

**KILSBY PARISH COUNCIL  
NOTICE OF MEETING**

TUESDAY 10<sup>th</sup> January 2023 at 7.30pm

To members of the Council: **You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in the Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby.**

**Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.**



Emma Gibson – Parish Clerk

4<sup>th</sup> January 2023

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted, (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting in any way.

Parish Clerk: Mrs E Gibson, 14 The Scarplands, Duston, Northampton NN5 6EY  
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Tel [07751651904](tel:07751651904)

<b>1</b>	<b>APOLOGIES</b>				
1.1	To receive apologies for absence.				
<b>2</b>	<b>PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i></b>				
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.				
2.2	To receive reports either written or verbal from West Northamptonshire Councillors.				
<b>3</b>	<b>DECLARATIONS OF INTEREST</b>				
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.					
3.1	Declarations of any Disclosable Pecuniary or Other Interests.				
3.2	Dispensations: To consider written requests for dispensation of DPI.				
<b>4</b>	<b>MINUTES</b>				
4.1	To approve and sign minutes of the Parish Council meeting held on Tues 8 <sup>th</sup> November 2022.				
<b>5</b>	<b>MATTERS ARISING (For information only).</b>				
5.1	To note the Clerk's report.				
5.2	Any other matters arising from the Minutes not otherwise on the Agenda.				
<b>6</b>	<b>POLICE MATTERS</b>				
6.1	To receive a report from the Police Liaison Representative – Councillor C Thompson.				
<b>7</b>	<b>PLANNING (click on the hyperlinks to view the planning application documents).</b>				
7.1	<i>New Applications – None.</i>				
7.2	<i>Applications Approved by West Northants Council -Daventry Area Planning Department – None.</i>				
<b>8</b>	<b>ACCOUNTS</b>				
8.1	To note the Bank Reconciliations dated 30 <sup>th</sup> November and 31 <sup>st</sup> December 2022.				
8.2	To approve payments as follows including any payments received between 4 <sup>th</sup> Jan and 10 <sup>th</sup> Jan 2023:				
<b>To Whom Paid</b>	<b>Method</b>	<b>Details of Payment</b>	<b>£</b>	<b>VAT</b>	<b>Ex VAT</b>
Clerk	BT	Dec mileage and expenses	26.00		
Clerk	BT	Dec salary	875.46		
NEST	BT	Pension contribution Dec	78.16		
HMRC	BT	PAYE Dec	245.90		
DCK Payroll	BT	Nov Payroll	36.00	6.00	30.00
Steers Printing	BT	Dec/Jan newsletter printing	734.00		

NCALC	BT	VAT reclaim	159.00	159.00	0.00
Wave	BT	Cemetery water	12.03		
SSE	DD	Nov street lighting	180.71	8.59	172.12
SSE	DD	Street lighting recalculation	181.41	6.59	174.82
Npower	BT	Street lighting previous supplier outstanding	646.69		
Clerk	BT	Nov salary (inc back dated pay)	1230.62		
HMRC	BT	Nov PAYE	500.08		
Elan City	BT	Speed cameras	2640.00	440.00	2200.00
Elan City	BT	Speed Cameras	2040.00	340.00	1700.00
NEST	DD	Pension contributions	117.01		
DCK Payroll	BT	Dec 22 payroll	36.00	6.00	30.00
Spratton PC	BT	Office phone share Dec 22	17.66		
Ward Signs	BT	Tree plaques and stands	501.00	83.50	417.50
E Gibson	BT	Mileage and homeworking Dec & Jan	61.00		
Spratton PC	BT	Office phone share Nov 22	17.63		
Turtle Engineering	BT	Defibrillator Pads	75.00	12.50	62.50
8.3	<b>Income:</b> Newsletter ads: £142.00 Burials: £102.50 Burials: £600 Loan repayment Kilsby Events: £1000 Newsletter ads: £70.00 Bank interest: £151.03				
8.4	<b>Grant Applications:</b> Council to consider any grant applications received. 1. School request for funding for bollard sign to help with traffic control. 2. Kilsby Action Group request for funding of a special edition of the Kilsby Kronicle to raise awareness of a future planning application in the village.				
<b>9</b>	<b>COMMUNITY</b>				
9.1	<b>Future Projects for KPC:</b> Council to discuss s106 money application process and timescales for applications.				
9.2	<b>Community Green Space working party:</b> Council to receive a report.				
9.3	<b>NCALC Climate Conference:</b> Report from NCALC conference to be received.				
9.4	<b>Village welcome pack:</b> Council to discuss village welcome packs and make a resolution as required.				
<b>10</b>	<b>HIGHWAYS</b>				
10.1	Up-date from meeting with WNC Highways.				
10.2	<b>Double yellow lines on Main Road bend:</b> Council to discuss and make any necessary resolution.				
10.3	<b>Street lighting Review:</b> Request to review street lighting outside of the school.				
<b>11</b>	<b>CORRESPONDENCE</b>				
11.1	Correspondence received between 4 <sup>th</sup> January and 10 <sup>th</sup> January 2023 to be discussed.				
<b>12</b>	<b>ITEMS FOR NEXT AGENDA</b>				
12.1	Council to discuss items for next agenda.				

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 14<sup>th</sup> February 2023 at 7.30pm