

KILSBY PARISH COUNCIL

NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in Kilsby Village Hall, Rugby Road, Kilsby. Please inform your Clerk on 01788 891184 if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.

On..... **TUESDAY 12th October 2021** at 7.30pm

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of all council papers are available to download at www.kilsbyvillage.co.uk

Catherine M Camp

6th October 2021

Parish Clerk: Catherine Camp, 18 Kilsby Road, Barby, Rugby. CV23 8TT email: parishcouncil@kilsbyvillage.co.uk

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| 1 | APOLOGIES |
| 2 | PUBLIC OPEN FORUM SESSION <i>limited to 20 mins.</i> |
| 2.1 | Public Open Forum Session Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate. |
| 2.2 | To receive Reports either written or verbal from West Northamptonshire Councillors. |
| 3 | DECLARATIONS of INTEREST on the Agenda |
| Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter. | |
| 3.1 | Declarations of any Disclosable Pecuniary or Other Interests |
| 3.2 | Dispensations – To consider written requests for dispensation of DPI |
| 4 | CO-OPTION TO FILL COUNCILLOR VACANCY – This seat still needs filling. |
| 4.1 | To consider any application received for co-option onto the council to fill the ONE vacant seat. |
| 4.2 | Co-opted Councillor to sign Declaration of Acceptance of Office. |
| 5 | MINUTES |
| 5.1 | To approve and sign minutes of Tuesday 7th September 2021. <i>Appendix (A)</i> |
| 6 | MATTERS ARISING (For information only) |
| 6.1 | Registration of “The George” as an Asset of Community Value. –the application has been resubmitted. |
| 6.2 | Re-enactment of Kilsby Skirmish - Update on progress; - Cllr Gibbs. |
| 6.3 | To note that 200 crocus and 200 daffodil bulbs have been purchased for planting on Devon Ox Green. |
| 6.4 | Matters arising from the Minutes not otherwise on the Agenda. |
| 7 | POLICE MATTERS |
| 7.1 | Police Matters . https://www.police.uk/your-area/northamptonshire-police/daventry-rural/?tab=CrimeMap shows the monthly crimes reported for AUG 2021 – 4 Crimes in Kilsby village. |
| 7.2 | To receive a report from the Police Liaison Representative – Councillor C Thompson. |
| 8 | PLANNING |
| 8.1 | <i>New Applications (click on the hyperlinks to view the planning application documents).</i> |
| | WND/2021/0549 29, Hall Close, Kilsby. Demolition of conservatory and construction of single storey rear extension and construction of first floor extension over existing kitchen. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0549 |
| 8.2 | <i>Decisions Awaited</i> |
| 8.2.1 | WND/2021/0459 Withecroft House 11, Daventry Road, Kilsby. Demolition of existing conservatory. Construction of single storey side extension and single storey rear extension to kitchen. |
| 8.2.2 | DA/2020/0384 Construction of 5 Dwellings. Land adjacent to 16 Barby Road, Kilsby. |
| 8.3 | <i>Applications Approved by West Northants Council -Daventry Area Planning Department.</i> |
| 8.3.1 | WND/2021/0142 The Hollies 11, Main Road, Kilsby. Listed Building Consent for renovation of outbuildings to form multi-purpose use ancillary to the main house. APPROVED 20/09/21 |

