

**KILSBY PARISH COUNCIL
NOTICE OF MEETING**

TUESDAY 14th February 2023 at 7.30pm

To members of the Council: **You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in the Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby.**

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.



Emma Gibson – Parish Clerk

8th February 2023

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted, (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting in any way.

Parish Clerk: Mrs E Gibson, 14 The Scarplands, Duston, Northampton NN5 6EY
e-mail parishcouncil@kilsbyvillage.co.uk

Tel [07751651904](tel:07751651904)

1	APOLOGIES				
1.1	To receive apologies for absence.				
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i>				
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.				
2.2	To receive reports either written or verbal from West Northamptonshire Councillors.				
3	DECLARATIONS OF INTEREST				
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.					
3.1	Declarations of any Disclosable Pecuniary or Other Interests.				
3.2	Dispensations: To consider written requests for dispensation of DPI.				
4	MINUTES				
4.1	To approve and sign minutes of the Parish Council meeting held on Tues 10 th January 2023.				
5	MATTERS ARISING (For information only).				
5.1	To note the Clerk's report.				
5.2	Any other matters arising from the Minutes not otherwise on the Agenda.				
6	POLICE MATTERS				
6.1	To receive a report from the Police Liaison Representative – Councillor C Thompson.				
7	PLANNING (click on the hyperlinks to view the planning application documents).				
7.1	<i>New Applications – WNC/2023/0044</i> Work to trees in conservations area. Tudor Cottage, 11 Manor Rd, Kilsby. Response due 22.2.23: WND/2023/0044 .				
7.2	<i>Applications Approved by West Northants Council -Daventry Area Planning Department – See Attached.</i>				
8	ACCOUNTS				
8.1	To note the Bank Reconciliations dated 31 st January 2023.				
8.2	To approve payments as follows including any payments received between 8 th Feb and 14 th Feb 2023:				
To Whom Paid	Metho d	Details of Payment	£	VAT	Ex VAT
Clerk	BT	Feb mileage and homeworking expenses	53.00		
Clerk	BT	Jan salary	875.66		
NEST	BT	Pension contribution Jan	78.16		
HMRC	BT	PAYE Jan	245.70		

DCK Payroll	BT	Jan Payroll	36.00	6.00	30.00
Spratton PC	BT	Office phone share Jan 23	17.94		
Community Heartbeat	BT	Defibrillator Pads	115.20	19.20	96.00
Kilsby Garden and Produce	BT	Grant for village planters	500.00		
Kilsby Action Group	BT	Information leaflets	104.00		
Burials Clerk	BT	Cemetery gratuity Dec 22- Jan 23	350.00		
SSE	DD	Street lighting electricity Jan 23	176.13	8.37	167.76
Steers Printing	BT	Newsletter printing Feb/March	430.00		
Spratton PC	BT	Office phone share Feb 23	17.08		
8.3	Income: Burials: £2000				
8.4	Grant Applications: Council to consider any grant applications received.				
8.5	Website: Up-date to be received from working party.				
8.6	Cemetery maintenance: Quote for hedge trimming from Norse to be considered.				
9	COMMUNITY				
9.1	Future Projects for KPC and Community Green Space working party: Council to receive a report and discuss s106 money in relation to a Community Green Space and any other projects in the village. Letter received from a resident regarding this to be discussed.				
9.2	Village Shop: Council to review villages shop debenture and how loan should be handled. Council to make a resolution as necessary.				
9.3	Telephone box and defibrillator: Telephone box needs a tidy and management. Council to discuss ways to ensure this area is kept tidy and a useful resource for the village. Resident has kindly agreed to conduct checks on this defibrillator after previous volunteer has stepped down.				
9.4	King's Coronation: Council to discuss any plans they may have for the King's Coronation and whether a working party is needed for this.				
10	HIGHWAYS				
10.1	Double yellow lines on Main road bend: Council to discuss and make any necessary resolution. Letter received from resident regarding Main road to be discussed.				
10.2	Street lighting Review: Street lighting outside of the school is under review. Request received to add an additional light in this area. Up-date to be received after E.On's visit to the site to prepare a quote.				
10.3	Speed Camera on Main Road: Request from resident to move this camera to a different location. Council to consider and make a resolution regarding this.				
10.4	Church Walk: Resident has made a request for the Council to consider supporting an application for parking restrictions in this area. Council to discuss and make any required resolution.				
10.5	Speedwatch: Up-date to be received.				
11	CORRESPONDENCE				
11.1	Correspondence received between 8 th February and 14 th February 2023 to be discussed. Letter from a resident regarding the possibility of setting up a Kilsby repair workshop. The concept is a monthly repair shop in the village where skilled people would volunteer to repair and mend items. Council to discuss and make any necessary resolution.				
12	ITEMS FOR NEXT AGENDA				
12.1	Council to discuss items for next agenda.				

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 14th March 2023 at 7.30pm