

## KILSBY PARISH COUNCIL

### NOTICE OF MEETING

**To members of the Council:** You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in Kilsby Village Hall, Rugby Road, Kilsby. Please inform your Clerk on 01788 891184 if you will not be able to attend.

**Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.**

On..... **TUESDAY 15<sup>th</sup> February 2022** at 7.30pm

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of all council papers are available to download at [www.kilsbyvillage.co.uk](http://www.kilsbyvillage.co.uk)

*Catherine M Camp*

10<sup>th</sup> February 2022

Parish Clerk: Catherine Camp, 18 Kilsby Road, Barby, Rugby. CV23 8TT email: parishcouncil@kilsbyvillage.co.uk

<b>1</b>	<b>APOLOGIES</b>
	To receive apologies for absence.
<b>2</b>	<b>PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i></b>
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.
2.2	To receive Reports either written or verbal from West Northamptonshire Councillors.
<b>3</b>	<b>DECLARATIONS of INTEREST on the Agenda</b>
	Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.
3.1	Declarations of any Disclosable Pecuniary or Other Interests
3.2	Dispensations – To consider written requests for dispensation of DPI
<b>4</b>	<b>MINUTES</b>
4.1	To approve and sign minutes of Tues 11 <sup>th</sup> January <i>Appendix (A)</i> and 27 <sup>th</sup> January 2022. <i>Appendix (B)</i>
<b>5</b>	<b>MATTERS ARISING (For information only) from Minutes.</b>
5.1	To note that E.ON has stated that trenching will be carried out to allow power to be connected to the two street lights on A361 by the end of w/c 14 <sup>th</sup> Feb.
5.2	Tree at entrance to Arnills Way requires a Power switch off for works to be carried out. Western Power are scheduling the works/ or may advise that they will carry out the work themselves.
5.3	Any other matters arising from the Minutes not otherwise on the Agenda.
<b>6</b>	<b>POLICE MATTERS</b>
6.1	To receive a report from the Police Liaison Representative – Councillor C Thompson.
<b>7</b>	<b>PLANNING</b>
<b>7.1</b>	<b><i>New Applications (click on the hyperlinks to view the planning application documents).</i></b>
7.1.1	<b>WND/2022/0068 Cornercroft 19, Middle street Kilsby.</b> Demolition of existing garage and store. Construction of replacement garage, utility and front extension. Conversion of loft space to habitable space including insertion of roof lights and application of render and cladding to existing walls. <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2022/0068">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2022/0068</a>
7.1.2	<b>WND/2022/0076 Malt Mill Cottage, 2 Main Road, Kilsby.</b> Felling of trees in a conservation area. <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2022/0076">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2022/0076</a>
7.1.3	<b>WND/2022/0007 10 Ashby Road, Kilsby.</b> Demolition of existing utility room. Construction of single storey side extension. <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2022/0007">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2022/0007</a>
7.1.4	<b>WND/2022/0025 20, Devon Ox Road, Kilsby.</b> Demolition of existing conservatory. Construction of single storey rear extension. <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2022/0025">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2022/0025</a>

<b>7.2</b>	<i>Decisions Awaited</i>			
7.2.1	<b>WND/2021/0889 Las Cuevas, 5 Barby Road, Kilsby</b> Two storey side, single storey front and single storey rear extension.			
7.2.2	<b>WND/2021/0908 Essen Lane.</b> Works to tree subject to TPO 129.			
7.2.3	<b>WND/2021/0877 Land North of Allotment Gardens (Shire View) Watling Street.</b> Lawful development certificate (existing use) for siting of mobile home for residential use (Class 3)			
7.2.4	<b>WND/2021/0878 Land North of Allotment Gardens</b> Lawful development certificate (existing use) for siting of mobile home for residential use.			
7.2.5	<b>WND/2021/0915 Field View Cottage, Watling Street.</b> Construction of pitched roof to replace flat roof to first floor rear elevation. Installation of new rear window and side roof lights.			
7.2.6	<b>WND/2021/0767 Barby Sporting Club.</b> Proposed extensions to and remodelling of the existing clubhouse; alterations to the existing car park and provision of additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations only to be during the following hours and days; Monday, 0900-1800hrs, Tuesday, Thursday and Saturday 0900-1800hrs; Wednesday and Friday:0900-2100hrs; and no Sundays.			
7.2.7	<b>WND/2021/0777 Land off Barby Road.</b> <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0777">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0777</a> Outline application for construction of up to 44 dwellings with associated landscaping, open space, drainage infrastructure and associated works (all matters reserved except access from Barby Road).			
7.2.8	DA/2020/0384 Construction of 5 Dwellings. Land adjacent to 16 Barby Road, Kilsby.			
<b>7.3</b>	<b>Applications Approved by West Northants Council -Daventry Area Planning Department.</b>			
7.3.1	<b>WND/2021/0948 The Haven, 2 Essen Lane, Kilsby.</b> Works to a tree in Conservation Area. APPROVED			
7.3.2	<b>WND/2021/0864 Mansfield Cottage, 17 Watling Street.</b> Conversion of existing garage to self-contained residential/guest annexe. APPROVED 1 <sup>st</sup> Feb 2022			
7.3.3	WND/2021/0517 (Amended) Tall Trees, 8 Barby Road, Kilsby Proposed garage with bedroom and ensuite above, single storey extension replacing existing conservatory. Installation of roof lights and new roofs over existing garage and conservatory. Widening of existing vehicular access. APPROVED			
7.3.4	<b>WND/2021/0808 20 Arnills Way,</b> Construction of garage with porch linked to existing dwelling.			
7.3.5	WND/2021/0549 29, Hall Close, Kilsby. Demolition of conservatory and construction of single storey rear extension and construction of first floor extension over existing kitchen.vAPPROVED 11 Jan 22			
<b>8</b>	<b>NEIGHBOURHOOD PLAN REVIEW</b>			
8.1	To note that Regulation 16 consultation closes on 11 March after which the Parish Council will need to approve the appointment of an Independent Examiner who will be able to undertake the examination and will explain the examination process..			
<b>9</b>	<b>ASSET OF COMMUNITY VALUE</b>			
9.1	To note that WNC has refused the request to list "The George" as an Asset of Community Value" (c)			
<b>10</b>	<b>ACCOUNTS</b>			
10.1	Financial Position at 31st January, 2022 £ 64,633.97; Income –Jan 22 £ 600.00 Cemetery fees; £51.50 Newsletter Advertising.			
10.2	To note the Bank Reconciliation to 31st December 21 <i>see Appendix (D)</i>			
10.3	To consider whether the Council wish to make a gratuity payment to Newsletter Editors?			
10.4	To note that the Northants CALC Internal Audit Service has allocated Gill Wells as Internal Auditor.			
10.5	To approve payments as follows: <span style="float: right;">ALL</span>			
<b>To Whom Paid</b>	<b>BP No</b>	<b>Details of Payment</b>	<b>£</b>	<b>Power to Pay</b>
Locum Clerks Salary	BP0791	JAN 2022	1211.84	LGA(1972) s112
HMRC	BO0792	PAYE Month 10 – Jan 2022	594.88	LGA(1972) s112
Catherine Camp	BP0793	Expenses	41.83	LGA(1972) s111
DCK Accounting Solutions	BP0794	Payroll and pension admin fee	30.00	LGA(1972) s111
Barby & Onley PC	BP0795	Half the cost of Toner for printer etc	169.48	LGA(1972) s111
VisionICT	BP0796	Invoice 13908 Email hosting	21.60	LGA(1972) s111
Krishna Enterprises Ltd	BP0797	Kilsby Kronickle Printing Feb/Mar 22	430.00	LGA(1972) s142
Npower	BP0798	Monthly street lighting charge	202.86	HA(1980)s96

