

KILSBY PARISH COUNCIL

NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend a meeting of Kilsby Parish Council to be held as a virtual online meeting under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. Please inform your Clerk on 07581 490581 if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.

On..... **TUESDAY 21st July, 2020** at 7.30pm

MEETING DETAILS: Kilsby Parish Council Meeting

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/821785149>

You can also dial in using your phone.

United Kingdom: [+44 20 3713 5028](tel:+442037135028)

Access Code: 821-785-149

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/821785149>



15th July, 2020.

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).

Please make yourself known to the Clerk.

Parish Clerk: Mrs C E Valentine, 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR

Tel 07581 490581 e-mail parishcouncil@kilsbyvillage.co.uk

1	APOLOGIES
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins.</i>
2.1	Public Open Forum Session Members of the public are invited to address the Council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. (Members of the public should address the Chairman of the meeting, who may direct that a written or oral response be given)
2.2	District Councillors Report
2.3	County Councillor Report
3	DECLARATIONS of INTEREST on the Agenda
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests
3.2	Dispensations – To consider written requests for dispensation of DPI
4	MINUTES
4.1	To approve and sign minutes of Parish Council Meeting 16 th June 2020.
5	CLERK'S REPORT
5.1	Clerk's Report – no decisions to be made under Agenda Item 5 & not otherwise on the Agenda - for information only
6	GENERAL MATTERS
6.1	To update on vacancies plan to recruit new candidates and volunteers.
6.2	To consider advising the organisers of the proposed music festival, August Bank holiday the event is postponed until next year following current Government guidance and Police advice regarding Covid-19.

6.3	To discuss plans for budget preparation and estimated expenditure (All) And look at the possibility of suggested ideas: <ul style="list-style-type: none"> • Offering a defibrillator to the village hall • Additional speed signs A361 and Barby Road • Community Pub • Purchase/lease of land • Malt Mill Green Bus Stop – pavement • Outside front of school • Urban Meadow • Cemetery • Family memberships to local sporting facilities Also to include a couple of additional possibilities: <ul style="list-style-type: none"> • Butts Lane improvements • Planting on village greens • Climate Emergency Some items are longer term projects (2 years and more)
6.4	To note an offer of support was made to Jubilee Wood and their representative will respond. They are currently looking into the matter. Interested in S106 and support from PC.
6.5	To consider a request from Kilsby Playgroup for grant towards play equipment
6.6	To update on the use of donation made 2019 towards Urban Meadow project on Malt Mill Green, follow up interest in a memorial plaque, and the engagement of the Garden Association. CT/RN
6.7	To consider a request from the Kilsby WI regarding their centenary plans next year to place a memorial on Malt Mill Green and request of a grant towards the memorial
6.8	To receive an update from Cllr Massey regarding the new website Accessibility Statement and to consider an offer from our website hosts to write and add to the website an Accessibility Statement for 23rd September 2020 Government deadline. £85.00 plus VAT. IM/CV
6.9	To note any updates regarding Houlton School allocation arrangements. SS
6.10	To receive an update on Climate Emergency for consideration IM
7	PLANNING
7.1	To discuss any action required from KPC in response to the information provided from DDC about a Housing Needs Survey.
7.2	<i>New applications</i>
7.2.1	DA/2020/0417 Demolition of existing single storey extension and construction of two storey rear extension. 14, Smarts Estate, Kilsby, Northamptonshire, CV23 8XY Deadline 27 th July, 2020
7.2.2	DA/2020/0472 Work to tree in a conservation area 2, Independent Street, Kilsby, Northamptonshire, CV23 8XL Deadline 27 th July, 2020
7.3	<i>Approved</i>
7.3.1	DA/2020/0375 6, Manor Road, Kilsby, Northamptonshire, CV23 8XS Construction of garage (retrospective) Approved 6 th July, 2020.
7.3.2	DA/2020/0366 The Ridgeway, Willoughby Road, Kilsby, Northamptonshire, CV23 8UH First floor rear extension. Approved 14 th July, 2020
8	ACCOUNTS
8.1	Financial Position at 15 th July, 2020 £74074.91 Income received £950.00 Cemetery Fees and £76.50 KK Advertising. Accounts reviewed by Internal Control Cllr Page.
8.2	To consider the effect of donating play equipment to the Recreation Ground.
8.3	DELEGATED AUTHORITY SCHEME – To re-affirm the following:- “The Clerk/RFO shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a statutory or commercial deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.” ALL
8.4	To approve regular payment and accounting for 1 st August, 2020 period due to KPC not meeting during August.

