

KILSBY PARISH COUNCIL

NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend a meeting of Kilsby Parish Council to be held as a virtual online meeting under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Please inform your Clerk on 01788 891184 if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.

On..... **TUESDAY 9th February, 2021** at 7.30pm

MEETING DETAILS: To join the zoom meeting please click the link below, or enter it into your browser

<https://us02web.zoom.us/j/81859151036?pwd=ZjEyM0o0c254ZXc5bWUrQndsTG5PdZ09>

Meeting ID: 818 5915 1036

Passcode: 140146

or you can join by phoning 0203 051 2874 or 0203 481 5237

Catherine M Camp

3rd February 2021

Locum Parish Clerk: Catherine Camp, 18 Kilsby Road, Barby, Rugby. CV23 8TT email:parishcouncil@kilsbyvillage.co.uk

1	APOLOGIES
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins.</i>
2.1	Public Open Forum Session Members of the public are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate.
2.2	District Councillors Report
2.3	County Councillor Report – Cllr Longley sent reports on NCC finances – forwarded to all Cllrs by email.
2.4	Police Matters. https://www.police.uk/your-area/northamptonshire-police/daventry-rural/?tab=CrimeMap shows the monthly crimes reported for DEC 2020 – 5 Crimes in Kilsby village + 1 vehicle crime in A5 layby .
3	DECLARATIONS of INTEREST on the Agenda
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests
3.2	Dispensations – To consider written requests for dispensation of DPI
4	MINUTES
4.1	To approve and sign minutes of Tuesday 12 th Jan 2021. <i>Appendix (A)</i>
5	MATTERS ARISING (For information only)
5.1	To receive a progress report from the Clerk <i>See Appendix (B)</i>
5.2	Defibrillator – to note that the defibrillator at the village hall has been installed and registered with the Ambulance Service. Mike Dowson has offered to check it is fully operational on a weekly basis.
5.3	Any other matters arising from the Minutes of 12 th Jan 2021 not otherwise on the Agenda.
6	PLANNING
6.1	<i>New Applications</i>
6.1.1	DA/2020/1184 Kilsby CE Primary School. Extension to provide 3 new classrooms. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/1184
6.1.2	DA/2020/1033 Manor Cottage, 7 Manor Road, Kilsby. Construction of garage/workshop, new access gates and gate pier. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/1033
6.2	Decisions awaited.
6.2.1	DA/2020/0384 Construction of 5 Dwellings. Land adjacent to 16 Barby Road, Kilsby.
6.3	<i>Applications Approved by Daventry District Council Planning Department.</i>

6.3.1	DA/2020/1027 20 Fishers Close. Demolition of garage construction of 2 storey annexe. Approved 18 /1 https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/1027																																																												
6.3.2	DA/2020/0972 16 Hall Close. Single storey side extension, demolition of existing porch and construction of a replacement. Approved 12 th Jan 2021. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0972																																																												
6.3.3	DA/2020/0971 GS Commercials - Illuminated signage. DIRFT. Approved 19 Jan 2021.																																																												
6.3.4	DA/2020/1022 Felling of tree in Conservation Area. Stone Leigh, 1 Middle Street, Kilsby. Approved.																																																												
6.4	Teabag Cottage – Alleged storage of caravans. A planning application is required for Material Change of Use. The resident has been contacted by DDC Enforcement team.																																																												
7	NEIGHBOURHOOD DEVELOPMENT PLAN REVIEW Please read briefing note supplied by Cllrs Massey and Thompson. (C)																																																												
	1. Discuss and confirm approach to design codes 2. Any additional design code requirements/considerations 3. Identify where the existing plan has been helpful in protecting the village. 4. Identify where the existing plan has not been robust enough to protect the village and/or provide a safe environment.																																																												
8	ACCOUNTS																																																												
8.1	Financial Position at 31st January, 2021 £87,988.42 Income received during January 2021 £ 8.75 KK Advertising; £623.00 Litter picking contribution (DDC). Accounts reviewed by Internal Control Cllr Page.																																																												
8.2	To note the Bank Reconciliation to 31st January 2021 <i>see Appendix (D)</i>																																																												
8.3	To confirm that the Parish wish to employ NCALC trained Internal Auditor Gill Wells to deliver the Internal Audit for year ending 31 March 21, and to instruct the clerk to issue a letter of appointment.																																																												
8.4	To approve payments as follows: ALL																																																												
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9	HIGHWAYS																																																												
9.1	Malt Mill Green Bus Stop - To consider quotes received for work to level path into Bus Shelter.																																																												
9.2	Horses being ridden on the pavement																																																												
9.3	To appoint a Councillor with responsibility for Highway matters.																																																												
9.4	Nortoft Lane will be closed between the A428 and the railway bridge from 22 nd March until 5 th April 2021, due to installation of an HV cable for DIRFT 2 by Power On Connections.																																																												
9.5	Briefing on snow clearance																																																												
9.6	Any other highway issues.																																																												
10	ENVIRONMENT																																																												
10.1	Email from a resident with regard to works to Butts Lane.																																																												
10.2	A5 Layby Rubbish -																																																												
10.3	Flooding caused by rubbish being emptied into the Washpit.																																																												
11	COVID -19 www.northamptonshire.gov.uk/coronavirus-updates																																																												
11.1	Covid Household Winter Support Scheme Grants – poster on village notice board.																																																												
11.2	Any concerns/Actions required which the Parish Council should be aware of.																																																												
11.3	Event to celebrate the end of Covid epidemic. – to consider setting up a working party. To note that 5 July 2021 is going to be designated NHS Frontline Workers Day.																																																												

12	CORRESPONDENCE
12.1	To note Transfer of Household Waste Recycling Centre Contracts to Urbaser from Amey.
12.2	Elections – to note that nominations forms to stand for election must be submitted by 4pm 8 th April.
12.3	Village View Point - circulated by email to all Councillors
12.4	Census 2021 – How this will be organised and how the Parish Council may assist.
13	POLICING
13.1	To note the report on the Police and Crime Commissioners Meeting attended by Cllr Thompson.
13.2	To confirm that the Parish are happy for the police to install an ANPR camera near county boundary.
13.3	To note that Matt Moore has been appointed as Neighbourhood Policing team Sgt at Daventry
14	TRAINING
14.1	Community Emergency Plan Workshop – 10am 24 th Feb. £38 <i>Any Councillor wish to attend online?</i>
14.2	SLCC Practitioners Conference 23-25 th Feb. Clerk is booked on this course already.
14.3	Parish Mapping. 25 th March – Clerk to attend this online free of charge course.
15	ITEMS FOR NEXT AGENDA
	The next full Parish Council meeting will take place TUESDAY 9th March 2021 19.30 hrs