

**KILSBY PARISH COUNCIL
NOTICE OF MEETING**

TUESDAY 14th March 2023 at 7.30pm

To members of the Council: **You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in the Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby.**

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.



Emma Gibson – Parish Clerk

8th March 2023

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted, (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting in any way.

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Tel [07751651904](tel:07751651904)

1	APOLOGIES
1.1	To receive apologies for absence.
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i>
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.
2.2	To receive reports either written or verbal from West Northamptonshire Councillors.
3	DECLARATIONS OF INTEREST
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests.
3.2	Dispensations: To consider written requests for dispensation of DPI.
4	MINUTES
4.1	To approve and sign minutes of the Parish Council meeting held on Tues 14 th February 2023.
5	MATTERS ARISING (For information only).
5.1	To note the Clerk's report.
5.2	Any other matters arising from the Minutes not otherwise on the Agenda.
6	POLICE MATTERS
6.1	To receive a report from the Police Liaison Representative – Councillor C Thompson.
7	PLANNING (click on the hyperlinks to view the planning application documents).
7.1	<i>New Applications – WND/2022/1084 Installation and operation of renewable energy generating station. Land to the North of Field View Cottage, Watling Street, Kilsby response due 29.03.2023</i>
7.2	<i>Applications Approved or outstanding: West Northants Council -Daventry Area Planning Department WND/2021/0777: Outstanding WND/2023/0044: Outstanding</i>
7.3	Neighbourhood Plans: Correspondence received from Roade PC regarding concerns that developers are attempting to circumvent Neighbourhood Plans. As a Kilsby is a parish with a Neighbourhood Plan RPC are looking for support when they address the WNC Planning Committee in April. Council to discuss and made an appropriate resolution.
8	ACCOUNTS
8.1	To note the Bank Reconciliations dated 28 th February 2023.

8.2	To approve payments as follows including any payments received between 8 th Mar and 14 th Mar 2023:				
To Whom Paid	Method	Details of Payment	£	VAT	Ex VAT
Clerk	BT	March mileage and homeworking expenses	47.60		
Clerk	BT	Feb salary	875.46		
NEST	BT	Pension contribution Feb	78.16		
HMRC	BT	PAYE Feb	245.90		
DCK Payroll	BT	Feb Payroll	36.00	6.00	30.00
C Thompson	BT	Reimbursement Neighbourhood Watch Pack	6.85		
Kilsby Village Hall	BT	Hall hire February 2023	22.50		
8.3	Income:				
8.4	Grant applications: Council to consider a grant application from local brownies group and community cafe, and any other grant applications received.				
8.5	Website: Up-date to be received from working party.				
8.6	Cemetery maintenance: Quote for hedge trimming from Norse to be considered. Further work such as a possible drop curb and clean and tidy of cemetery area and benches to be discussed and any appropriate resolution made.				
8.7	Norse mowing: Council to consider renewal of Norse mowing contract in line with quote received. Resolution to be made as needed.				
9	COMMUNITY				
9.1	Future Projects for KPC and Community Green Space working party: Council to receive a report and discuss s106 money in relation to a Community Green Space and any other projects in the village.				
9.2	Village Shop: Council to review villages shop debenture and how loan should be handled. Council to make a resolution as necessary.				
9.3	Telephone box: Telephone box needs a tidy and repainting. Council to discuss any quotes received for repainting of phone box.				
9.4	King's Coronation: Council to discuss any plans they may have for the King's Coronation, and options such as a token for local school children to remember the event provided by KPC.				
9.5	Climate change: Cllr Massey to provide up-date on Climate change matters, possible village meeting, school engagement and letter received from tenant of Jubilee Wood.				
10	HIGHWAYS				
10.1	Double yellow lines on Main Road bend: Council to discuss and make any necessary resolution. Letter received from resident regarding Main road to be discussed.				
10.2	Street lighting review: Street lighting outside of the school is under review. Request received to add an additional light in this area. Up-date to be received after E.On's visit to the site to prepare a quote.				
10.3	Butts Lane: Council to consider whether the Butts Lane path resurfacing should be completed.				
10.4	Bulb planting: Proposal to plant spring bulbs. Up-date to be received.				
11	CORRESPONDENCE				
11.1	Correspondence received between 8 th March and 14 th March 2023 to be discussed. <ol style="list-style-type: none"> 1. Letter from a resident regarding the possibility of setting up a Kilsby repair workshop. The concept is a monthly repair shop in the village where skilled people would volunteer to repair and mend items. Council to discuss and make any necessary resolution. 2. Email from resident regarding request for dropped curb to be added on the Green opposite The Dairy Barn, turn left out of Malt Mill Close. Council to consider. 				
12	ITEMS FOR NEXT AGENDA				
12.1	Council to discuss items for next agenda.				
13	STAFFING MATTERS: In view of the confidential nature of business to be transacted eg Staff Matters, the Council will be asked to resolve that the public and press be excluded from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960.				
13.1	Clerk annual appraisal and pay review.				

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 11th April 2023 at 7.30pm