

KILSBY PARISH COUNCIL

NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in Kilsby Village Hall, Rugby Road, Kilsby. Please inform your Clerk on 01788 891184 if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.

On..... **TUESDAY 11th January 2022 at 7.30pm**

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of all council papers are available to download at www.kilsbyvillage.co.uk

Catherine M Camp

6th January 2022

Parish Clerk: Catherine Camp, 18 Kilsby Road, Barby, Rugby. CV23 8TT email: parishcouncil@kilsbyvillage.co.uk

1	APOLOGIES
	To receive apologies for absence.
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i>
2.1	Public Open Forum Session Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.
2.2	To receive Reports either written or verbal from West Northamptonshire Councillors.
3	DECLARATIONS of INTEREST on the Agenda
	Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.
3.1	Declarations of any Disclosable Pecuniary or Other Interests
3.2	Dispensations – To consider written requests for dispensation of DPI
4	MINUTES
4.1	To approve and sign minutes of Tuesday 14 December 2021. <i>Appendix (A)</i>
5	MATTERS ARISING (For information only) from Minutes.
5.1	To note Clerks report (B)
5.2	Matters arising from the Minutes not otherwise on the Agenda.
6	POLICE MATTERS
6.1	To receive a report from the Police Liaison Representative – Councillor C Thompson.
7	PLANNING
7.1	<i>New Applications (click on the hyperlinks to view the planning application documents).</i>
7.1.1	WND/2021/0767 Barby Sporting Club. Proposed extensions to and remodelling of the existing clubhouse; alterations to the existing car park and provision of additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations only to be during the following hours and days; Monday, 0900-1800hrs, Tuesday, Thursday and Saturday 0900-1800hrs; Wednesday and Friday:0900-2100hrs; and no Sundays. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0767
7.1.2	WND/2021/0864 Mansfield Cottage, 17 Watling Street. Conversion of existing garage to self-contained residential/guest annexe. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0864
7.1.3	WND/2021/0517 (Amended) Tall Trees, 8 Barby Road, Kilsby Proposed garage with bedroom and ensuite above, single storey extension replacing existing conservatory. Installation of roof lights and new roofs over existing garage and conservatory. Widening of existing vehicular access. https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0517
7.2	<i>Decisions Awaited</i>
7.2.1	WND/2021/0777 Land off Barby Road.

	https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0777 Outline application for construction of up to 44 dwellings with associated landscaping, open space, drainage infrastructure and associated works (all matters reserved except access from Barby Road).				
7.2.2	WND/2021/0808 20 Arnills Way, Kilsby https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=WND/2021/0808 Construction of garage with porch linked to existing dwelling.				
7.2.3	WND/2021/0549 29, Hall Close, Kilsby. Demolition of conservatory and construction of single storey rear extension and construction of first floor extension over existing kitchen.				
7.2.4	DA/2020/0384 Construction of 5 Dwellings. Land adjacent to 16 Barby Road, Kilsby.				
7.3	Applications Approved by West Northants Council -Daventry Area Planning Department.				
7.3.1	WND/2021/0681 2B Daventry Road, Kilsby. Construction of 1.8m high brick wall to Butt Lane to replace existing fence. APPROVED 21/12/21				
7.3.2	WND/2021/0818 Danetre House, 1 Main Road, Kilsby APPROVED 23/12/21 Works to trees and removal of trees within a conservation area.				
7.4	Works to Douglas Fir with TPO in Essen Lane KILSBY Michael Venton the Planning Officer has confirmed that due to concern raised over the health of the tree the works can be undertaken without the need for an application. Tree Surgeons have been instructed.				
8	NEIGHBOURHOOD PLAN REVIEW				
8.1	To review changes to Neighbourhood Plan Review – see attachment (C) The plan and an annotated plan showing the changes can be viewed Appendix C1 and C2 or on the website http://www.kilsbyvillage.co.uk/Submitted_Documents_41713.aspx				
9	ACCOUNTS				
9.1	Financial Position at 31st December, 2021 £ 66,291.82; Income –Dec 21 £ 4500.00 Cemetery fees; £1000 Grantscape Grant for Kilsby Summer Fete: £ 710.75 Newsletter Advertising.				
9.2	To note the Bank Statements (D) and Bank Reconciliation to 31st December 21 <i>see Appendix (E)</i>				
9.3	To approve payments as follows:			ALL	
	To Whom Paid	BP No	Details of Payment	£	Power to Pay
	Unity Trust Bank	BP0784	Service Charge	18.00	LGA(1972) s111
	Locum Clerks Salary	BP0785	DEC 2021	1211.84	LGA(1972) s112
	HMRC	BO0786	PAYE Month 9 – Dec 21	594.88	LGA(1972) s112
	Catherine Camp	BP0787	Expenses	52.00	LGA(1972) s111
	DCK Accounting Solutions	BP0788	Payroll and pension admin fee	30.00	LGA(1972) s111
	E.ON UK plc	BP0789	1/10 to 30/11 Street lighting power	254.96	HA1980 s301
	Northants CALC	BP0790	“Off to Flying Start” training O Houlton	44.00	LGA(1972) s111
	NEST Pension payments	D/D	Pension contributions for staff – Mth 9	121.67	LGA(1972) s112
10	HIGHWAYS/ENVIRONMENT				
10.1	Electricity Substation – to review siting -Option A is preference of Utility company (F)				
10.2	Junction 18 Liaison Forum Meeting – 9 Dec To note that minutes have been circulated.				
10.3	To note that the current Mowing Contract runs for the duration of 2022				
10.4	To consider whether to arrange for pruning of the Cemetery laurel hedges. (Approx cost £215)				
10.5	Notification of railway works near to Kilsby. Taking place until the end of March 2022 with night works				
10.6	Any other Highway or Environmental issues the Council should be made aware of.				
11	CORRESPONDENCE				
11.1	Great British Spring Clean will be held 25 March to 10 April 2022				
11.2	Queens Green Canopy – Plant trees for Platinum Jubilee https://queensgreencanopy.org				
11.3	A request to engage with Northants CALC Asset Mapping Project (AMP) and appoint an AMP Working Group comprising the Clerk and 2 Councillors. See www.northantscalc.com/amp				
11.4	Consultation on WNC Budget 22/23 - until 1 st Feb https://westnorthants.citizenspace.com/cet/budget-2022-23/				
11.5	Letter from resident with regard to damage to verges outside 12 Daventry Road.				
12	STAFFING MATTERS:				
12.1	Update on recruitment of a new Clerk.				
13	ITEMS FOR NEXT AGENDA The next meeting will take place TUESDAY 15 th FEBRUARY 2022				