

**KILSBY PARISH COUNCIL
NOTICE OF MEETING**

TUESDAY 11th APRIL 2023 at 7.30pm

To members of the Council: **You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in the Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby.**

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.



Emma Gibson – Parish Clerk

31st March 2023

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted, (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting in any way.

Parish Clerk: Mrs E Gibson, 14 The Scarplands, Duston, Northampton NN5 6EY
e-mail parishcouncil@kilsbyvillage.co.uk

Tel [07751651904](tel:07751651904)

1	APOLOGIES				
1.1	To receive apologies for absence.				
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i>				
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.				
2.2	To receive reports either written or verbal from West Northamptonshire Councillors.				
3	DECLARATIONS OF INTEREST				
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.					
3.1	Declarations of any Disclosable Pecuniary or Other Interests.				
3.2	Dispensations: To consider written requests for dispensation of DPI.				
4	MINUTES				
4.1	To approve and sign minutes of the Parish Council meeting held on Tues 14 th March 2023.				
5	MATTERS ARISING (For information only).				
5.1	To note the Clerk's report.				
5.2	Any other matters arising from the Minutes not otherwise on the Agenda.				
6	POLICE MATTERS				
6.1	To receive a report from the Police Liaison Representative – Councillor C Thompson.				
7	PLANNING (<i>click on the hyperlinks to view the planning application documents</i>).				
7.1	WND/2023/0169: Cornercroft 19 Middle Street, Kilsby. Demolition of existing garage and construction of replacement and front extension. Davenport District Council (davenportycouncil.gov.uk)				
7.2	<i>Applications approved or outstanding: West Northants Council -Davenport Area Planning Department</i> WND/2021/0777: Outstanding WND/2023/0044: APPROVED https://selfservice.davenportycouncil.gov.uk/NorthgatePublicDocs/00207686.pdf WND/2022/1084: Outstanding				
8	ACCOUNTS				
8.1	To note the Bank Reconciliations dated 31 st March 2023.				
8.2	To approve payments as follows including any payments received between 31 st Mar and 11 th April 2023:				
To Whom Paid	Method	Details of Payment	£	VAT	Ex VAT
Clerk	BT	April mileage and homeworking expenses	36.80		

Clerk	BT	March salary	875.46		
NEST	BT	Pension contribution March	78.16		
HMRC	BT	PAYE March	245.90		
DCK Payroll	BT	March Payroll	36.00	6.00	30.00
Lords Electrical	BT	Community Café Grant – Hob replacement	234.00		
Hotline Merchandise	BT	Coronation Mugs	793.44	132.24	661.20
E.On	BT	Street-lighting repairs Inv 117318	97.20	16.20	81.00
SSE	DD	Street-lighting electricity	144.65		
8.3	Income: Cemetery: £100.00 WNC Litter-pick grant: £724.83				
8.4	Website: Up-date to be received from working party.				
8.5	Cemetery maintenance: Council to discuss any work needed to clean and tidy the cemetery area and benches appropriate resolution made.				
8.6	E.On Street lighting Maintenance: The E.On service contract price is increasing as of 1 st April 2023, the first increase since 2007. It is an increase of £8 per LED light per annum (ex VAT) and £22 per non-LED per annum (ex VAT). KPC has the responsibility for a total of 82 Lights, 2 of which are non-LED. The increase for KPC would be £684 per annum. Council to discuss and make a resolution regarding the continuation of the contract.				
8.7	KPC storage: Council to discuss the storage needs of documents and parish property. Council to make a resolution as required.				
9	COMMUNITY				
9.1	Future Projects for KPC and Community Green Space working party: Council to receive any up-date and discuss s106 money in relation to a Community Green Space and any other projects in the village.				
9.2	Village Shop: Up-date to be received regarding the debenture. Council to make a resolution as necessary.				
9.3	Telephone box: Telephone box needs a tidy and repainting. Council to discuss any quotes received for repainting of the phone box.				
9.4	King's Coronation: Council to discuss any plans in the village for the King's Coronation that can be supported by the Council.				
9.5	Climate change: Cllr Massey to provide an up-date on Climate change matters.				
10	HIGHWAYS				
10.1	Butts Lane: Council to consider any quotes received for the surfacing of the remaining unsurfaced path.				
10.2	No Mow May: Council to consider taking part in "No Mow May", and identify any areas of the village that maybe suitable for this scheme.				
10.3	Double yellow lines Main Road: Up-date to be received after ROSPA contact.				
11	CORRESPONDENCE				
11.1	Correspondence received between 31 st March and 11 th April 2023 to be discussed. <ol style="list-style-type: none"> 1. Repair shop: Letter from a resident regarding the possibility of setting up a Kilsby repair workshop. The concept is a monthly repair shop in the village where skilled people would volunteer to repair and mend items. Council to discuss any up-date and make any necessary resolution. 2. A5 footbridge: Resident enquiry made via Facebook as to whether a footbridge over the A5 could be installed. Council to discuss. 				
12	ITEMS FOR NEXT AGENDA				
12.1	Council to discuss items for next agenda.				

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 9th May 2023 at 7.30pm