

KILSBY PARISH COUNCIL

NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend a meeting of Kilsby Parish Council to be held as a virtual online meeting under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. Please inform your Clerk on 01788 891184 if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.

On..... **TUESDAY 12th January, 2021** at 7.30pm

MEETING DETAILS: To join the zoom meeting please click the link below, or enter it into your browser

<https://us02web.zoom.us/j/86746430416?pwd=QVh2ZjFsek5ySlpLcDNPSVdBM0R4Zz09>

Meeting ID: 867 4643 0416

Passcode: 343918

or you can join by phoning 0203 051 2874 or 0203 481 5237

Catherine M Camp

6th January 2021

Locum Parish Clerk: Catherine Camp, 18 Kilsby Road, Barby, Rugby. CV23 8TT email:parishcouncil@kilsbyvillage.co.uk

1	APOLOGIES
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins.</i>
2.1	Public Open Forum Session Members of the public are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate.
2.2	District Councillors Report
2.3	County Councillor Report
2.4	Police Matters. https://www.police.uk/your-area/northamptonshire-police/daventry-rural/?tab=CrimeMap shows the monthly crimes reported for Nov 2020 – 4 Crimes in Kilsby.
3	DECLARATIONS of INTEREST on the Agenda
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests
3.2	Dispensations – To consider written requests for dispensation of DPI
4	MINUTES
4.1	To approve and sign minutes of Tuesday 8 th Dec 2020 and Planning meeting held on 22 Dec. <i>Appendix (A) and (B)</i>
5	MATTERS ARISING (For information only)
5.1	To receive a progress report from the Clerk <i>See Appendix (C)</i>
5.2	To note that the Clerk has had her baby. Councillors have sent best wishes, a card and flowers.
5.3	To note any feedback with regard to carols broadcast from the Church
5.4	Any other matters arising from the Minutes of 8 th and 22nd Dec 2020 not otherwise on the Agenda.
6	PLANNING
6.1	<i>New Applications</i> - None
6.2	Decisions awaited.
6.2.1	DA/2020/1027 20 Fishers Close. Demolition of garage and construction of two storey annexe. Decision awaited. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/1027
6.2.2	DA/2020/0972 16 Hall Close. Single storey side extension, demolition of existing porch and construction of a replacement. Decision awaited. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0972
6.2.3	DA/2020/0971 GS Commercials - Illuminated signage. DIRFT