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| 8.3.2 | DA/2021/0315 Ashcroft 8, Manor Road, Kilsby. Construction of single storey front extension. 7/9/21 | | | | |
| 8.4 | Other Planning Matters | | | | |
| 8.4.1 | Richborough proposal for 42 dwellings off Barby Road. To note that a zoom meeting had been held on 9 th Sept with the developers to allow them to explain why they feel that Kilsby is a good site for their development plans. A planning application is awaited. | | | | |
| 8.4.2 | Barby Sporting Club Proposed plans to expand Barby Sporting club. Planning application is awaited. | | | | |
| 8.4.3 | West Northamptonshire Council is preparing a new Strategic Plan for the area. This will review and replace strategic policies in the existing West Northamptonshire Joint Core Strategy and will cover the period up to 2050. Online briefing sessions will be held Wed13 October 6pm to register please visit : https://www.eventbrite.co.uk/e/183290726497 Fri 15 October 2pm : to register please visit: https://www.eventbrite.co.uk/e/184559050087 | | | | |
| 9 | NEIGHBOURHOOD PLAN REVIEW | | | | |
| 9.1 | To note that the consultation period for Kilsby Neighbourhood Plan Review runs until 15 November. | | | | |
| 9.2 | A public 'drop-in' event as part of the Regulation 14 consultation process will take place from 10am to 12 at the village hall on Sat 16 October. | | | | |
| 10 | ACCOUNTS | | | | |
| 10.1 | Financial Position at 30th September, 2021 £ 93,239.25 Income received during September 2021 £ 17.50 KK Advertising; £195 Cemetery fees; £8265 Groundworks grant for NDP Review; £ 22325 Precept (50%). Accounts to be reviewed by Internal Control Cllr Ian Massey. | | | | |
| 10.2 | To note the Bank Statements (B) and Bank Reconciliation to 30 th September 21 <i>see Appendix (C)</i> | | | | |
| 10.3 | YOUTH CLUB – to consider a request for a grant of £4000 to cover costs of running the youth club. | | | | |
| 10.4 | To approve payments as follows: | | | ALL | |
| | To Whom Paid | BP No | Details of Payment | £ | Power to Pay |
| | HR/Legal Fees | BP0742 | HR/Legal Fees | 5405.90 | LGA(1972) s111 |
| | Unity Trust Bank | | Bank Service Charge | 18.00 | LGA(1972) s111 |
| | NEST Pension payments | D/D | Pension contributions for staff | 121.67 | LGA(1972) s112 |
| | Locum Clerks Salary | BP0743 | Sept 2021 | 1211.84 | LGA(1972) s112 |
| | Catherine Camp | BP0744 | Expenses | 161.46 | LGA(1972) s111 |
| | DCK Accounting Solutions | BP0745 | Payroll and pension admin fee | 67.80 | LGA(1972) s111 |
| | Sagegreen HR | BP0746 | HR services June – Aug 2021 | 1462.50 | LGA(1972) s111 |
| | Northants CALC | BP0747 | Training Cllr Bridges Off to Flying St | 44.00 | LGA(1972) s111 |
| | Norse | BP0748 | Mowing August | 1652.21 | HA1980 s96 |
| | Anglian Water Business | BP0749 | Cemetery Standpipe | 12.04 | Cemeterys Act 1977 |
| | Kilsby Village Hall | BP0750 | Hall Hire 17 th May to 7 th Sept 21 | 100.00 | LGA(1972) s111 |
| | Krishna Enterprises Ltd | BP0751 | Kilsby Kronickle Printing | 594.00 | LGA(1972) s142 |
| | Northants CALC | BP0752 | Training Cllr Massey – Finance | 30.00 | LGA(1972) s111 |
| | Norse | BP0753 | Mowing Sept | 1652.21 | HA1980 s96 |
| 11 | BUDGET | | | | |
| 11.1 | To set up a working party to put together a draft budget for discussion by full Council in November. | | | | |
| 11.2 | To discuss any projects which should be considered as part of 2022/23 budget requirements. | | | | |
| 12 | HIGHWAYS/ENVIRONMENT | | | | |
| 12.1 | Report on meeting on 28 Sept with Helen Howard on Highway matters. | | | | |
| 12.2 | Parking on Watling Street | | | | |
| 12.3 | Notification that Electricity sub-stations will be erected adj to 3 Rugby Rd, and 47 Main Rd and on the bridleway to Crick as part of scheme to reinforce the reliability of the electricity supply. | | | | |
| 12.4 | Any other Highway issues | | | | |
| 13 | CORRESPONDENCE | | | | |
| 13.1 | Request from Exercise Group to use Devon Ox Green on Sundays 9-10am as well as Wed 6-7pm. They wish to know if they can erect a gazebo for the duration of the class if the weather is bad? | | | | |
| 13.2 | Northampton Village Awards 2022 Closing date for entries 31 Jan 2022. | | | | |
| 13.3 | Notification of U3a events – published on the website. | | | | |
| 13.4 | Northants CALC "Update" magazine – circulated by email. | | | | |

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| 14 | YOUTH CLUB |
| 14.1 | To hear a report from Cllr Haycock with regard to the Youth Club. See reports attached. (D) (E) |
| 15 | TRAINING |
| 15.1 | Feedback on Off to a Flying Start training and Finance training attended by Cllrs Bridges, Massey and Weston. |
| 15.2 | To note that Cllr Haycock is booked on "Social Media Skills Training 2 Nov 18.30-20.30 |
| 15.3 | To note that Cllr Gibbs was not able to attend Chairmanship Training on 11 Oct due to hospital appt. |
| 15.4 | To note that the Clerk will attend SLCC conference on 13 and 14 October. |
| 16 | STAFFING MATTERS: |
| 16.1 | To discuss recruitment of a new Clerk. Terms of reference of Staffing committee attached (F) |
| 17 | ITEMS FOR NEXT AGENDA |
| | To note that meetings from November onwards will be held in the Kilsby Room not the Main Hall. Should the Council wish to remain in the Main Hall meetings will need to start at 8pm. Pls advise. |

The next Parish Council meeting will take place TUESDAY 9th NOVEMBER 2021 in Kilsby Village Hall.