8.5	To note that it was not possible to make payment BP0598 16.06.20 as the PC did not have the required payment method type to make the transaction required by the supplier. Therefore this payment is cancelled and replaced with BP0611.			
8.6	To approve payments as follows:			ALL
To Whom Paid	BP No	Details of Payment	£	Power to Pay
Anglian Water Business Ltd (Wave)	BP0608	Standpipe at Cemetery 16.03.20 to 05.06.20	9.29	Cemetery Act 1974
E.ON UK Plc	BP0609	Street Lighting Charges 01.04.20 to 30.06.20	330.94	Highways Act 1980 s301
The Printing Works	BP0610	2500 A3 Folded Leaflets for heritage Project	236.66	LGA (1972) S142
Clive Thompson	BP0611	Buy a Plan maps for heritage project (replaces payment BP0598)	140.40	LGA (1972) S142
9	CEMETERY			
	CONTRACTS			
	Motion: Confidential Items.			
	For the following items 9.1 the meeting will be asked to resolve that the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted, i.e. contracts			
9.1	To approve contracting our Burial Officer duties for A5 Watling Street Kilsby Parish Council Cemetery and update of records.			
	To appoint Cemetery Working Group members and discuss taking in & out the Cemetery bins. ALL			
10	ITEMS FOR NEXT AGENDA			
	The next full Parish Council meeting will take place TUESDAY 1st September, 2020 19.30 hrs			

6.4 KILSBY PLAYGROUP

Hi Clare

I hope you're keeping safe and well!!

Whilst I was out a few weeks ago someone from the council stopped and was talking to me. I was talking about playgroup and he mentioned some funding that's available from the new housing estate (I can't remember what he said it was called)

I also don't know if I'm too late to apply but if we are able to our soft play ball pool was a huge hit so it would be great to add to the equipment. I'll attach some screenshots of the equipment 1x rocker and 1x set of building blocks at the cost of £228. If you could put it to the committee that would be great.



6.6 Kilsby WI Centenary Memorial

Sent: 25 June 2020 11:50
To: Clare Valentine <parishcouncil@kilsbyvillage.co.uk>
Subject: Kilsby WI Centenary Memorial

Hi Claire

I hope you are doing well in these strange times? Beyond the experience of any of us of course so we're all groping in the dark somewhat! Fingers crossed for us all.

2021 is the centenary year for Kilsby WI and we decided that we would like to put up a permanent memorial in the village. After discussion we decided that a large metal sunflower (6ft high) placed in the middle of the wildflowers on Malt Mill Green would be a fitting memorial, sunflowers are now synonymous with WI of course and a large flower standing over the real flowers would hopefully be a bright and cheerful item for all villagers to enjoy.

To this end we approached the artist who made the Rugby metal sculptures and asked him to quote for us and we also applied to Grantscape for a grant towards the cost.

We are very pleased to say that our grant application has been approved. A condition of the grant is that the item be covered by the parish council's public liability insurance. We think that we may need to gift the memorial to the parish council for this to be true?

So we think the following queries need to be raised with the parish council:-

1. Do the council give permission for us to erect this memorial?

The cost of the item and it's installation will be fully covered by Kilsby WI.

2. Will the council accept the item into their ownership in order that it is covered by the council's liability insurance?

As the item will be metal we do not envisage any particular maintenance costs that the council would incur.

Maybe you can advise us on the best way forward? We have our grant application documentation, though the formal grant approval apparently takes about 3 months. We are happy to supply any documentation that we have. We would be happy to attend a council meeting if required - but obviously at the moment that could be tricky! We would like to know that we have permission etc before we commit to the artist to go ahead so we would ask that this be discussed at the earliest possible council meeting. I look forward to hearing from you, if there's anything you need to know just drop me an email. Example of memorial.



Update from Group

I've applied to Daventry District Council re a grant for the installation of our sunflower and the reply I received from them was quite positive so I'm hopeful they will offer some funding to us.

We wondered if Kilsby Parish Council would be willing to make a contribution to the overall cost, the majority of which we expect will be financed elsewhere?

We think the sunflower will be an item which will bring pleasure to all the residents of Kilsby - and hopefully a smile to many faces. We are a small group (32) and whilst we already do a lot of fund raising to maintain our group but we will struggle this year as it looks as if most of our fund raising events will sadly be cancelled or curtailed.

For the sunflower we are looking at a probable cost of between two and three thousand pounds.

Would you add this request to the agenda for the next parish council meeting alongside our previous requests?

Thank you, let me know if you need any other information.

Clerk note: Group would like to consider KPC donating £500.00 and DDC have been contacted to see if Planning Permission is required.
.....

8.1 Housing Needs Survey email redacted

Sent: 25 June 2020 15:01

To: PC_Kilsby <parishcouncil@kilsbyvillage.co.uk>

Subject: Kilsby Parish housing needs

Good afternoon,

My name is [REDACTED] and I am a Policy Officer that forms part of the Local Strategy Team for Daventry District Council.

I carry out the program of Housing Needs Surveys in order to understand the need for housing in the different parishes.

The last Kilsby Parish Housing Needs Survey was completed in 2015 and unfortunately is out of date as they have a fairly short shelf life (being 3 years).

The surveys help us to understand the suitability of current housing by assessing each households needs. We look at the current demographic and if there is a need for new housing or not, we also ask for residents views in terms of new developments.

We invite past and present residents as well as those with a connection to the Parish through work or a close relative to complete the survey. The survey runs for a minimum of four weeks and is made available on-line, or in paper form for those that do not have access to the internet.

Following the survey a report is produced that, once confirmed with the parish, is made publically available on-line and can help us to understand and work towards improving housing supply to meet identified need. It can also provide an evidence base to support rural exception sites.

I would be happy to attend a Parish meeting in the preferred form, in order to inform further.

If you have any questions please let me know and thank you for taking the time to consider
