

KILSBY PARISH COUNCIL

NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in Kilsby Village Hall, Rugby Road, Kilsby. Please inform your Clerk on 01788 891184 if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.

On..... **TUESDAY 13th July, 2021** at 7.30pm

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of all council papers are available to download at www.kilsbyvillage.co.uk

Catherine M Camp

7th July 2021

Locum Parish Clerk: Catherine Camp, 18 Kilsby Road, Barby, Rugby. CV23 8TT email: parishcouncil@kilsbyvillage.co.uk

1	APOLOGIES
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins.</i>
2.1	Public Open Forum Session Members of the public are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate.
2.2	To receive Reports either written or verbal from West Northamptonshire Councillors. <i>Appendix (A)</i>
3	DECLARATIONS of INTEREST on the Agenda
	Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.
3.1	Declarations of any Disclosable Pecuniary or Other Interests
3.2	Dispensations – To consider written requests for dispensation of DPI
4	CO-OPTION TO FILL COUNCILLOR VACANCY
4.1	To consider any application received for co-option onto the council to fill ONE remaining vacant seat.
4.2	Co-opted Councillor to sign Declaration of Acceptance of Office.
5	MINUTES
5.1	To approve and sign minutes of Tuesday 15th June 2021. <i>Appendix (B)</i>
6	MATTERS ARISING (For information only)
6.1	To hear a report on the launch event of the Heritage Notice boards and associated quiz.
6.2	To note that an order has been placed for 3 additional street lights to be installed on A361.
6.3	To hear a report on “Planning Nuts & Bolts” training attended by Councillor Margetts on 28 th June.
6.4	To note that the Clerk has requested feedback on listing “The George” as Asset of Community Value. Response is awaited.
6.5	Matters arising from the Minutes not otherwise on the Agenda.
7	POLICE MATTERS
7.1	Police Matters. https://www.police.uk/pu/your-area/northamptonshire-police/daventry-rural/?tab=CrimeMap shows the monthly crimes reported for MAY 2021 –6 Crimes in Kilsby village + 1 Vehicle crime in A5 layby .
7.2	To receive a report from the Police Liaison Representative – Councillor C Thompson. <i>Appendix (C)</i>
8	PLANNING
8.1	<i>New Applications (click on the hyperlinks to view the planning application documents).</i>
8.1.1	WND/2021/0187 20 Hall Close, Kilsby. Two storey rear extension. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0187
8.1.2	WND/2021/0084 The Elms 9, Middle Street, Kilsby. New dormer windows, porch and glazed screen to enclose covered area at rear. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0084
8.1.3	WND/2021/0085 The Elms 9, Middle Street, Kilsby. Listed Building Consent for insertion of staircase, floor, dormer windows and bathrooms into roof space. New porch and glazed screen to enclose covered area at rear. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0085

8.1.4	WND/2021/0197 Mansfield Cottage 17, Watling Street, Kilsby. Listed Building consent for replacement cement pointing to south facing gable end and east-facing street side elevations with traditional lime mortar. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0197				
8.1.5	WND/2021/0142 The Hollies 11, Main Road, Kilsby. Listed Building Consent for renovation of outbuildings to form multi-purpose use ancillary to the main house. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0142				
8.2	Applications Approved by West Northants Council -Daventry Area Planning Department.				
8.2.1	DA/2021/0032 Bramble House, 7 Ashby Road, Kilsby. Construction of pitch on existing front dormer.				
8.3	Decisions Awaited				
8.3.1	WND/2021/0147 Change of use of agricultural storage compound to storage of holiday caravans. Land opposite Teabag Cottage, Watling Street, Kilsby.				
8.3.2	DA/2021/0098 Chapel Barn 2B Daventry Road (Amended) Construction of detached garage/carport with office/studio above. Chapel Orchard, 2B Daventry Rd.				
8.3.3	WND/2021/0194 19 Manor Road Single storey front, side and rear extensions (revised scheme).				
8.3.4	DA/2021/0038 10 Ashby Road. Demolition of 1.5 storey house and construction of 2 storey house.				
8.3.5	DA/2020/0384 Construction of 5 Dwellings. Land adjacent to 16 Barby Road, Kilsby.				
9	NEIGHBOURHOOD PLAN REVIEW				
9.1	To receive an update on the Neighbourhood Plan Review <i>Appendix (E)</i>				
10	ACCOUNTS				
10.1	Financial Position at 30 th June, 2021 £ 84,243.73 Income received during June 2021 £ 43.75 KK Advertising; Accounts to be reviewed by Internal Control Cllr Ian Massey on return from holiday.				
9.2	To note the Bank Reconciliation to 30 th June 21 <i>see Appendix (D)</i>				
9.3	To approve payments as follows:			ALL	
	To Whom Paid	BP No	Details of Payment	£	Power to Pay
	NEST Pension payments	D/D	Pension contributions for staff	174.86	LGA(1972) s112
	Clerks Salary	BP0714	June 2021 SMP	729.46	LGA(1972) s112
	Locum Clerks Salary	BP0715	June 2021	1211.84	LGA(1972) s112
	Catherine Camp	BP0716	Expenses	37.89	LGA(1972) s111
	DCK Accounting Solutions	BP0717	Payroll and pension admin fee	30.00	LGA(1972) s111
	Mediashak Ltd	BP0718	Repairs to computer	49.00	LGA(1972) s111
	Norse	BP0719	Mowing June 21 Inv 324	1652.21	HA 1980 s96;OSA1906
	NCALC	BP0720	Planning Nuts & Bolts Training	38.00	LGA(1972) s111
	S Phil Martin	BP0721	Cemetery Administration Gratuity	150.00	LGA(1972) s112
	Anglian Water Business	BP0722	Cemetery Standpipe Water	13.48	Cemeterys Act 1977
	Unity Trust Bank	BP0723	Service Charge	18.00	LGA(1972) s111
11	KILSBY SUMMER FETE				
11.1	To note that a Grantscape grant of £1000 has been awarded towards funding Summer Fete.				
11.2	To note detailed costing sheet. <i>Appendix (F)</i>				
12	HIGHWAYS/ENVIRONMENT				
12.1	BUTTS LANE to consider an extension to the path at a cost of £1950 for an additional 15 metres.				
12.2	A361 Traffic Safety issues. Speed signs. To receive an update on speed-signs.				
12.3	To consider arranging an inspection of the Fir Tree at the bottom of Essen Lane.				
12.4	DIRFT Liaison Meeting Minutes				
13	CORRESPONDENCE				
13.1	Areas of Responsibility – Youth Liaison; Village Hall Representative; Street Lighting – <i>Appendix (G)</i>				
14	TRAINING				
14.1	“Off to a Flying Start” online training- W Bridges booked. 9 Sept 21 18:30: 13 Sept 21 10:00-12:30				
15	STAFFING MATTERS: In view of the confidential nature of business to be transacted eg Staff Matters, the Council will be asked to resolve that the public and press be excluded from the meeting.				
15.1	To discuss staffing matters in closed session.				
16	ITEMS FOR NEXT AGENDA The next Parish Council meeting will take place TUESDAY 10 th AUGUST 2021				