E.ON Next Energy	BP0799	Outstanding Xmas tree lighting costs	0.34	LG(MP)A 1976
E.ON Energy Solns	BP0800	New Street light in Chapel Street	1753.20	HA(1980)s96
Leafield Environmental Ltd	BP0801	Grit Bin	196.86	
Chris Lomas	BP0802	Editors Expenses KK + Gratuity of £300	335.50	LGA(1972) s142
NEST Pension payments	D/D	Pension contributions– Mth 10	121.67	LGA(1972) s112
<b>11</b>	<b>RISK ASSESSMENTS</b>			
11.1	To review and adopt Parish Council Financial Risk Assessment			
11.2	To review and adopt Parish Council General Health and Safety Risk Assessment			
11.3	To carry out a review of Effectiveness of Internal Audit for year ending 31 March 21			
<b>12</b>	<b>HIGHWAYS/ENVIRONMENT</b>			
12.1	SPEEDWATCH – To hear an update from Councillor I Weston			
12.2	Invitation to Discuss the Future Expansion of DIRFT on Land East of the M1. To agree date/ attendees.			
12.3	To note that Gigaclear has stated that cable will be laid in Kilsby by the 3 <sup>rd</sup> Quarter of 2022.			
12.4	VEHICLE ACTIVATED SIGNS – To review quotes			
12.5	Request from a resident to improve the safety of Barby Road with additional signing.			
12.6	To approve the purchase of Salt for the Grit Bin outside Kilsby Primary School @ £100			
12.7	Request to trim back forsythia at top of Church Walk.			
12.8	Request from resident asking for large branches from trees in Butts Lane to be cut back as they overhang his garden. He wishes to cut them back himself if the Parish are not minded to do so.			
12.9	Electricity Deal as identified by Broker – to agree whether to sign up and for how long.			
12.10	To note that larger shields are going to be fitted to the zebra crossing lights on Main Road, as the stray light from the beacons is causing distress to local residents.			
<b>13</b>	<b>CORRESPONDENCE</b>			
13.1	Great British Spring Clean will be held 25 March to 10 April 2022 – To confirm a date Cllr Bridges			
13.2	Queens Green Canopy – Plant trees for Platinum Jubilee. To consider a suitable location for a tree.			
13.3	Asset Mapping Project (AMP) requires all WNC assets and services supplied to the parish to be mapped by 31 March 2022 and input on Parish Online mapping service. Grant of £297.11 provided.			
13.4	WNC Tree Policy – Parishes are being asked for their input on how WNC manages trees.			
13.5	Northants CALC “Update” Jan/Feb 22 - emailed to all Councillors			
13.6	Letter regarding litter on A5 and in the laybys			
13.7	<b>Bus Service Consultation</b> WNC is preparing an Enhanced Partnership Plan and Scheme under the Bus Services Act 2017. To allow implementation of improvements to local bus services. Comments to <a href="mailto:chris.wragg@westnorthants.gov.uk">chris.wragg@westnorthants.gov.uk</a> by Friday 25 <sup>th</sup> Feb.			
13.8	Letter from Giles Cadman, Barby Sporting explaining Social media comments.			
13.9	Details of Avian Flu outbreak and what poultry holders need to do. – to post on facebook			
<b>14</b>	<b>STAFFING MATTERS: In view of the confidential nature of business to be transacted eg Staff Matters, the Council will be asked to resolve that the public and press be excluded from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960.</b>			
14.1	Recruitment of a new Clerk.			
<b>15</b>	<b>ITEMS FOR NEXT AGENDA</b>			

The next meeting will take place TUESDAY 15<sup>th</sup> MARCH 2022 at 7.30pm in Kilsby Village Hall.