place of meetings.
7	To appoint members to the Planning Committee and review Terms of Reference.
8	To adopt Standing Orders 2018 (revised 2020).
9	To adopt Financial Regulations.
10	To review Annual Insurance Cover.
11	To review Asset Register.
12	To review Council's Risk Assessment.
13	To approve the appointment of Northants CALC as Data Protection Officer.
14	Appointment of Representatives to external bodies; School Governing Body and Police Liaison Representative.
15	To review Council Policies see http://www.kilsbyvillage.co.uk/Publications_11264.aspx
16	General Power of Competence: Council is to readopt the General Power of Competence since the Council is eligible to do so. The conditions for eligibility are set out in the Statutory Instrument, Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. For a local council to become eligible it must confirm at a full council meeting (or at the Annual Council Meeting after an election) that: <ul style="list-style-type: none">• the Clerk is qualified to one of the two sector-specific qualifications and has upgraded those qualifications to cover the General Power of Competence and• two-thirds of the Council has stood for election. The Council meets both of these criteria. It is recommended that the Parish Council resolves that it meets the eligibility criteria to exercise the General Power of Competence as defined in the Parish Council (General Power of Competence) (Prescribed Conditions) Order 2012 and therefore adopt the power for the coming year.
17	PUBLIC PARTICIPATION (Max 20 Mins)
17.1	To hear any issues which members of the public wish to bring to the Council's attention.
18	DECLARATION OF INTERESTS
18.1	To receive any declarations of interest.
19	MINUTES
19.1	To approve and sign the Minutes of the meeting of 11 th April 2023.
20	MATTERS ARISING
20.1	Any matters requiring an update not otherwise on the Agenda.
21	PLANNING
	<i>To provide responses in the capacity of consultee on the following planning applications. Theses may be viewed by clicking the blue hyper-link,</i>

26.4	S106 Money: Up-date to be received regarding s106 application and any resolution which may be necessary to be considered.
27	CEMETERY
27.1	Improvements to cemetery: Council to consider quote for work to cemetery.
28	CORRESPONDENCE
28.1	<ol style="list-style-type: none"> 1. Planting around Kilsby Lane Transformer: Council to discuss resident request for additional planting around the transformer. Council to discuss and make a resolution. 2. Yew Trees on Church Walk: Resident concerned that of the three Yew Trees that were planted one was planted in error as it is an English Yew and as such will grow much larger than the other two. The resident would like the PC to consider these trees and whether the English Yew should be replaced or have some maintenance work undertaken. Council to discuss and make a resolution. 3. NACRE Membership renewal: Council to consider renewal of NCARE membership at a cost of £36.00 per annum.
29	ITEMS FOR NEXT AGENDA

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 13th June 2023 at 7.30pm