

KILSBY PARISH COUNCIL

NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in Kilsby Village Hall, Rugby Road, Kilsby. Please inform your Clerk on 01788 891184 if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.

On..... **TUESDAY 9th November 2021 at 7.30pm**

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of all council papers are available to download at www.kilsbyvillage.co.uk

Catherine M Camp

3rd November 2021

Parish Clerk: Catherine Camp, 18 Kilsby Road, Barby, Rugby. CV23 8TT email: parishcouncil@kilsbyvillage.co.uk

1	APOLOGIES
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins.</i>
2.1	Public Open Forum Session Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.
2.2	To receive Reports either written or verbal from West Northamptonshire Councillors.
3	DECLARATIONS of INTEREST on the Agenda
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests
3.2	Dispensations – To consider written requests for dispensation of DPI
4	CO-OPTION TO FILL COUNCILLOR VACANCY – This seat still needs filling.
4.1	To consider any application received for co-option onto the council to fill the ONE vacant seat.
4.2	Co-opted Councillor to sign Declaration of Acceptance of Office.
5	MINUTES
5.1	To approve and sign minutes of Tuesday 12th October 2021. <i>Appendix (A)</i>
6	MATTERS ARISING (For information only)
6.1	Matters arising from the Minutes not otherwise on the Agenda.
6.2	To note that personalised Street name plates cannot be erected in the village.
6.3	To note that additional street lights will be installed shortly.
7	POLICE MATTERS
7.1	Police Matters . https://www.police.uk/pu/your-area/northamptonshire-police/daventry-rural/?tab=CrimeMap shows the monthly crimes reported for AUG 2021 – 4 Crimes in Kilsby village.
7.1	To receive a report from the Police Liaison Representative – Councillor C Thompson.
8	PLANNING
8.1	<i>New Applications (click on the hyperlinks to view the planning application documents).</i>
8.1.1	WND/2021/0681 2B Daventry Road, Kilsby. Construction of 1.8m high brick wall to Butt Lane to replace existing fence. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0681
8.1.2	WND/2021/0655 9 Fisher Close. Extension to existing side dormer. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0655
8.2	<i>Decisions Awaited</i>
8.2.1	WND/2021/0549 29, Hall Close, Kilsby. Demolition of conservatory and construction of single storey rear extension and construction of first floor extension over existing kitchen.
8.2.2	WND/2021/0459 Withecroft House 11, Daventry Road, Kilsby. Demolition of existing conservatory. Construction of single storey side extension and single storey rear extension to kitchen.
8.2.3	DA/2020/0384 Construction of 5 Dwellings. Land adjacent to 16 Barby Road, Kilsby.

8.3	Applications Approved by West Northants Council -Daventry Area Planning Department.			
9	NEIGHBOURHOOD PLAN REVIEW			
9.1	Report on the public 'drop-in' event as part of the Regulation 14 consultation process on Sat 16 Oct.			
9.2	To note that details of all consultees have been provided to Kirkwells to be included in the final report and a Draft consultation document is current being checked.			
10	ACCOUNTS			
10.1	Financial Position at 31st October, 2021 £ 86,525.39; Income – Oct 21 £ 105.00 KK Advertising; £1000 Cemetery fees; £3.61 Wayleave payment for an electricity pole. Accounts reviewed by Cllr Massey.			
10.2	To note the Bank Statements (B) and Bank Reconciliation to 31st October 21 <i>see Appendix (C)</i>			
10.3	To approve payments as follows:			ALL
To Whom Paid	BP No	Details of Payment	£	Power to Pay
Zurich Insurance	BP0754	Recreation Ground Ins from Grant	712.74	LGA(1972)s140
NEST Pension payments	D/D	Pension contributions for staff	121.67	LGA(1972) s112
Locum Clerks Salary	BP0755	OCT 2021	1211.84	LGA(1972) s112
Catherine Camp	BP0756	Expenses	98.28	LGA(1972) s111
DCK Accounting Solutions	BP0757	Payroll and pension admin fee	30.00	LGA(1972) s111
Norse	BP0758	Butts Lane Footpath installation	8760.00	Open Spaces Act1906
Kilsby Womens Institute	BP0759	Leaflet Dispensers	20.00	LGA(1972) s111
Norse	BP0760	Mowing OCT-Inv 403	1652.21	HA1980 s96
Norse	BP0761	Willflower Meadow Maint -406	180.00	Open Spaces Act1906
Kilsby Village Hall	BP0762	Hall Hire 12/10 and 16/10 Inv 137	34.75	LGA(1972) s111
Kilsby Youth Club	BP0763	Grant towards Youth Club costs	3700.00	LG(MP)Act 1976s19/1
Boston Seeds	BP0764	Wildflower seeds	62.99	Open Spaces Act1906
E.ON UK plc	BP0765	Qtrly Streetlighting to 30/09/21	350.86	HA1980 s301
S P Martin	BP0766	Cemetery Administrator Gratuity	250.00	Cemeteries Act 1977
Earl Haig Poppy Appeal	300151	Poppy wreath	40.00	LGA(1972) s137
11	BUDGET			
11.1	To review the draft budget put together by the working party and agree any amendments.			
11.2	To consider what level of precept will be appropriate to set in light of the budget discussions.			
12	HIGHWAYS/ENVIRONMENT			
12.1	Creaton VAS is from Elancity https://www.elancity.co.uk/ The message can be changed so the councillor overseeing it has come up with new messages to be displayed and it has proved very popular!			
12.2	Quotes for Tree Works. To consider quotes received for work to tree in Arnills Way and Essen Lane.			
12.3	Overhanging Trees and Branches – Report from Councillor B Gent.			
12.4	Vehicle Activated Signs/Traffic Calming – Briefing on current position - Cllr Ian Weston			
12.5	Any other Highway issues the Council should be made aware of.			
13	CORRESPONDENCE			
13.1	Operation London Bridge			
13.2	Brochure advertising Outdoor Gym equipment.			
13.3	Request for Estimate of the number of Rough Sleepers in the village.			
13.4	To note that the cost of Electricity for xmas tree lights will increase on 1 Dec from 25.4 to 33.8 ppkWh.			
13.5	Letter received from a resident stating opposition to the Richborough development.			
13.6	Clerks and Councils Direct magazine			
14	RECREATION GROUND			
14.1	To hear a report from the Clerk on the Recreation Ground Charity and how it can be managed.			
15	TRAINING			
15.1	Feedback on “Social Media Skills Training 2 Nov – Cllr Haycock.			
15.2	“Managing Difficult people and conversations” 15 Nov 10-12 noon. Online £38			
15.3	“Off to a Flying Start Training for new Councillors. Mon 6 Dec 18.30-21.00 Online £44			
16	STAFFING MATTERS:			
16.1	Update on recruitment of a new Clerk. An advert to be place with NCALC, in KK and on “Indeed” Closing date for applications Fri 10 Dec at 5pm. Interviews w/c 10 th January 2022.			
17	ITEMS FOR NEXT AGENDA The next meeting will take place TUESDAY 14 th DECEMBER 2021			