

## KILSBY PARISH COUNCIL

### NOTICE OF MEETING

**To members of the Council:** You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in Kilsby Village Hall, Rugby Road, Kilsby. Please inform your Clerk on 01788 891184 if you will not be able to attend.

**Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.**

On..... **TUESDAY 10<sup>th</sup> August 2021** at 7.30pm

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of all council papers are available to download at [www.kilsbyvillage.co.uk](http://www.kilsbyvillage.co.uk)

*Catherine M Camp*

4<sup>th</sup> August 2021

Locum Parish Clerk: Catherine Camp, 18 Kilsby Road, Barby, Rugby. CV23 8TT email: [parishcouncil@kilsbyvillage.co.uk](mailto:parishcouncil@kilsbyvillage.co.uk)

<b>1</b>	<b>APOLOGIES</b>
<b>2</b>	<b>PUBLIC OPEN FORUM SESSION <i>limited to 20 mins.</i></b>
2.1	Public Open Forum Session Members of the public are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate.
2.2	To receive Reports either written or verbal from West Northamptonshire Councillors.
<b>3</b>	<b>DECLARATIONS of INTEREST on the Agenda</b>
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests
3.2	Dispensations – To consider written requests for dispensation of DPI
<b>4</b>	<b>MINUTES</b>
4.1	To approve and sign minutes of Tuesday 13th July 2021. <i>Appendix (A)</i>
<b>5</b>	<b>MATTERS ARISING (For information only)</b>
5.1	Matters arising from the Minutes not otherwise on the Agenda.
<b>6</b>	<b>POLICE MATTERS</b>
6.1	Police Matters . <a href="https://www.police.uk/pu/your-area/northamptonshire-police/daventry-rural/?tab=CrimeMap">https://www.police.uk/pu/your-area/northamptonshire-police/daventry-rural/?tab=CrimeMap</a> shows the monthly crimes reported for JUNE 2021 –2 Crimes in Kilsby village + 1 Drugs crime in A5 layby .
<b>7</b>	<b>PLANNING</b>
<b>7.1</b>	<b><i>New Applications (click on the hyperlinks to view the planning application documents).</i></b>
7.1.1	<b>DA/2021/0098 Chapel Barn 2B Daventry Road (Amended)</b> Construction of detached garage/carport with office/studio above. Chapel Orchard, 2B Daventry Rd. <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2021/0098">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2021/0098</a>
7.1.2	<b>DA/2021/0315 Ashcroft 8, Manor Road, Kilsby.</b> Construction of a single storey front extension. <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2021/0315">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2021/0315</a>
7.1.3	<b>WND/2021/0339 Laurelcroft 1, North Street</b> Single storey rear extension and internal alterations to form garden room and shower room. <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0339">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0339</a>
<b>7.2</b>	<b><i>Applications Approved by West Northants Council -Daventry Area Planning Department.</i></b>
7.2.1	<b>WND/2021/0147</b> Change of use of agricultural storage compound to storage of holiday caravans. Land opposite Teabag Cottage, Watling Street, Kilsby. APPROVED 13/07/21.
7.2.2	<b>DA/2021/0338 10 Ashby Road.</b> Demolition of 1.5 storey house and construction of 2 storey house. APPROVED 08.07.21.
7.2.3	<b>WND/2021/0187 20 Hall Close, Kilsby. Two storey rear extension.</b> APPROVED 30.07.21 <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0187">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0187</a>