6.2.4	DA/2020/0384 Construction of 5 Dwellings. Land adjacent to 16 Barby Road, Kilsby.			
6.3	Applications Approved by Daventry District Council Planning Department.			
6.3.1	DA/2020/1022 Felling of tree in Conservation Area. Stone Leigh, 1 Middle Street, Kilsby. Approved.			
6.4	Kilsby Neighbourhood Development Plan Review. Update from Councillor C Thompson. To note that a further grant is to be sought.			
7	CEMETERY			
7.1	To note that the "Cemetery Administrator" role has been advertised and two expressions of interest received. To decide the next step.			
7.2	Letter from resident regarding hedging within the cemetery. (D)			
8	ACCOUNTS			
8.1	Financial Position at 31st December, 2020 £94,321.44 Income received during December 2020 £ 307.75 KK Advertising; Accounts reviewed by Internal Control Cllr Page.			
8.2	To note the Bank Reconciliation to 31st December 2020 <i>see Appendix (e)</i>			
8.3	To approve the submission of a Precept request for £44,650 as approved 8 th Dec 2020 Minute ref 9.2			
8.4	Details of changes from DDC to West Northamptonshire Council As an immediate step, in accordance with Regulation 7 of the Local Government (Structural Changes)(Transfer of Functions, Property, Rights and Liabilities) Regulations 2008 & The Northamptonshire (Structural Changes) Order 2020, the Council has implemented measures which will ensure that any contracts will automatically transfer to the new West Northamptonshire Council on 1 st April 2021 on the same terms as current contracts, to help suppliers continue normal contract delivery.			
8.5	To appoint a Councillor to review the effectiveness of the internal audit arrangements as required under the Account and Audit Regulations 2015.			
8.6	To approve payments as follows:			ALL
To Whom Paid	BP No	Details of Payment	£	Power to Pay
NEST Pension payments	D/D	Pension contributions for staff	202.01	LGA(1972) s112
Clerks Salary	BP0654	December 2020	£ 854.50	LGA(1972) s112
Locum Clerks Salary	BP0655	December 2020	£ 1207.44	LGA(1972) s112
Catherine Camp	BP0656	Expenses	67.44	LGA(1972) s111
Barby & Onley PC	BP0657	Office Printer cartridges and paper etc	142.23	LGA(1972) s111
Northants CALC	BP0658	Off to a Flying Start Training x 3 @ £44 each	132.00	LGA(1972) s111
Kilsby WI	BP0659	Grant towards Litter Picking	150.00	Litter Act 1983
Anglian Water (Wave)	BP0660	Standpipe at Kilsby Cemetery	11.85	Open Spaces Act 1906
Community Heart Beat	BP0661	Defibrillator Battery and replacement pads	324.00	LG(MP)Act 1976
Kirkwells Limited	BP0662	Review of Kilsby NDP and meeting	1764.00	Localism Act 2011
Turtle Engineering Ltd	BP0663	Defibrillator –Zoll AED Plus Semi-Automatic	1068.00	LG(MP)Act 1976
DCK Accounting Solutions	BP0664	Set up and correct payroll and pension info	630.00	LGA(1972) s111
E.ON Energy Solutions	BP0665	Qtrly Street Light Maintenance to 31 Dec 20	24.30	Highways Act1980s96
SLCC	BP0666	Membership Renewal to SLCC for Clerk	185.00	LGA(1972) s143
9	HIGHWAYS			
9.1	Additional Speed signs on A361 and Barby Road – Update IM/IW			
9.2	Malt Mill Green Bus Stop –to note that quotes for non-slip surfacing and a handrail are also being sought. A decision on how to proceed to be considered once quotes have been obtained.			
9.3	Butts Lane – Trial holes have been dug to ensure the correct surface dressing. Spec has been clarified. Further quotes are now being sought.			
9.4	To resolve to enter into s136 agreement to carry out Grass Mowing in Kilsby during 2021 on behalf of NCC.			
9.5	To note that a new Contract for Highway Maintenance will be awarded to start April 2022.			
9.6	To note that new safety barriers will be installed on bridges over M45 at the end of Jan. Some road closures.			
9.7	Any other highway issues.			
10	ENVIRONMENT			
10.1	Update on Wildflower / Urban Meadow planting - CT			
10.2	A5 Layby Rubbish			
11	CEMETERY			
11.1	To arrange interviews for Cemetery Administrator			
11.2	To consider concerns raised over hedging at Cemetery			
11.3	Any other matters.			
12	HERITAGE LOTTERY BOARDS			
12.1	Proofs have been received and are currently being checked prior to printing.			

13	CORRESPONDENCE
13.1	Minutes of Junction 18 Forum meeting received.
13.2	Details of change of ownership of company that carries out household waste and recycling.
13.3	The Good Councillors Guide to Community Business – launched by NALC (f)
13.4	Cycling safety message from the Police
13.5	To nominate a Police Liaison Officer as a single point of contact between the parish and the police.
13.6	Details of Northampton Carers Well Being Seminar on Zoom Fri 15 th Jan 2021 10.30 -11.30am
13.7	Consultation on Unitary Authority Budget https://futurenorthants.citizenspace.com/west/budget-2021-2022/
13.8	Consultation on Police and Crime Commissioners Budget
13.9	Details of Covid Winter Financial Support Scheme – contact Daventry District Council
13.10	Details of Police and Crime Commissioner briefing meetings. Next one 18 th Jan at 6.30pm (g)
14	ITEMS FOR NEXT AGENDA The next full Parish Council meeting will take place TUESDAY 9th February 2021 19.30 hrs