

KILSBY PARISH COUNCIL

NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend a meeting of Kilsby Parish Council to be held as a virtual online meeting under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Please inform your Clerk on 01788 891184 if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.

On..... TUESDAY 9th March, 2021 at 7.30pm

MEETING DETAILS: To join the zoom meeting please click the link below, or enter it into your browser

<https://us02web.zoom.us/j/82279005676?pwd=T0RFc2tSZUJURkI3aENSSDNkMVZRQT09>

Meeting ID: 822 7900 5676

Passcode: 087981

or you can join by phoning 0203 051 2874 or 0203 481 5237

Catherine M Camp

3rd March 2021

Locum Parish Clerk: Catherine Camp, 18 Kilsby Road, Barby, Rugby. CV23 8TT email:parishcouncil@kilsbyvillage.co.uk

1	APOLOGIES
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins.</i>
2.1	Public Open Forum Session Members of the public are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate.
2.2	District Councillors Report
2.3	County Councillor Report
2.4	Police Matters. https://www.police.uk/your-area/northamptonshire-police/daventry-rural/?tab=CrimeMap shows the monthly crimes reported for JAN 2021 –2 Crimes in Kilsby village (1 x Burglary Spring Close; 1 x Antisocial behaviour Boxwood Drive) + 5 crimes in A5 layby .
3	DECLARATIONS of INTEREST on the Agenda
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests
3.2	Dispensations – To consider written requests for dispensation of DPI
4	MINUTES
4.1	To approve and sign minutes of Tuesday 9th Feb 2021. <i>Appendix (A)</i>
5	MATTERS ARISING (For information only)
5.1	To receive a progress report from the Clerk <i>See Appendix (B)</i>
5.2	Any other matters arising from the Minutes of 8 th February 2021 not otherwise on the Agenda.
6	SUMMER FETE/VILLAGE EVENT
	To consider support of a Village Event and to hear suggestions from David Head.
7	PLANNING
7.1	<i>New Applications</i>
7.1.1	DA/2021/0087 Construction of an all-weather riding arena and single storey stable block. The Barn (Laithe Stowe), Nortoft Lane, Kilsby. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2021/0087
7.1.2	DA/2021/0121 Extension to existing front dormer, new windows and front door. 4 Arnills Way. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2021/0121
7.1.3	DA/2021/0098 Construction of detached garage/carport with office/studio above. Chapel Orchard, 2B Daventry Road, Kilsby. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2021/0098

7.2	Decisions awaited.																																								
7.2.1	DA/2020/1184 Kilsby CE Primary School. Extension to provide 3 new classrooms. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/1184																																								
7.2.2	DA/2020/1033 Manor Cottage, 7 Manor Road, Kilsby. Construction of garage/workshop, new access gates and gate pier. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/1033																																								
7.2.3	DA/2020/0384 Construction of 5 Dwellings. Land adjacent to 16 Barby Road, Kilsby.																																								
7.2	Update on Possible breaches of planning off Bridleway EW12																																								
7.4	<i>Applications Approved by Daventry District Council Planning Department.</i>																																								
7.5	Communities and Local Government (MHCLG) is consulting on proposals to create a new Office for Place which would involve each local planning authority (ie WNC) drawing up its own design code in consultation with local people that developers would have to adhere to. This would involve some changes to the National Planning Policy Framework. The details can be seen on the link. Consultation closes 27 th March. https://www.gov.uk/government/consultations/national-planning-policy-framework-and-national-model-design-code-consultation-proposals																																								
8	HOUSING NEEDS SURVEY v2 Appendix (C)																																								
8.1	To approve the Housing Needs Survey v2 Please note that DDC consider that “The return on this survey was reasonable at 14% (corrected from 13% from an automatic rounding down), a survey of a very slightly smaller parish to Kilsby resulted in 12%. In respect of the demographic, we understand that the data is not as up to date as we would like, which is why it is only a small feature in the document. Census is considered the best statistically accurate data that we can use in line with our methodology. Please find attached version 2 of the draft, which seeks to address this concern, in particular you will see that we have added a sentence regarding the amount of development since the 2011 Census.”																																								
9	NEIGHBOURHOOD DEVELOPMENT PLAN REVIEW <i>Please see briefing note supplied by Cllrs Massey and Thompson. (D) and Draft NDP (E)</i>																																								
	Due to the in- depth work required to check the Draft review document this will be discussed at a separate meeting. This will be held online on TUES Mar 16, 2021 07:30 PM via zoom https://us02web.zoom.us/j/84404009612?pwd=Lzg5SUJYWlg5TjVsY3J3RVZlZGZlQT09 Meeting ID: 844 0400 9612 Passcode: 169740																																								
10	ACCOUNTS																																								
10.1	Financial Position at 28 th February, 2021 £82,133.88 Income received during February 2021 £ 8.75 KK Advertising; £198.75; Memorial Fee, £60.00; Accounts reviewed by Internal Control Cllr Page.																																								
10.2	To note the Bank Reconciliation to 28 th February 2021 <i>see Appendix (F)</i>																																								
10.3	To resolve to accept the review of the Effectiveness of the Internal Audit.																																								
10.4	To approve payments as follows: ALL																																								
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10	HERITAGE HISTORY BOARDS																																								
11.1	To note that 9 x Heritage History boards have been installed on 2th February 2021																																								
11.2	To note that £1250 from s106 funding has been requested from DDC towards the cost of the project.																																								
11.3	To note that the project was funded by a Heritage Lottery Grant of £7500.00. A completion report and evaluation report will be submitted by the Locum Clerk to fulfil the requirements of the grant by 12/3																																								
11.4	To consider launch of the project.																																								

