

**KILSBY PARISH COUNCIL  
NOTICE OF MEETING**

TUESDAY 10<sup>TH</sup> OCTOBER 2023 at 7.30pm

To members of the Council: **You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in the Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby.**

**Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.**



Emma Gibson – Parish Clerk

4<sup>th</sup> October 2023

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted, (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting in any way.

Parish Clerk: Mrs E Gibson, 14 The Scarplands, Duston, Northampton NN5 6EY  
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Tel: [07547113996](tel:07547113996)

<b>1</b>	<b>APOLOGIES</b>
1.1	To receive apologies for absence.
<b>2</b>	<b>PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i></b>
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.
2.2	To receive reports either written or verbal from West Northamptonshire Councillors.
<b>3</b>	<b>DECLARATIONS OF INTEREST</b>
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests.
3.2	Dispensations: To consider written requests for dispensation of DPI.
<b>4</b>	<b>MINUTES</b>
4.1	To approve and sign minutes of the Parish Council meeting held on Tues 12 <sup>th</sup> September 2023.
<b>5</b>	<b>MATTERS ARISING (For information only).</b>
5.1	To note the Clerk's report.
5.2	Any other matters arising from the Minutes not otherwise on the Agenda.
<b>6</b>	<b>POLICE MATTERS</b>
6.1	To receive any up-date.
<b>7</b>	<b>PLANNING (click on the hyperlinks to view the planning application documents).</b>
7.1	Application for consideration: <a href="#">WND/2023/0143/LBC</a> Listed building consent, White House, 3 Chapel Street Kilsby. <a href="#">2023/6996/FULL</a> Cornercroft 19 Middle Street Kilsby CV23 8XT, Demolish existing garage and workshop and replace with new open plan garage. To introduce a brick plinth with render over to the whole property and introduce a new porch to the principal entrance door.
7.2	Applications approved or outstanding: West Northants Council -Daventry Area Planning Department <a href="#">WND/2021/0777</a> : Outstanding <span style="float: right;"><a href="#">2023/5149/LBC</a>: Outstanding</span> <a href="#">2023/5148/FULL</a> : Outstanding <span style="float: right;"><a href="#">2023/5783/MAF</a>: Outstanding</span> <a href="#">WND/2022/1084</a> : Outstanding <span style="float: right;"><a href="#">WND/2023/0067</a>: Outstanding</span> <a href="#">2023/6047/FULL</a> : Refused <span style="float: right;"><a href="#">2023/6374/TPO</a>: Approved</span>
<b>8</b>	<b>ACCOUNTS</b>
8.1	To note the Bank Reconciliations dated 30 <sup>th</sup> September 2023. £79,736.15

8.2	To approve payments as follows including any payments received between 4 <sup>th</sup> October 2023 and 10 <sup>th</sup> October 2023:				
To Whom Paid	Method	Details of Payment	£	VAT	Ex VAT
CK Payroll	BT	Sep 23 Payroll	36.00	6.00	30.00
O2	DD	Office phone KPC Sept	25.20	4.20	21.00
Vision ICT	BT	Website management	92.40	15.40	77.00
Clerk	BT	Sep 23 Salary	905.70		
HMRC	BT	PAYE Sep 23	327.87		
NEST	DD	Sep 23 pension	85.31		
Kilsby WI	BT	Climate change event refreshments	35.00		
Grenadier Grounds	BT	Butt Lane path	9600.00	1600.00	8000.00
RBL Poppy Appeal	BT	Poppy wreath	50.00		
E.On	BT	Streetlight repair	348.00	58.00	290.00
Cordwood Tree Services	BT	Maintenance green works	130.00		
Cordwood Tree Services	BT	Maintenance storm damage	80.00		
Kilsby Village Hall	BT	Meeting hire	99.00		
DCK Payroll	BT	Sep 23 payroll	36.00	6.00	30.00
Skyward graphic	BT	Replacement sign base	102.00	17.00	85.00
WN Norse	BT	Mowing Sep 23	1796.86	299.48	1497.38
Steers Printing	BT	Newsletter #14500	500.00		
Vision ICT	BT	Website management	92.40	15.40	77.00
8.3	<b>Income:</b> Bank interest: £320.80 East Haddon PC Phone share: £4.72 WNC 2 <sup>nd</sup> Precept payment: £27,290.00				
8.4	<b>Website:</b> Up-date to be received from working party.				
8.5	<b>Budget 24/25:</b> Councillors to discuss and identify any items/projects to be considered in budget preparations.				
<b>9</b>	<b>COMMUNITY</b>				
9.1	<b>Future Projects for KPC and Community Green Space working party:</b> Council to receive any up-date and discuss s106 money in relation to a Community Green Space and any other projects in the village.				
9.2	<b>Village Commemoration of King's Coronation:</b> Council to consider if they would like to have something in the village to mark the King's Coronation.				
9.3	<b>Climate Change:</b> Council to receive up-date and make any resolution required.				
9.4	<b>Assets of Community Value:</b> Cllr Parker to discuss.				
9.5	<b>Village shop:</b> Council to discuss current position and make a resolution as required.				
<b>10</b>	<b>HIGHWAYS AND OPEN SPACES</b>				
10.1	To receive any update: <ul style="list-style-type: none"> <li>Update regarding speed and traffic data.</li> <li>Parking issues The George Public House. Council to discuss and make a resolution as required.</li> <li>Council to consider mowing contract for 24-25 and quotations received.</li> </ul>				
<b>11</b>	<b>CORRESPONDENCE</b>				
11.1	Correspondence received between 4 <sup>th</sup> October and 10 <sup>th</sup> October 2023 to be discussed.				
<b>12</b>	<b>ITEMS FOR NEXT AGENDA</b>				
12.1	Council to discuss items for next agenda.				

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 14<sup>th</sup> November 2023 at 7.30pm