

## KILSBY PARISH COUNCIL

### NOTICE OF MEETING

**To members of the Council:** You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in Kilsby Village Hall, Rugby Road, Kilsby. Please inform your Clerk if you will not be able to attend.

**Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.**

On..... **TUESDAY 12<sup>th</sup> April 2022** at 7.30pm

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of all Council papers are available to download at [www.kilsbyvillage.co.uk](http://www.kilsbyvillage.co.uk)



1<sup>st</sup> April 2022

Parish Clerk: Emma Gibson, 14 The Scarplands, Duston, Northampton, NN5 6EY email: [parishcouncil@kilsbyvillage.co.uk](mailto:parishcouncil@kilsbyvillage.co.uk)

<b>1</b>	<b>APOLOGIES</b>
1.1	To receive apologies for absence.
<b>2</b>	<b>PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i></b>
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.
2.2	To receive reports either written or verbal from West Northamptonshire Councillors.
<b>3</b>	<b>DECLARATIONS of INTEREST on the Agenda</b>
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests
3.2	Dispensations – To consider written requests for dispensation of DPI
<b>4</b>	<b>MINUTES</b>
4.1	To approve and sign minutes of Tues 8 <sup>th</sup> March 2022
<b>5</b>	<b>MATTERS ARISING (For information only).</b>
5.1	To note the Clerk's report
5.2	Any other matters arising from the Minutes not otherwise on the Agenda.
<b>6</b>	<b>General Power of Competence</b>
6.1	Council is to consider adopting the General Power of Competence since the Council is eligible to do so. The conditions for eligibility are set out in the Statutory Instrument, Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. For a local council to become eligible it must confirm at a full council meeting (or at the Annual Council Meeting after an election) that: <ul style="list-style-type: none"><li>• the Clerk is qualified to one of the two sector-specific qualifications and has upgraded those qualifications to cover the General Power of Competence and</li><li>• two-thirds of the Council has stood for election. The Council meets both of these criteria. It is recommended that the Parish Council resolves that it meets the eligibility criteria to exercise the General Power of Competence as defined in the Parish Council (General Power of Competence) (Prescribed Conditions) Order 2012 and therefore adopt the power for coming year.</li></ul>
<b>7</b>	<b>POLICE MATTERS</b>
7.1	To receive a report from the Police Liaison Representative – Councillor C Thompson.
<b>8</b>	<b>PLANNING (click on the hyperlinks to view the planning application documents).</b>
<b>8.1</b>	<b><i>New Applications - WND/2022/0177 The Elms 9, Middle Street, Kilsby, Northamptonshire, CV23 8XT</i></b> Single storey car port attached to existing double garage.
	<b><i>WND/2022/0235 The Old Vicarage, Watling Street, Kilsby, Northamptonshire, CV23 8YA</i></b> Single storey rear extension and associated decking.
	<b><i>WND/2022/0258 Rains Brook Brn, Nortoft Lane, Kilsby, CV23 8ZP</i></b> Timber agricultural building.
<b>8.3</b>	<b><i>Applications Approved by West Northants Council -Daventry Area Planning Department.</i></b>
8.3.1	None

<b>9</b>	<b>NEIGHBOURHOOD PLAN REVIEW</b>				
9.1	To receive an up-date. Independent Examination has now been completed and the report received. KPC to submit any comments by 13 <sup>th</sup> April 2022. KPC to confirm if they wish to participate on a fact check of the emerging report later in the process. Council to make a resolution as necessary.				
<b>10</b>	<b>ACCOUNTS</b>				
10.1	Financial position at 30 <sup>th</sup> March 2022				
10.2	To note the Bank Reconciliation to 30 <sup>th</sup> March 2022				
10.4	To approve payments as follows:				
10.5	Internal audit date set Thursday 28 <sup>th</sup> April 2022, time T.B.C				
	<b>To Whom Paid</b>	<b>BP No</b>	<b>Details of Payment</b>	<b>£</b>	<b>Power to Pay</b>
	Locum Clerks Salary	BP0809	MARCH 2022	1211.84	LGA(1972) s112
	HMRC	BP0810	PAYE Month 11 – MARCH 2022	908.80	LGA(1972) s112
	Clerk's Salary	BP0811	MARCH 2022	810.34	LGA(1972) s112
	DCK Accounting Solutions	BP0812	Payroll and pension admin fee	45.60	LGA(1972) s111
	NEST Pension payments	D/D	Pension contributions	85.64	LGA(1972) s112
	Wave	BP0813	Water cemetery	11.78	Cemeteries Act 1977
	Clerk	BP0814	Mileage and homeworking allowance	76.40	Cemeteries Act 1977
	Groundwork UK	BP0815	Neighbourhood Planning end of grant period refund	1895.00	
	Norse	BP0816	Village and REC mowing 52IV-00476	850.80	HA(1980)s96
10.6	<b>Income:</b> 23/04/2022 DDC Litter-picking 2018-19 £507.50 23/04/2022 DDC Litter-picking 2019-20 £619.00 23/04/2022 DDC Litter-picking 2021-22 £653.00				
<b>11</b>	<b>COMMUNITY</b>				
11.1	<b>COMMUNITY ORCHARD/AMENTITY SPACE:</b> Council to discuss the possibility of securing a piece of land adjacent to the village for community use.				
11.2	<b>SUB-STATION OUTSIDE VILLAGE HALL:</b> Update to be received regarding the planting to screen it.				
<b>12</b>	<b>QUEENS PLATINUM JUBILEE Thurs 2<sup>nd</sup> June to Sunday 5<sup>th</sup> June 2022</b>				
12.1	To discuss locations for a "Big Lunch", risk assessments and purchasing of bunting and decorations. Options for a village sign alongside Jubilee trees to be discussed.				
<b>13</b>	<b>SUMMER FETE</b>				
13.1	Council to consider grant application from Kilsby Events Committee for £1000 towards the summer fete.				
<b>14</b>	<b>NCALC ASSET MAPPING PROJECT</b>				
14.1	<b>Input of data:</b> Councillor to volunteer to map assets on Parish Online, as listed by former Clerk.				
<b>15</b>	<b>CORRESPONDENCE</b>				
15.1	<b>RESIDENT EMAIL:</b> E-mail received regarding horse defecation on pavements. Council to discuss and make a resolution regarding this.				
15.2	<b>STREETLIGHTS CLIDES CLOSE:</b> Email received from Harttron Ltd regarding lighting on Daventry Road. PC asked for the type of lighting to be used in the development as KPC will be asked eventually to adopt this lighting. Clerk has made contact to inform them of lanterns already installed in Kilsby.				
15.3	<b>FUTURE EXPANSION OF DRIFT LAND EAST OF M1:</b> Up-date to be received, meeting attended by Cllrs. Council receive report.				
15.4	<b>ASSET OF COMMUNITY VALUE:</b> Response received from WNC to the letter sent by KPC as recommended by Paul Ainsworth of CAMRA challenging the refusal of the request to list "The George as an Asset of Community Value". Council to discuss and make any necessary resolution.				
<b>16</b>	<b>ANNUAL PARISH MEETING</b>				
16.1	Council to agree who will write reports for the meeting and invite list.				
<b>17</b>	<b>ITEMS FOR NEXT AGENDA</b>				

The next Parish Council meeting, the Annual meeting of Kilsby Parish Council will take place TUESDAY 10<sup>th</sup> MAY 2022 at 7.30pm in Kilsby Village Hall.