12	ENVIRONMENT
12.1	A5 Layby Rubbish – to note that Norse is responsible for litter collection. A response is awaited from Environment Agency regarding open manhole.
12.2	Flooding caused by rubbish being emptied into the Washpit. - To clarify this matter further.
12.3	Air Quality Monitor – to consider whether to support a bid by Braunston for an Air Quality Monitor which Kilsby would be able to borrow free of charge when required.
13	HIGHWAYS
13.1	STREET LIGHTING – To consider possible sites for additional street lighting
13.2	BUTTS LANE – To note that 6 suppliers have been asked to quote to carry out drainage works. If sufficient quotes have been received at time of meeting, the contract to be awarded in closed session.
13.3	EW12 Bridleway surface – NCC are not prepared to fill in potholes as it is adequate as a bridleway.
13.4	To approve the inclusion of the verge in front of 20,22, and 24 Main Road on the Mowing contract.
13.5	Notification of Waterproofing works to north bridge M1 J20. Night working and w/e closure 16/4 -21/5
13.6	To be made aware of any other highway issues.
14	CORRESPONDENCE
14.1	NALC Star Council Awards Entrants have until 25 May 2021 to submit their entries
14.2	CPRE Outlook Magazine
14.3	LCR Local Council Review – NALC magazine
14.4	ELECTION on 6th MAY To update the council on meeting dates and type of meeting.
15	CEMETERY ADMINISTRATOR
15.1	To note that following interview, a Cemetery Administrator has been appointed.
15.2	To agree to book training with the Institute of Cemetery and Crematorium Management on Tues 6 July 0930-1230 and Wed 7 July 0930-1230 for the Cemetery Administrator at a cost of £80.00
16	OPERATION FORTH ROAD BRIDGE
16.1	To consider what the Council will do.
17	POLICING
17.1	To note the report on the Police and Crime Commissioners Meeting attended by Cllr Thompson.
18	ANNUAL PARISH MEETING
	To agree a date for the Annual Parish Meeting to update the parish on the work of the council and encourage any other organisations to promote themselves should they so wish.
19	TRAINING
19.1	Good Neighbours Scheme March 30 th 2021 – 10.30am Zoom ID 851 5114 7849
19.2	Planning Nuts & Bolts 28 th June 18.30-20.30 online – <i>Do any Councillors wish to attend?</i>
19.3	Parish Mapping. 25 th March – Clerk to attend this online free of charge course.
20	ITEMS FOR NEXT AGENDA

Neighbourhood Plan Review Meeting

This will be held online on TUES Mar 16, 2021 07:30 PM via zoom

<https://us02web.zoom.us/j/84404009612?pwd=Lzg5SUJYWlg5TjVsY3J3RVZlbnRlZGZlQ09>

Meeting ID: 844 0400 9612 Passcode: 169740

The next full Parish Council meeting will take place TUESDAY 13th APRIL 2021 19.30 hrs

PLEASE NOTE that the MAY meeting, which will be the first meeting of the newly elected Parish Council will take place on TUESDAY 18th MAY.

(It needs to be delayed by a week to allow votes to be counted, and the new Councillors to be summoned to the meeting with the legally required amount of notice).