<b>7.3</b>	<b>Decisions Awaited</b>				
7.3.2	WND/2021/0084 The Elms 9, Middle Street, Kilsby. New dormer windows, porch and glazed screen to enclose covered area at rear. <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0084">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0084</a>				
7.3.3	WND/2021/0085 The Elms 9, Middle Street, Kilsby. Listed Building Consent for insertion of staircase, floor, dormer windows and bathrooms into roof space. New porch and glazed screen to enclose covered area at rear. <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0085">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0085</a>				
7.3.4	WND/2021/0197 Mansfield Cottage 17, Watling Street, Kilsby. Listed Building consent for replacement cement pointing to south facing gable end and east-facing street side elevations with traditional lime mortar. <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0197">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0197</a>				
7.3.5	WND/2021/0142 The Hollies 11, Main Road, Kilsby. Listed Building Consent for renovation of outbuildings to form multi-purpose use ancillary to the main house. <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0142">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0142</a>				
7.3.6	WND/2021/0194 19 Manor Road Single storey front, side and rear extensions (revised scheme).				
7.3.7	DA/2020/0384 Construction of 5 Dwellings. Land adjacent to 16 Barby Road, Kilsby.				
<b>8</b>	<b>NEIGHBOURHOOD PLAN REVIEW</b>				
8.1	To approve the revised Neighbourhood Development Plan for Kilsby. <i>Appendix (B)</i>				
8.2	To approve submission of revised NDP to West Northants Council for formal consultation process.				
8.3	To approve Design codes. <i>Appendix (C)</i>				
<b>9</b>	<b>ACCOUNTS</b>				
9.1	Financial Position at 31st July, 2021 £ 78,810.32 Income received and banked during July 2021 £0; Accounts to be reviewed and invoices checked by Internal Control Cllr Ian Massey.				
9.2	To note the Bank Reconciliation to 31st July 21 <i>see Appendix (D)</i>				
9.3	To approve payments as follows:			ALL	
	<b>To Whom Paid</b>	<b>BP No</b>	<b>Details of Payment</b>	<b>£</b>	<b>Power to Pay</b>
	NEST Pension payments	D/D	Pension contributions for staff	121.67	LGA(1972) s112
	Groundworks UK	BP0724	Repayment of NDP Grant for 20/21	1225.00	
	Locum Clerks Salary	BP0725	July 2021	1211.84	LGA(1972) s112
	Catherine Camp	BP0726	Expenses	114.37	LGA(1972) s111
	DCK Accounting Solutions	BP0727	Payroll and pension admin fee	30.00	LGA(1972) s111
	Norse	BP0728	Mowing July 21 Inv 347	1652.21	HA 1980 s96;OSA1906
	NCALC Inv 1438	BP0729	Off to a Flying Start AMcVicker	44.00	LGA(1972) s111
	NCALC Inv 1387	BP0730	Cemetery Training – Phil Martin	80.00	LGA(1972) s111
	S Phil Martin	BP0731	Cemetery Administration Gratuity	100.00	LGA(1972) s112
	Krishna Enterprises	BP0732	Kilsby Kronickle Aug/Sept 32p colour	952.00	LGA(1972) s142
	Vision ICT	BP0733	Website and email hosting	434.40	LGA(1972) s111
	E.ON UK plc	BP0734	Quarterly Street Lighting to 30/6/21	330.94	HA 1980 s301
	E.ON	BP0735	New Street Light Daventry Road.	312.00	HA 1980 s301
	West Northants Council	BP0736	Non contested Election costs May 21	90.00	
<b>10</b>	<b>KILSBY SUMMER FETE</b>				
10.1	To be made aware of any matters relating to Summer Fete to be held on Sunday 29 August 2021.				
<b>11</b>	<b>HIGHWAYS/ENVIRONMENT</b>				
11.1	Report on Meeting with Northants Highways re Parking on Watling Street / One way system Manor Road / Essen Lane Douglas Fir Tree.				
11.2	Request to relocate Dog Poo Bin from Main Road to Essen Lane in front of Douglas Fir, as it is smelling and affecting the adjacent house.				
11.3	Parking in Cemetery layby and inappropriate use of bins at cemetery.				
<b>12</b>	<b>STAFFING MATTERS: In view of the confidential nature of business to be transacted eg Staff Matters, the Council will be asked to resolve that the public and press be excluded from the meeting.</b>				
12.1	To discuss staffing matters in closed session.				
<b>13</b>	<b>ITEMS FOR NEXT AGENDA</b> The next Parish Council meeting will take place TUESDAY 7 <sup>th</sup> SEPT 21, Village Hall.				